

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	203395	Training Item_Forms_Edit_Merge Training Items_Do not allow changing properties of Additional Signers		Precondition: 1. Company Preference Merge Training Items is Turned On. 2. Admin User added to Special Tool to Merge Training Items Group 3. Learner User#1 4. Form Training Item #1 with below details a. Completion Type: Multiple e-Signatures (Learner Initiated) b. Should have two Additional Signers. c. Historical Completion for Form Training Item#1 to Learner User#1. 5. Form Training Item#2 with below details a. Completion Type: Multiple e-Signatures (Approver(s)/Trainer Initiated) b. No Additional Signers Added				
2			1					
3			2	Login as Admin user, Navigate to Admin Home, search and select Training Item #2, mentioned in the precondition. Verify HAS ADDITIONAL SIGNER(S) is FALSE and NUMBER OF ADDITIONAL SIGNER(S) LEVEL is 0 for Form Training Item#2.	HAS ADDITIONAL SIGNER(S) will be displayed as FALSE and NUMBER OF ADDITIONAL SIGNER(S) LEVEL will be displayed as 0 for Form Training Item#2.			
4			3	Click on Additional Signers. Click on + Add Additional Signer button. Select Authorized Signer Group and Signature Action and Click on Save Button. Navigate back to General Information Screen and Verify HAS ADDITIONAL SIGNER(S) is TRUE and NUMBER OF ADDITIONAL SIGNER(S) LEVEL is 1 for Form Training Item#2.	Additional Signer will be added in Manage Additional Signers Screen. HAS ADDITIONAL SIGNER(S) will be displayed as TRUE and NUMBER OF ADDITIONAL SIGNER(S) LEVEL will be displayed as 1 for Form Training Item#2.			
5			4	Click on Actions and Select Merge Training Items. Search and Select Training Item#1 under Source Training Item. Click on Merge Training Items and Click on Ok.	Form Training item#2 will be merged to Form Training item#1 and Training item#2 general information screen will be displayed.			
6			5	Click on Additional Signer link and Verify below details in Manage Additional Signers Page: 1. + Add Additional Signer button is hidden 2. Remove button is disabled 3. Edit Button is Enabled 4. Manage group link is enabled and Admin User is able to make changes for Additional Signer Levels.	Below details will be displayed in Manage Additional Signers Page for Training Item#2: 1. + Add Additional Signer button is hidden 2. Remove button is disabled 3. Edit Button is enabled. 4. Manage group link is enabled and Admin User is able to make changes for Additional Signer Levels.			
7			6	Click on Edit Button. Verify Authorized Signer Group dropdown is Enabled and Signature Action dropdown is disabled. Change Authorized Signer Group and Click on Save Button.	Authorized Signer Group dropdown will be Enabled and Signature Action dropdown will be disabled. Authorized Signer Group will be updated and data will be reflected correctly in the Additional Signer block			
8			7	Navigate to Reports. Generate Completion Report for Training Item#2 and Learner User#1. Verify Completion is recorded for Training Item#2 and Learner User#1.	Completion will be recorded for Training Item#2 and Learner User#1			

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	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	205379	Form Launch Page_View Previous Responses_Manager/Approver Only	1	<ol style="list-style-type: none"> Admin User User #1, User #2 and User #3 with Admin User as Manager Form Training Item #1 with below conditions <ol style="list-style-type: none"> Manager/Approver(s) e-Signature Only Form completion type Initial Authorized Signer Group selected as Users' Manager/Proxy Manager With All types of Questions Enable bookmarking is TRUE Form Training Item #2 with below conditions <ol style="list-style-type: none"> Manager/Approver(s) e-Signature Only Form completion type Initial Authorized Signer Group selected as Users' Manager/Proxy Manager With some types of Questions Enable bookmarking is TRUE Training Item #1 assigned to User #1 and User #3 Training Item #2 assigned to User #2 and launched by manager Create new Version (Effective State) for Training Item #1 Disable and Enable User #2 				
9								
10			2	Login as User #1, go to TO-DO list, Search and Launch Training Item #1 and Verify "View Previous Responses" button is not displayed	"View Previous Responses" button will not be displayed			
11			3	Sign out and Login as Admin User, Click on TASK tab, Select Form Actions and Launch Training Item #1 assigned to user #1 and Verify "View Previous Responses" button is not displayed	"View Previous Responses" button will not be displayed			
12			4	Click on Exit and Launch Training Item #2 assigned to User #2 and Verify "View Previous Responses" button is not displayed	"View Previous Responses" button will not be displayed			
13			5	Click on Exit and Select Training Item #1 assigned to User #1 and User #3, Click on "+ Add Completion" and Verify "View Previous Responses" button is not displayed	"View Previous Responses" button will not be displayed			
14	317788	Training Items_Forms_Segmented Form Type_Add, Edit Training Item_Create New Version	1	Precondition: 1. Segmented Form subtype(s) exists for the Form Training type.				
15			2	Login as Admin User; Navigate to Admin Home. Click on "+ Add" button and click on Training Item. Select any Segmented Form type. Verify that the 'Completion Type' and 'Enable Bookmarking' are not displayed in Add training page.	'Completion Type' and 'Enable Bookmarking' will not be displayed in Add training page.			
16			3	Enter the required values and click on Save. Verify that the Admin User is navigated to the Training General Information page and provided values are displayed correctly.	New Segmented Form Training Item will be created, and Admin User will be navigated to the Training General Information page and provided values will be displayed correctly.			
17			4	Verify the below fields are displayed in the Training General Information page for the Segmented Form Training Item to the Admin User. 1. Form Signature Type : Segmented Form 2. Segment Count : Total number of segments including Final Segment 3. Sequence Enforced : True/False based on the Enforcing Toggle switch 4. Enable Bookmarking : True (Always)	Below fields will be displayed in the Training General Information page for the Segmented Form Training Item to the Admin User. 1. Form Signature Type : Segmented Form 2. Segment Count : Total number of segments including Final Segment 3. Sequence Enforced : True/False based on the Enforcing Toggle switch 4. Enable Bookmarking : True (Always)			

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
18			5	<p>Verify that the Form Section below link is displayed in the Left Nav to the Segmented Form Training Item to the Admin User:</p> <ol style="list-style-type: none"> Form Builder Signers Smart Form Rule Form Monitor <p>Verify that the Form Section below link is not displayed in the Left Nav to the Segmented Form Training Item to the Admin User:</p> <ol style="list-style-type: none"> Initial Form Signers Additional Signers 	<p>The Form Section below link will be displayed in the Left Nav to the Segmented Form Training Item to the Admin User:</p> <ol style="list-style-type: none"> Form Builder Signers Smart Form Rule Form Monitor <p>The Form Section below link will not be displayed in the Left Nav to the Segmented Form Training Item to the Admin User:</p> <ol style="list-style-type: none"> Initial Form Signers Additional Signers 			
19			6	<p>Add Initial and Additional Signers to the segment(s), Add Smart Form Rule and Form Monitor; Navigate back to the General Information Page, click on "Training Item History" link on the left nav panel;</p> <p>Verify that the Additional Signer Level is not captured on the Training Item History.</p>	Additional Signer Level will not be captured on the Training Item History.			
20			7	Navigate back to the General Information Page; Click on Actions; Verify that the "Copy Form" is not displayed under Actions for the Segmented Form Training to the Admin User	"Copy Form" will not be displayed under Actions for the Segmented Form Training to the Admin User			
21			8	Click on 'Create New Version', verify 'Segmented Form - Create New Version' page is opened.	'Segmented Form - Create New Version' page will be opened.			
22			9	<p>Verify that the below fields are not available and removed from 'Segmented Form - Create New Version' page for Segmented Form training item:</p> <ol style="list-style-type: none"> Enable Bookmarking Completion Type 	<p>Below fields will not be available and removed from 'Segmented Form - Create New Version' page for Segmented Form training item:</p> <ol style="list-style-type: none"> Enable Bookmarking Completion Type 			
23			10	Update the required details and click on Save button; verify the new version of the Segmented Form Training item is created, Admin user is navigated to the TI GI page and all the details are displayed correctly on the Training General Information page with the latest version number of the TI.	New version of the Segmented Form Training item will be created, Admin user will be navigated to the TI GI page and all the details will be displayed correctly on the Training General Information page with the latest version number of the TI.			
24			11	Click on the 'Version' link on the left nav panel, verify previous version of the TI status is changed to 'Retired & Locked'.	Previous version of the TI status will be changed to 'Retired & Locked'.			
25			12	Click on the 'Form Builder' link on the left nav panel, verify the segment(s) with signature type(s) and form element(s) are displayed same as the previous version.	The segment(s) with signature type(s) and form element(s) will be displayed same as the previous version.			
26			13	Click on the 'Signer' links on the left nav; Verify that all the signers from the previous version of the TI are copied to the new version and details are displayed correctly.	All the signers from the previous version of the TI will be copied to the new version and details will be displayed correctly.			
27			14	Click on the 'Smart Form Rule' links on the left nav; Verify that existing smart form rules from the previous version of the TI are copied to the new version and details are displayed correctly.	The existing smart form rule from the previous version of the TI will be copied to the new version and details will be displayed correctly.			
28			15	Click on 'Form Monitor' link on the left nav; Verify that existing form monitor details from the previous version of the TI are copied to the new version and details are displayed correctly.	The existing form monitor details from the previous version of the TI will be copied to the new version and details will be displayed correctly.			
29			16	Click on Reports; Generate Event log report for the event 'Add Course', 'Add New Course Version', 'Retire or Permanently disable old course version' and apply additional applicable filters if required; Verify records will be displayed correctly for the Segmented Form training created by the Admin User in the generated Event Log Report.	Records will be displayed correctly for the Segmented Form Training created by the Admin User in the generated Event Log Report.			
30			17	Click on the row for 'Add Course' Event and verify Admin User is navigated to the Training item General Information page of the latest version of the TI.	Admin User will be navigated to the Training item General Information page of the latest version of the TI and provided values will be displayed correctly.			
31			18	Click on the row for Retire or 'Permanently disable old course version' Event and verify Admin User is navigated to the Training item General Information page of the previous version of the TI.	Admin User will be navigated to the Training item General Information page of the previous version of the TI and provided values will be displayed correctly.			
32			19	Click on the row for 'Add New Course Version' Event and verify Admin User is navigated to the Training item General Information page of the latest version of the TI.	Admin User will be navigated to the Training item General Information page of the latest version of the TI and provided values will be displayed correctly.			
33	317926	Training Items_Forms_Segmented Form Type_Edit Training Item	1	<p>PRECONDITION:</p> <ol style="list-style-type: none"> Segmented Form Training Item#1 				
34			2	Login as Admin User; navigate to admin home and Search for Training Item#1.	Admin User will be navigated to Training#1 General Information Page.			

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1								
35			3	Click on the Actions link in the Training Title Bar and verify Edit Training is displayed in the drop-down options.	Actions-> Edit Training will be displayed in the drop-down menu.			
36			4	Click on Edit Training and Verify user is navigated to Edit Training Page. Verify that admin user is not able to see below fields on the Edit Segmented Form training page and completion types are not displaying. 1. Completion Type 2. Enable Bookmarking	User will be navigated to Edit Segment Form Training Page and will not be able to see below details 1. Completion Type 2. Enable Bookmarking			
37			5	Update or add any field value in the Edit Training Page. Click on Return. Verify that the field value is not updated in the Training GI Page and User is navigated to Training GI Page.	Value will be added/Updated to the field in Edit Training Page. User will be navigated to Training GI Page. Field value will not be updated in the Training GI Page.			
38			6	Click on the Actions drop-down on the Training Title Bar, click on Edit Training. Update any field value in the Edit Training Page. Click on Save Changes button. Verify that the value is updated, and User is navigated to Training GI Page.	User will be navigated to Edit Training Page. Value will be updated to the field in Edit Training Page. User will be navigated to Training GI Page. Value will be updated, and User is navigated to Training GI Page.			
39			7	Click on Reports tab, generate Event Log Report; Verify above Edit Course event is captured in the Event log Report for User.	Edit Course Events will be captured in the Event Log Report created by Admin User.			
40	317974	Report_ Company Preference Report_Multi-Segment Form	1	PRECONDITION: 1. Company Preference "Multi-Segment Form" is turned ON.				
41			2	Login as Admin User; Navigate to Admin Home; Click Reports menu, Run Company Preferences Report. Verify below details are displayed correctly for new company preference in the Company Preferences Report: 1.Category: Forms 2.Sub-category: Settings 3.Preference: Multi-Segment Form 4.Preference Description: Allow use of Multi-Segment Form. When turned on, Training Subtype "Multi-Segment Form" is available to use. 5.Preference Value: True 6.Is Editable: False 7.Organization: top-level organization	Below details will be displayed correctly for new company preference in the Company Preferences Report: 1.Category: Forms 2.Sub-category: Settings 3.Preference: Multi-Segment Form 4.Preference Description: Allow use of Multi-Segment Form. When turned on, Training Subtype "Multi-Segment Form" is available to use. 5.Preference Value: True 6.Is Editable: False 7.Organization: Top-Level Organization			
42			3	Click on Print, Verify New Company Preference details in the UI are matching with Printed Report.	New Company Preference details in the UI will be matching with printed Report.			
43	319243	Training Items_Segmented Form_Form Builder_Add, Edit & Remove Multiple segments	1	Precondition: 1. Segmented Form Training Item#1 without any additional segments and Form elements not added				
44			2	Log in as Admin user. Navigate to Admin Home and Search for the Segmented Form Training Item#1.	Segmented Form Training Item#1 will be opened.			
45			3	Click on Form Builder in the left Navigation, verify 'Final Segment' with default signature type as 'Manager/Approver(s) e-Signature Only' and with message 'No form element has been added' is displayed.	'Final Segment' with default signature type as 'Manager/Approver(s) e-Signature Only' and with message 'No form element has been added' will be displayed.			

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
46			4	<p>Click on three dots of Final Segment and Verify 'Add New Segment Before' option is displayed in the dropdown.</p> <p>Click on 'Add New Segment Before' option. Verify 'Add New Segment' popup is displayed and following details are displayed in the 'Add New Segment' Popup:</p> <ol style="list-style-type: none"> Text Field: 'Segment Name*' with 0/100 at bottom right corner 'Signature Type' options mentioned below along with radio buttons <ol style="list-style-type: none"> Learner e-Signature Only Multiple e-Signatures (Learner Initiated) Multiple e-Signatures (Approver(s)/Trainer Initiated) Manager/Approver(s) e-Signature Only Cancel, Save buttons, and close (X) icon 	<p>Add New Segment Before' option will be displayed in the dropdown.</p> <p>'Add New Segment' popup will be displayed and following details will be displayed in the 'Add New Segment' Popup:</p> <ol style="list-style-type: none"> Text Field: 'Segment Name*' with 0/100 at bottom right corner 'Signature Type' options mentioned below along with radio buttons <ol style="list-style-type: none"> Learner e-Signature Only Multiple e-Signatures (Learner Initiated) Multiple e-Signatures (Approver(s)/Trainer Initiated) Manager/Approver(s) e-Signature Only Cancel, Save buttons, and close (X) icon 			
47			5	Enter Segment name as Segment#AA and select any one of the signature types and click on Save.	Form Builder page will be refreshed and presented with the newly added Segment#AA with the selected signature type and the message 'No form element has been added'.			
48			6	<p>Click on three dots at the end of newly created Segment#AA and Verify following Options are displayed in the dropdown.</p> <ol style="list-style-type: none"> Edit Segment Remove Segment Add New Segment Before Add New Segment After 	<p>Following Options are displayed in the dropdown.</p> <ol style="list-style-type: none"> Edit Segment Remove Segment Add New Segment Before Add New Segment After 			
49			7	<p>Click on 'Edit Segment' option; Verify 'Edit Segment' popup is displayed with following details:</p> <ol style="list-style-type: none"> Text Field: 'Segment Name*' with value as 'Segment#AA' and character count at bottom right corner 'Signature Type' options mentioned below along with radio button selected for one of the below option <ol style="list-style-type: none"> Learner e-Signature Only Multiple e-Signatures (Learner Initiated) Multiple e-Signatures (Approver(s)/Trainer Initiated) Manager/Approver(s) e-Signature Only Cancel, Save buttons, and close (X) icon 	<p>'Edit Segment' popup will be displayed with following details:</p> <ol style="list-style-type: none"> Text Field: 'Segment Name*' with value as 'Segment#AA' and character count at bottom right corner 'Signature Type' options mentioned below along with radio button selected for one of the below option <ol style="list-style-type: none"> Learner e-Signature Only Multiple e-Signatures (Learner Initiated) Multiple e-Signatures (Approver(s)/Trainer Initiated) Manager/Approver(s) e-Signature Only Cancel, Save buttons, and close (X) icon 			
50			8	Modify the segment name as Segment#A, change the required Signature Type other than the selected and click on Save button.	Segment name will be saved as 'Segment#A'			
51			9	Click on three dots at the end of newly created Segment#A; Click on the 'Add New Segment Before' and enter valid name and select signature type and click on Save to add a new segment#B before the newly added segment.	New segment#B will be added before the newly created segment.			
52			10	Add Text and any Question to the Segment#B.	Admin user will be able to add the form elements to the Segment#B			
53			11	Click on the three dots at the end of the segment#A and click on 'Add New Segment After' and enter valid name and select signature type and click on Save to add a new segment#C after the newly added first segment.	New segment#C will be added after Segment#A			
54			12	<p>Click on the three dots at the end of the segment#A and then click on "Remove Segment". Verify Remove Segment popup is display with following details.</p> <ol style="list-style-type: none"> Title: Remove Segment Warning Sign and Remove Segment Message: Removing this segment will also remove all Form Elements, Smart Form Rules, and Form Signers associated with this segment. Segment Name: Message: Do you want to continue? CANCEL button REMOVE button 'X' icon at the top right corner of the Modal 	<p>Below mentioned details will be displayed correctly in the Remove Segment Modal for the admin user.</p> <ol style="list-style-type: none"> Title: Remove Segment Warning Sign and Remove Segment Message: Removing this segment will also remove all Form Elements, Smart Form Rules, and Form Signers associated with this segment. Segment Name: Message: Do you want to continue? CANCEL button REMOVE button 'X' icon at the top right corner of the Modal 			

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
			13	<p>Click on Remove Button in the Remove segment Modal. Verify the segment#A is removed from the Form Builder page. Navigate to the below listed pages and verify the segment#A is no more available</p> <ol style="list-style-type: none"> Signer's page (only Segment#B & Segment#C is displayed) Smart form rules page (only Segment#B is displayed) <p>Navigate to the Training General Information Page; Verify the Segment Count is updated in GI Page for the selected Segmented Form Training Item.</p>	<p>Segment#A will be removed from the Form Builder page. Segment#A will no more available</p> <ol style="list-style-type: none"> Signer's page (only Segment#B & Segment#C will be displayed) Smart form rules page (only Segment#B will be displayed) <p>Segment Count will be updated in the GI Page for the selected Segmented Form Training Item.</p>			
55								
56			14	Verify Admin user is able to add seven more segments to the segmented form training item#1	Admin user will be able to add seven more segments to the segmented form training item#1.			
57	319340	Training Items_Forms_Segmented form Type_Form Builder_Landing Page_Left Navigation	1	<p>Precondition:</p> <ol style="list-style-type: none"> Admin User Segmented Form Training item#1 with default language other than English in Effective/Approved/Pending/Retired Status and without any additional Segments and Form Elements. Segmented Form Training item#2 in Retired Locked/Archived Status Segment Form Training Item#3 for which user has completions. Segmented Form Training Item#4 with default language in Effective/Approved Status with 10 segments added as mentioned below: <ol style="list-style-type: none"> Segment one with text and single response question added Segment two with text and single response and multiple response questions added Segment three with all types of questions added Segment four to Final Segment without any form elements added 				
58			2	<p>Login as Admin User, navigate to Admin Home, search for Form Training Item#1. Verify 'Form Builder' link is displayed under 'Form' section in the left navigation.</p>	Form Builder' link will be displayed under 'Form' section in the left navigation.			
			3	<p>Click on the 'Form Builder' link. Verify the breadcrumb in the Form Builder page is displayed as below: 'Training Title (Training Code) Major.Minor Version > FORM BUILDER' Verify 'FORM BUILDER' from the breadcrumb is not clickable and displayed as plain text. Verify 'Training Name' from the breadcrumb is clickable and navigated Training item GI Page.</p> <p>Click on the 'Form Builder' link, verify Title bar with below details is displayed in Form Builder page:</p> <ol style="list-style-type: none"> Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type Training Sub Type Abbreviation 	<p>User will be navigated to Form Builder page. Breadcrumb in the Form Builder page will be displayed as below: 'Training Title (Training Code) Major.Minor Version > FORM BUILDER' 'FORM BUILDER' from the breadcrumb will not be clickable and displayed as plain text. 'Training Name' from the breadcrumb will be clickable and navigated Training item GI Page. Title bar with below details will be displayed in Form Builder page:</p> <ol style="list-style-type: none"> Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type Training Sub Type Abbreviation 			
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	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1				Verify left navigation pane containing below mentioned section & its links are displaying in the Form Builder page	Left navigation pane containing below mentioned section & its links will be displayed in the Form Builder page			
60			4	1) Add Form Elements a) Text b) User Entered Response c) Single Response d) Multiple Responses e) Date Response f) File Attachment Response 2) Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor	1) Add Form Elements a) Text b) User Entered Response c) Single Response d) Multiple Responses e) Date Response f) File Attachment Response 2) Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor			
61			5	Verify the following details are displayed below the Title bar in the Form Builder Landing page: 1. Enforce Sequencing Toggle(i): Default is ON/As per previous selection. 2. Form Language Dropdown: Default Language selected Hover over the information icon; Verify message "When turned ON, a segment can only be started by users if the previous segment has been completed. When turned OFF, any segment except the final segment can be started by users regardless of whether the previous segment has been completed; however, the final segment can only be started if all preceding segments have been completed." is displayed.	The following details will be displayed below the Title bar in the Form Builder Landing page: 1. Enforce Sequencing Toggle(i): Default is ON/As per previous selection. 2. Form Language Dropdown: Default Language selected Message "When turned ON, a segment can only be started by users if the previous segment has been completed. When turned OFF, any segment except the final segment can be started by users regardless of whether the previous segment has been completed; however, the final segment can only be started if all preceding segments have been completed." will be displayed.			
62			6	Verify the Final Segment with the lock icon and ensure that the details in the Final Segment are displayed correctly. 1. Signature: Manager/Approver(s) e-Signature Only 2. Message "No form element has been added."	Final Segment with lock icon and having details in the Final Segment is displayed correctly. 1. Signature: Manager/Approver(s) e-Signature Only 2. Message "No form element has been added."			
63			7	Search for Segmented Form Training Item#2, Verify 'Form Builder' link is displayed under 'Form' section in the left navigation.	Form Builder' link will be displayed under 'Form' section in the left navigation.			
64			8	Click on the 'Form Builder' link, verify the left navigation pane containing below mentioned section & its links are displaying in the Form Builder page 1) Form Tools a. Form Builder b. Signers c. Smart Form Rules	Left navigation pane containing below mentioned section & its links will be displaying in the Form Builder page 1) Form Tools a. Form Builder b. Signers c. Smart Form Rules			
65			9	Search for Segmented Form Training Item#3, Verify 'Form Builder' link is displayed under 'Form' section in the left navigation.	Form Builder' link will be displayed under 'Form' section in the left navigation.			
66			10	Click on the 'Form Builder' link, verify the left navigation pane containing below mentioned section & its links are displaying in the Form Builder page 1) Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor	Left navigation pane containing below mentioned section & its links Will be displaying in the Form Builder page 1) Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor			
67			11	Search for Segmented Form Training Item#4, Verify 'Form Builder' link is displayed under 'Form' section in the left navigation. Click on Form Builder under Forms in the left navigation of the GI Page of the training Item	Form Builder' link will be displayed under 'Form' section in the left navigation. Admin user will be navigated to the Form builder page of the training item			
68			12	Verify that First Segment is displayed by default along with Form elements details in the default language and remaining segments are also displayed but not selected.	First Segment will be displayed by default along with Form elements details in the default language, and the remaining segments will also be displayed but not selected.			
69			13	Click on Segment two and verify text, single response, and multiple responses question are displayed in default language and in the sequence, they were added.	The text, single response, and multiple responses questions are displayed in the default language and in the sequence, they were added.			
70			14	Click on Segment three and verify all the form elements added are displayed in the sequence they were saved	All the form elements in the Segment three will be displayed in the sequence they were saved.			

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1								
71			15	Click on Segment four and verify that message "No Form element has been added" is displayed.	No Form element has been added message will be displayed in the Segment four.			
72			16	Click on the ellipse at the end of segment five and click on remove segment.	Segment five will be removed.			
73			17	Click on ellipse at the end of Final Segment and click on Add Segment before, enter the required details and click on Save.	A new segment will be created before the final segment.			
74			18	Add Text, User entered response, single response question, and multiple response questions, date and file attachment response questions and save them.	Text, User entered response, single response question, and multiple response questions, date and file attachment response questions will be entered and saved.			
75	319343	Training Items_Segmented Forms_Segment Form Builder-Add, Edit & Remove in Default Language	1	Preconditions: 1. Admin User 2. Segmented Form Training Item without any additional segments and form elements added.				
76			2	Log in as an Admin User; Navigate to Administrative view; Search for a Segmented Form Training Item; Click on Form Builder in the left Navigation Verify User is navigated to Form builder page and displayed with below details 1. Default Form Language is displayed as English. 2. Signature Type: Manager/Approver(s) e-Signature Only 3. Message as 'No form element has been added.'	Admin User will be navigated to the Form builder screen and displayed with below details 1. Default Form Language is displayed as English. 2. Signature Type: Manager/Approver(s) e-Signature Only 3. Message as 'No form element has been added.'			
77			3	Add the below Form elements in the Final Segment. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2) 2. Single Response Question (at least 2) 3. Multiple Response Question Verify User is able to add the above Form elements in the Final Segment and Edit, Remove & Drag and Drop icons are displaying against each added form elements.	User will be able to add the below Form elements in the Final Segment and Edit, Remove & Drag and Drop icon will be displayed against each added form elements. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2) 2. Single Response Question (at least 2) 3. Multiple Response Question			
78			4	Click on the three dots of the Final Segment and click 'Add New Segment Before' Provide the Segment Name, keep the default signature type 'Learner e-Signature Only' and click on 'Save' button. Verify Signature Type is displayed as 'Learner e-Signature Only' and message as 'No form element has been added.'	Signature Type will be displayed as 'Learner e-Signature Only' and message as 'No form element has been added.'			
79			5	Add the below Form elements in the newly created Segment. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2). 2. Single Response Question (at least 2) 3. Multiple Response Question Verify User is able to add the above Form elements in the newly created Segment and Edit, Remove & Drag and Drop icons are displaying against each added form elements.	User will be able to add the below Form elements in the newly created Segment and Edit, Remove & Drag and Drop icon will be displayed against each added form elements. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2) 2. Single Response Question (at least 2) 3. Multiple Response Question			
80			6	Click on the three dots of the newly created Segment and click 'Add New Segment After' Provide the Segment Name, keep the default signature type 'Multiple e-Signatures (Learner Initiated)' and click on 'Save' button. Verify Signature Type is displayed as 'Multiple e-Signatures (Learner Initiated)' and message as 'No form element has been added.'	Signature Type will be displayed as 'Multiple e-Signatures (Learner Initiated)' and message as 'No form element has been added.'			
81			7	Add the below Form elements in the newly created Segment. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2) 2. Single Response Question (at least 2) 3. Multiple Response Question Verify User is able to add the above Form elements in the newly created Segment and Edit, Remove & Drag and Drop icons are displaying against each added form elements.	User will be able to add the Form elements in the newly created Segment and Edit, Remove & Drag and Drop icon will be displayed against each added form elements. 1. Text / User Entered Response / Date Response /File Attachment Response (at least 2) 2. Single Response Question (at least 2) 3. Multiple Response Question			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
82			8	Click on the 'Final Segment'; Click on 'Edit' icon against any of the form element; Update Text/Question & Response(s) and click on 'Save' button User is able to see the updated Text/Question & Response(s) detail in the 'Final Segment' page.	User is able to see the updated Text/Question & Response(s) detail in the 'Final Segment' page.			
83			9	Click on 'Remove' icon against any of the form element; Verify 'Remove Form Element' modal is displayed with below messages. All the Rules associated with this element will also be removed. If the element has links setup, all links associated with this element will also be removed. If the element is linked to another element, the linkage of this element will also be removed. Are you sure you want to Remove this form element?	'Remove Form Element' modal will be displayed with below messages. All the Rules associated with this element will also be removed. If the element has links setup, all links associated with this element will also be removed. If the element is linked to another element, the linkage of this element will also be removed. Are you sure you want to Remove this form element?			
84			10	Click on 'Remove' button in the 'Remove Form Element' modal. Verify that removed form element is not displaying in the Final Segment form builder page.	Removed form element will not be displayed the Final Segment form builder page.			
85			11	Click on the segment other than Final Segment; Click on 'Edit' icon against any of the form element; Update Text/Question & Response(s) and click on 'Save' button User is able to see the updated Text/Question & Response(s) detail in the selected segment' page.	User is able to see the updated Text/Question & Response(s) detail in the selected segment' page.			
86			12	Click on 'Remove' icon against any of the form element; Click on 'Remove' button in the 'Remove Form Element' modal. Verify that removed form element is not displaying in the selected Segment form builder page.	Removed form element will not be displayed in the Selected Segment form builder page.			
87	319383	Training Items_Segmented Form_Signer Landing Page	1	Precondition: 1. Company preference "Forms – SmartForms" is on. 2. Effective Segment Form Training#1 with multiple form segments added to it with different signature Type.				
88			2	Log in as Admin user. Navigate to Admin Home, Search segmented Form Training#1 as mentioned in precondition.	Admin user will be logged in and Training general information page of segmented Form training will be display			
89			3	Click on Signer link under Form section and verify that user is navigating to Signer page. Verify that first segment of a multi segment form is selected with all details displayed correctly	User will be navigated to Signer page and first segment of a multi segment form with all details displayed correctly			
90			4	Verify that Signer page is displaying below details •Breadcrumb - Training Title (Training Code) Major.Minor Version > SIGNERS •Title Bar -Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Type Abbreviation) •Left Nav with links below -Form Tools •Form Builder •Signers •Smart Form Rule •Form Monitor •All Segment tabs	Signer page will display below details •Breadcrumb - Training Title (Training Code) Major.Minor Version > SIGNERS •Title Bar -Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Type Abbreviation) •Left Nav with links below -Form Tools •Form Builder •Signers •Smart Form Rule •Form Monitor •All Segment tabs			
91			5	Click on Form Builder link , select any segment of the Form except First segment.	Form segment will be selected.			
92			6	Click on Signer link under Form Tools section	Same segment (as selected in previous steps) of the multi segments form will be selected.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	319715	Training Items_Segmented Form_Signer_Add and Remove Signer	1	Precondition: 1. Company preference "Enable forms to be signed by User Manager/Proxy Manager" is ON. 2. Segmented Form Training #1 with multiple form segments added to it with below signature type i. Form Segment 1 = Signature type is 'Learner e-Signature Only' ii. Form Segment 2 = Signature Type is 'Multiple e-Signatures (Learner Initiated)' iii. Form Segment 3 = Signature Type is 'Multiple e-Signatures (Approver(s)/Trainer Initiated)' iv. Final Segment = Signature Type is 'Manager/Approver(s) e-Signature Only'.				
93			2	Log in as Admin user. Navigate to Admin Home, Search segmented Form Training#1 as mentioned in precondition.	Admin user will be logged in and Training general information page of segmented Form Training#1 will be display.			
94			3	Navigate to Form Builder page, Click on 'Signer' link under 'Form Tools' section.	First Segment will be selected by default along with the other Segments in the Signers Page			
95			4	Verify that 'Add Additional Signer' link is not displaying in Signer section.	'Add Additional Signer' link will not display in Signer section of the first form segment when Signature type is 'Learner e-Signature Only.'			
96			5	Click on the Second form segment and verify that 'Add Additional Signer' link is displaying in Signer section.	'Add Additional Signer' link will display under Signer section of the second form segment when Signature type is 'Multiple e-Signatures (Learner Initiated)'			
97			6	Click on 'Add Additional Signer' link and verify the below detail in additional Signer section. -Additional Signer Level [number] - EDIT MODE" in header bar of this signer. - Authorized Signer Group with following options: •Custom Group (Authorized Users) - default •Existing User Group(s) •Users' Manager/Proxy Manager -Signature Action with the following options: •Acknowledge - default •Assess Qualification Status -Save and Cancel link in Header bar.	'Additional Signer Level' section will display with following details -Additional Signer Level [number] - EDIT MODE" in header bar of this signer. - Authorized Signer Group with following options: •Custom Group (Authorized Users) - default •Existing User Group(s) •Users' Manager/Proxy Manager -Signature Action with the following options: •Acknowledge - default •Assess Qualification Status -Save and Cancel link in Header bar.			
98			7	Click on Cancel button and verify that 'Unsaved Change' popup display with below -Message "You have unsaved changes -Do you want to cancel the changes?" -Cancel and Continue button	'Unsaved Change' popup will display with below details. -You have unsaved changes -Do you want to cancel the changes?' -Cancel and Continue button			
99			8	Click on 'Cancel' button.	'Unsaved Change' pop-up will close without saving any changes.			
100			9	Click on 'Cancel' link and click on Continue button in the 'Unsaved Change' popup	Newly added Signer will be removed, and Signer page will get refreshed.			
101			10	Click on 'Add Additional Signer' link and then click on Save button at 'Additional Signer Level 1 - EDIT MODE' bar	'Additional Signer Level 1' will be added and displayed in the Signer page section.			
102			11	Click on the Third form segment, click on 'Add Additional Signer' link, select 'Authorized Signer Group' as 'Existing User Group(s)' and 'Signature Action' as "Assess Qualification Status" and click on Save	'Additional Signer Level 1' will be added and displayed in the Signer page section.			
103			12	Click on the Final form segment, click on 'Add Additional Signer' link, select 'Authorized Signer Group' as 'User's Manager/Proxy Manager' and 'Signature Action' as 'Acknowledge' and click on Save	'Additional Signer Level 1' will be added and displayed in the Signer page section.			
104			13	Navigate to 'Second form segment', click on 'Add Additional Signer' link and add two Additional Signer.	Two Additional Signer 'Additional Signer Level 2' and 'Additional Signer Level 3' will get added and display in the signer page			
105			14	Navigate to Form Segment#1 and verify that 'Remove' link is not displaying in Learner section	'Remove' link will not display in Learner section.			
106			15	Navigate to Form Segment#2 and verify that 'Remove' link is not displaying for 'Learner' section and 'Initial Signers' section	'Remove' link will not display in 'Learner' section and 'Initial Signers' section			
107			16	Verify that 'Remove' link is displaying for all Additional Signer level	'Remove' link will display for all Additional Signer added under the segment.			
108								

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
109			17	Click on the 'Remove' link at 'Additional Signer Level 1' and verify that user is presented with "Remove additional signer" modal with 1. Message: You are about to remove 2. Signer level in this case 'Additional Signer Level 1' 3.Do you want to continue? 4.Cancel button 5.Continue button 6. X icon at the top right Corner of "Remove additional signer" modal	"Remove additional signer" popup will display with below details 1. Message: You are about to remove 2. Signer level in this case 'Additional Signer Level 1' 3.Do you want to continue? 4.Cancel button 5.Continue button 6. X icon at the top right Corner of "Remove additional signer" modal			
110			18	Click on Cancel button	"Remove additional signer" popup will be closed without removing the signer.			
111			19	Click on the 'Remove' link at 'Additional Signer Level 2', click on Continue button at "Remove additional signer" modal	1. "Remove additional signer" modal will be closed and Signer will be removed from the Signer page. 2. Signer page should get refreshed Signer sequence will get updated and display in sequential manner			
112	320714	Training Items_Forms_Segmented Form Type_Smart Form Rules Page_CP "Forms – SmartForms" is ON	1	Pre-Conditions 1. Admin User 2. Company preference "Forms – Smart Forms" is ON 3. Segmented Form Training item#1 in the default language is English and No questions/text are added to the Segments 4.Segmented Form Training Item#2 in the default language other than English and all types of Questions are added to different segments 5. Segmented Form Training item#3 with Multiple languages and all types of Questions with smart forms rules are added to the Segment.				
113			2	Login as Admin User, navigate to Admin Home, search for Form Training Item#1, and Click on the 'Smart Form Rules' left nav link in the GI page. Verify Admin User navigated to the Smart Form Rules page.	Admin User will be navigated to the New Smart Form Rules page.			
114			3	Verify that the following details are displayed on the "Smart Form Rules" page: 1. Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES 2. Title Bar i. Icon for Training ii. Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Sub Type Abbreviation) 3. Form Tools section i. Smart Form Rules ii. Form Monitor 4. Message: There are no applicable form elements to add smart form rule.	The following details will be displayed on the "Smart Form Rules" page : 1. Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES 2. Title Bar i. Icon for Training ii. Training Title (Training Code) Major.Minor Version Training Status Icon Training Sub Type Abbreviation) 3. Form Tools section i. Smart Form Rules ii. Form Monitor 4. Message: There are no applicable form elements to add smart form rule.			
115			4	Search for Form Training Item#2, and Click on the 'Form Builder' link, Click on the 'Smart Form Rules' link under Form Tools section. Verify Admin User navigated to the Smart Form Rules page.	Admin User will be navigated to the Smart Form Rules page.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
116			5	<p>Verify that the following details are displayed on the "Smart Form Rules" page:</p> <ol style="list-style-type: none"> Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES Title Bar <ol style="list-style-type: none"> Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Sub Type Abbreviation) Form Tools section <ol style="list-style-type: none"> Smart Form Rules Form Monitor Segments Name displays with its form elements in separate blocks <ol style="list-style-type: none"> Form elements display in the sequence defined Add Rule link displays at the Right corner side of each form elements. No smart form rules have been added text displays for each of the segments. 	<p>The following details will be displayed on the "Smart Form Rules" page:</p> <ol style="list-style-type: none"> Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES Title Bar <ol style="list-style-type: none"> Icon for Training Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Sub Type Abbreviation) Form Tools section <ol style="list-style-type: none"> Smart Form Rules Form Monitor Segments Name displays with its form elements separately <ol style="list-style-type: none"> Form elements display in the sequence defined Add Rule link displays at the Right corner side of each form elements. No smart form rules have been added text displays for each of the segments. 			
117			6	<p>Verify "SMART FORM RULES" in the breadcrumb is plain text and not clickable. click on "TRAINING TITLE(TRAINING CODE)Major.Minor Version" link in the breadcrumb; Verify Admin User is navigated back to the Training General Information Page.</p>	<p>SMART FORM RULES" in the breadcrumb will be plain text and not clickable. Admin User will be navigated to the Training General Information Page.</p>			
118			7	<p>Click on the 'Form Builder' link and Click on the 'Smart Form Rules' link. Verify that the following Form Element types are displayed for the segments on the "Smart Form Rules" page.</p> <ol style="list-style-type: none"> User Entered Response Single Response Multiple Responses File Attachment Response <p>Verify that the following Form Element types are not displayed for the segments on the "Smart Form Rules" page.</p> <ol style="list-style-type: none"> Text Date Response 	<p>The following Form Element types will be displayed for the segments on the "Smart Form Rules" page.</p> <ol style="list-style-type: none"> User Entered Response Single Response Multiple Responses File Attachment Response <p>The following Form Element types will not be displayed for the segments on the "Smart Form Rules" page.</p> <ol style="list-style-type: none"> Text Date Response 			
119			8	<p>Click on the "TRAINING TITLE(TRAINING CODE)Major.Minor Version" link in the breadcrumb; Click on the 'Form Builder' link; Change the Sequence of the Form Elements for any one of the segments and Click on Save Changes.</p>	<p>Form Elements Sequence will be changed for the segment.</p>			
120			9	<p>Click on the 'Smart Form Rules' link; Verify Admin User is able to see the Form Elements in the same sequence of which it is sequenced for the segment in the Form Builder page.</p>	<p>Admin User will be able to see the Form Elements in the same sequence of which it is sequenced in segment in the Form Builder page.</p>			
121			10	<p>Search for Form Training Item#3, and Click on the 'Form Builder' link, Change the Default Language to any other; Click on the 'Smart Form Rules' link. Verify Admin User navigated to the Smart Form Rules page.</p>	<p>Admin User navigated to the Smart Form Rules page.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
122			11	Verify that the following details are displayed on the "Smart Form Rules" page: 1. Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES 2. Title Bar i. Icon for Training ii. Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Sub Type Abbreviation) 3. Form Tools section i. Smart Form Rules ii. Form Monitor 4. Action "Change Rule Sequence" 5. Segments Name displays with its form elements in separate blocks i. Form elements display in the sequence defined ii. Table of smart form rules created a. Columns of the table Rule Name Rule Description	The following details will be displayed on the "Smart Form Rules" page: 1. Breadcrumb: Training Title (Training Code) Major.Minor Version > SMART FORM RULES2. Title Bar i. Icon for Training ii. Training Title (Training Code) Major.Minor Version Training Status Icon Training Type (Training Sub Type Abbreviation) 3. Form Tools section i. Smart Form Rules ii. Form Monitor 4. Action "Change Rule Sequence" 5. Segments Name displays with its form elements in separate blocks i. Form elements display in the sequence defined ii. Table of smart form rules created a. Columns of the table Rule Name Rule Description			
123			12	Verify the list of Rules is displayed in the Sequence it is defined. Verify "Remove" icon is displayed for each Rule.	List of Rules will be displayed in the Sequence it is defined. "Remove" icon will be displayed for each Rule.			
124	320715	Training Items_Segmented Form Type_Smart Form Rules Page_CP "Forms – SmartForms" is OFF	1	Precondition: 1. Admin User 2. Company preference "Forms – SmartForms" is OFF 3. Segmented Form Training item#1 Multiple languages and all types of Questions are added to the different segments				
125			2	Login as Admin User, navigate to Admin Home, search for Form Training Item#1, and Verify Admin User is not able to see the 'Smart Form Rules' link in the left navigation under the Form section of the Training General Information page.	Admin User will not be able to see the 'Smart Form Rules' link in the left navigation under the Form section of the Training General Information page.			
126			3	Click on the 'Form Builder' link; Verify Admin User is not able to see the 'Smart Form Rules' link in the left navigation under the Form Tools section of the Form Builder Landing page with the default language.	Admin User will not be able to see the 'Smart Form Rules' link in the left navigation under the Form Tools section of the Form Builder Landing page with the default language.			
127			4	Change the Default Language to any other; Verify Admin User is not able to see the 'Smart Form Rules' link in the left navigation under the Form Tools section of the Form Builder Landing page with other than the training default language.	Admin User will not be able to see the 'Smart Form Rules' link in the left navigation under the Form Tools section of the Form Builder Landing page with other than the training default language.			
128	321054	Training Items_Segmented Forms_Form Builder - Segement_Form Elements_Add & Edit Translations	1	Preconditions: 1. Segmented Form Training Item with Multiple Languages & Segments having Form Elements.				
129			2	Log in as an Admin User; Navigate to Administrative view; Search for a Segmented Form Training Item; Click on Form Builder in the left Navigation. Click on the Language dropdown and select any other language. Verify Admin User is able to change the Language from Language Dropdown.	Admin User will be able to change the Language from Language Dropdown.			
130			3	Navigate to Final Segment, click on Translate link on the 'Segment' bar. Verify Admin user is able to translate and save the Final Segment name. Verify 'Edit Translation' link is displayed on the 'Segment' bar and label 'Translated' displayed before the Segment Name.	Admin user will be able to translate and save the Final Segment name. 'Edit Translation' link will be displayed on the 'Segment' bar. Label 'Translated' will be displayed before the Segment Name.			
131			4	Click on Translate Link of any of the available Form element and Verify Admin User is able to translate Form element question in the Final Segment and Edit Translation link is displayed.	Admin User will be able to translate the available Form element Question in the Final Segment and Edit Translation link will be displayed.			
132			5	Navigate to any segment other than Final Segment; click on Translate link on the 'Segment' bar. Verify Admin user is able to translate and save the segment name. Verify 'Edit Translation' link is displayed on the 'Segment' bar and label 'Translated' displayed before the Segment Name.	Admin user will be able to translate and save the segment name. 'Edit Translation' link will be displayed on the 'Segment' bar. Label 'Translated' will be displayed before the Segment Name.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
133			6	Click on Translate Link of any of the available Form element and Verify Admin User is able to translate Form element Question in any Segment and the Edit Translation link is displayed.	Admin User will be able to translate the available Form element Question in any Segment and Edit Translation link will be displayed.			
134			7	Click on Final Segment, click on "Edit Translate" link on the Segment Bar. i. Verify Admin user is able to edit the translate and save the updated Final Segment name. ii. Final segment Name get refreshes with updated translation in selected language.	Admin user will be able to edit the translate and save the Final Segment name. Final segment Name will be refreshed with updated translation in selected language.			
135			8	Click on 'Edit Translation' link against any of the form element; Update Text/Question & Response(s) and click on 'Save' button Admin User is able to see the updated Text/Question & Response(s) detail in the 'Final Segment' page.	Admin User will be able to see the updated Text/Question & Response(s) detail in the 'Final Segment' page.			
136			9	Navigate to any segment other than Final Segment; click on Edit Translate link on the 'Segment' bar. i. Verify Admin user is able to update the translate and save the segment name. ii. Segment Name get refreshes with updated translation in selected language.	Admin user will be able to edit the translate and save the Segment name. Segment Name get will be refreshed with updated translation in selected language.			
137			10	Click on 'Edit Translation' link against any of the form element; Update Text/Question & Response(s) and click on 'Save' button Admin User is able to see the updated Text/Question & Response(s) detail in any Segment's page.	Admin User will be able to see the updated Text/Question & Response(s) detail in any Segment's page.			
138	321055	Training Items_Segmented Forms_Form Builder - Segement_Form Elements_Add & Edit Translations_Validations	1	Preconditions: 1. Segmented Form Training Item with Multiple Languages & Segments having all types of Form Elements.				
139			2	Log in as an Admin User; Navigate to Administrative view; Search for a Segmented Form Training Item; Click on Form Builder in the left Navigation; Click on the Language dropdown and select any other language; Select any Segment.	Admin User will be able navigate to the selected Segment.			
140			3	Click on Translate link on the 'Segment' bar, and click on the 'Save' button in the "Translate: Segment Name" modal without entering any value Verify the message "Please translate the segment name" is displayed.	Message "Please translate the segment name" will be displayed.			
141			4	Verify Admin user is not able to add more than 100 characters in the Translated Segment Name text box. Verify if user copy and paste more than 100-character text in the Segment Name, it keeps only 100 characters and trimmed out the remaining characters.	Admin user will not be able to add more than 100 characters in the Translate Segment Name text box. Translate Segment Name text box will keep only 100 characters and trimmed out the remaining characters.			
142			5	Verify Admin user is able to save the Translate Segment Name with the below different text types: 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. Links	Admin user will be able to save the Translate Segment Name with the below different text types: 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. Links			
143			6	Add HTML tags in the Translate Segment Name text box and click on Save. Verify the message "HTML tags and certain special character combinations are not allowed. Please try again." is displayed.	Message "HTML tags and certain special character combinations are not allowed. Please try again." will be displayed.			
144			7	Add duplicate segment name in the Translate Segment Name text box and click on Save. Verify the message "The translation of segment name is used by another segment of this form in this language." is displayed.	Message "The translation of segment name is used by another segment of this form in this language." will be displayed.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
145			8	Add the unique segment name in the Translate Segment Name text box and click on Save. Verify Admin user is able to translate and save the segment name. Verify 'Edit Translation' link is displayed on the 'Segment' bar.	Admin user will be able to translate and save the segment name. 'Edit Translation' link will be displayed on the 'Segment' bar.			
146			9	Click on Edit Translate link on the 'Segment' bar; remove the previous translation added in the text box, click on save button. Verify the message "Please translate the segment name" is displayed.	Message "Please translate the segment name" will be displayed.			
147			10	Add duplicate segment name in the edited Translate Segment Name text box and click on Save.	Message "The translation of segment name is used by another segment of this form in this language." will be displayed.			
148			11	Click on Translate Link of Text / User Entered Response / Date Response /File Attachment Response/Single Response/Multiple Response. Click on Save; Verify the message "Please translate the Text/Question." is displayed.	Message "Please translate the Text/Question." will be displayed.			
149			12	Enter the Question with more than the character limit(Max is 20000 characters); Click on save; Verify the message "The maximum size of the Question is 20000 characters. Please remove [number of characters exceed] characters." is displayed.	Message "The maximum size of the Question is 20000 characters. Please remove [number of characters exceed] characters." will be displayed.			
150			13	Click on Translate Link of Single Response/Multiple Response; enter the Question with 20000 characters with some of the below different text types and Upload an Image/file; Click on Save; Verify the message "Please translate all responses." is displayed. 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. HTML tags 6. Links	Message "Please translate all responses." will be displayed.			
151			14	Enter the response more than the character limit (Max is 200 characters). Verify the message "The maximum size for each response is 200 characters." is displayed.	Message "The maximum size for each response is 200 characters." will be displayed.			
152			15	Enter the 100 responses with each response having approximately 200 characters below the mentioned text types; Click on Save. Verify Admin User is able to save the "Single Response or Multiple Response" by adding all the details, and the details are displayed correctly on the Form Builder Landing page. 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. HTML tags	Admin User will be able to save the "Single Response/Multiple Response" by adding all the details and the details will be displayed correctly on the Form Builder Landing page.			
153			16	Click on 'Edit Translation' link any of the question in any Segment; Remove the Existing Question text; Click on Save; Verify the message "Please translate the Text/Question." is displayed. Enter the Question with more than the character limit(Max is 20000 characters); Click on save; Verify the message "The maximum size of the Question is 20000 characters. Please remove [number of characters exceed] characters." is displayed.	Message "Please translate the Text/Question." will be displayed. Message "The maximum size of the Question is 20000 characters. Please remove [number of characters exceed] characters." will be displayed.			
154			17	Enter the Question with 20000 characters with some of the below different text types; Click on Save; Verify Form Element is with updated Question in the Form Builder page is displayed. 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. HTML tags 6. Links	Form Element is with updated Question in the Form Builder page will be displayed.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
155			18	Click on 'Edit Translation' link of Single Response or Multiple Response; Clear the previous responses; Click on Save; Verify the message "Please enter a response." is displayed. Enter the response more than the character limit (Max is 200 characters). Verify that the message "The maximum size for each response is 200 characters." is displayed.	Message "Please translate all responses." will be displayed. Message "The maximum size for each response is 200 characters." will be displayed.			
156			19	Enter the 100 responses with each response having approximately 200 characters below the mentioned text types; Click on Save. Verify Admin User is able to save the "Single Response/Multiple Response" by adding all the details, and the details are displayed correctly on the Form Builder Landing page. 1. Alphabets 2. Alphanumeric Characters 3. Special Characters 4. Foreign Characters 5. HTML tags	Admin User will be able to save the "Single Response/Multiple Response" by adding all the details and the details will be displayed correctly on the Form Builder Landing page.			
157	321880	Training Items_Segmented Form_Form Builder_Add, Edit & Remove Multiple segments_Validations	1	Preconditions: 1.Segmented Form Training Item#1 with Segment#1 having form elements and smart form rule, signers exist. 2. Segmented Form Training Item#2 with bookmarks 3.Segmented Form Training Item#3 with completion 4.Segmented Form Training Item#4 with signature 5.Segmented Form Training Item#5 with Retired and Locked/Archived				
158			2	Log in as Admin user. Navigate to Admin Home and Search for the Segmented Form Training Item#1.	Segmented Form Training Item#1 will be opened.			
159			3	Navigate to Form Builder page; Click on Ellipsis (3 dots) of final segment and click on Add New Segment Before option and enter Segment name and select any one of the signature types and click on Cancel.	Admin User will be navigated to the Form Builder page without adding the Segment.			
160			4	Click on the Ellipsis (3 dots) and click on 'Add New Segment Before' and click on Save without entering name for Segment and verify that 'No Segment Name is provided' error message is displayed.	'No Segment Name is provided' error message will be displayed.			
161			5	Enter an existing name for Segment and verify that 'The Segment Name is used by another segment of this form' error message is displayed.	'The Segment Name is used by another segment of this form' error message will be displayed.			
162			6	Click on Cancel button; Click on the Ellipsis (3 dots) of the Final Segment/Segment#1, click on 'Edit Segment', remove the segment name and click on Save without entering name. Verify that 'No Segment Name is provided' error message is displayed.	'No Segment Name is provided' error message will be displayed.			
163			7	Enter an existing name for Segment and verify that 'The Segment Name is used by another segment of this form' error message is displayed.	'The Segment Name is used by another segment of this form' error message will be displayed.			
164			8	Click on Cancel button; Click on the Ellipsis (3 dots) of the segment#1 and click on "Remove Segment". Click on Cancel Button in the Modal. Verify Modal is closed, and previous screen segment#1 is displayed.	Admin user will be resumed to previous page contains details of segment#1			
165			9	Click on Signers link; Click on the Ellipsis (3 dots) of the segment#1 and then on "Remove Segment". Click on Remove Button in the Remove segment Modal. Verify the segment#1 is removed from the Signer's page.	Segment#1 will be removed from the Signer's page.			
166			10	Navigate to the below listed pages and verify the segment#1 is no more available i. Form Builder page ii. Smart form rules page	Segment#1 will no more be available in the below pages: i. Form Builder page ii. Smart form rules page			
167			11	Navigate to the Training General Information Page; Verify the Segment Count is updated in GI Page for the selected Segmented Form Training Item.	Segment Count will be updated in the GI Page for the selected Segmented Form Training Item.			
168			12	Search for Training Item#2, navigate to form builder page and verify Ellipsis (3 dots) is disabled for the segment(s)	The Ellipsis (3 dots) is disabled for the available segment(s) of the Training item#2.			
169			13	Search for Training Item#3, navigate to form builder page and verify Ellipsis (3 dots) is disabled for the segment(s).	The Ellipsis (3 dots) is disabled for the available segment(s) of the Training item#3			
170			14	Search for Training Item#4, navigate to form builder page and verify Ellipsis (3 dots) is disabled for the segment(s).	The Ellipsis (3 dots) is disabled for the available segment(s) of the Training item#4.			
171			15	Search for Training Item#5, navigate to form builder page and verify Ellipsis (3 dots) is disabled for the segment(s).	The Ellipsis (3 dots) is disabled for the available segment(s) of the Training item#5.			
172	322357	Training Items_Segmented Form_Signers Page_Add, Edit & Remove Segments	1	Precondition: 1. Segmented Form Training item#1 in Effective/Approved/Pending/Retired Status without any additional segments and Form Elements added.				

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
173			2	Log in as Admin user. Navigate to Admin Home and Search for the Segmented Form Training Item#1.	Segmented Form Training Item#1 will be opened.			
174			3	Click on Signers in the left Navigation, verify 'Final Segment' with default signature type as 'Manager/Approver(s) e-Signature Only' and with the following details is displayed. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Manager/Approver(s) e-Signature Only -Header: Initial Signer Section along with Manage Group, Edit Actions - Authorized Signer Group – Drop down value [Custom Group (Authorized Users)] - Signature Action – Assess Qualification Status - + Add Additional Signers	Final Segment' with default signature type as 'Manager/Approver(s) e-Signature Only' and with the following details will be displayed. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Manager/Approver(s) e-Signature Only -Header: Initial Signer Section along with Manage Group, Edit Actions - Authorized Signer Group – Drop down value [Custom Group (Authorized Users)] - Signature Action – Assess Qualification Status - + Add Additional Signers			
175			4	Click on three dots of Final Segment and Verify 'Add New Segment Before' option is displayed in the dropdown. Click on 'Add New Segment Before' option. Verify 'Add New Segment' popup is displayed and following details are displayed in the 'Add New Segment' Popup: 1. Text Field: 'Segment Name' with 0/100 at bottom right corner 2. 'Signature Type' options mentioned below along with radio buttons i. Learner e-Signature Only ii. Multiple e-Signatures (Learner Initiated) iii. Multiple e-Signatures (Approver(s)/Trainer Initiated) iv. Manager/Approver(s) e-Signature Only 3. Cancel, Save buttons, and close (X) icon	Add New Segment Before' option will be displayed in the dropdown. 'Add New Segment' popup will be displayed and following details will be displayed in the 'Add New Segment' Popup: 1. Text Field: 'Segment Name' with 0/100 at bottom right corner 2. 'Signature Type' options mentioned below along with radio buttons i. Learner e-Signature Only ii. Multiple e-Signatures (Learner Initiated) iii. Multiple e-Signatures (Approver(s)/Trainer Initiated) iv. Manager/Approver(s) e-Signature Only 3. Cancel, Save buttons, and close (X) icon			
176			5	Enter Segment name as Segment#A and select "Learner e-Signature Only " from the signature types, and click on Save. Verify newly added Segment#A with the selected signature type as "Learner e-Signature Only ", and with the following details are displayed. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Learner e-Signature Only - Header: Learner section - Dropdown value [Learner] - Signature Action – Drop down value [Acknowledge]	Signers page will be refreshed and presented with the newly added Segment#A with the selected signature type as "Learner e-Signature Only ", and with the following details will be displayed. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Learner e-Signature Only - Header: Learner section - Dropdown value [Learner] - Signature Action – Drop down value [Acknowledge]			
177			6	Click on three dots at the end of newly created segment#A and Verify following Options are displayed in the dropdown. 1. Edit Segment 2. Remove Segment 3. Add New Segment Before 4. Add New Segment After	Following Options are displayed in the dropdown. 1. Edit Segment 2. Remove Segment 3. Add New Segment Before 4. Add New Segment After			
178			7	Click on the 'Add New Segment Before' and enter valid name and with Signature type selected as "Multiple e-Signatures (Learner Initiated)", and click on Save to add a new segment#B before the Segment#A. Verify New segment#B will be added before the Segment#A with the following will be displayed in the Signers page. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Multiple e-Signatures (Learner Initiated) -Header: 1. Learner section - Dropdown value [Learner] - Signature Action – Drop down value [Acknowledge] 2. Initial Signers Section along with Manage Group, Edit Actions - Authorized Signer Group – Drop down value [Custom Group (Authorized Users)] - Signature Action – Assess Qualification Status - + Add Additional Signers	New Segment#B will be added before the Segment#A with the following will be displayed in the Signers page. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed. - Signature Type: Multiple e-Signatures (Learner Initiated) -Header: 1. Learner section - Dropdown value [Learner] - Signature Action – Drop down value [Acknowledge] 2. Initial Signer Section along with Manage Group, Edit Actions - Authorized Signer Group – Drop down value [Custom Group (Authorized Users)] - Signature Action – Assess Qualification Status - + Add Additional Signers			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
179			8	<p>Click on the three dots at the end of the Segment#A and click on 'Add New Segment After' and enter valid name and select signature type as "Multiple e-Signatures (Approver(s)/Trainer Initiated)" and click on Save to add a new segment#C after the Segment#A. Verify New Segment#C will be added after Segment#A with the following will be displayed in the Signers page. - Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed.</p> <p>- Signature Type: Multiple e-Signatures (Approver(s)/Trainer Initiated)</p> <p>- Header:</p> <p>1. Initial Signer Section along with Manage Group, Edit Actions</p> <p>- Authorized Signer Group – Drop down value [Custom Group (Authorized Users)]</p> <p>- Signature Action – Assess Qualification Status</p> <p>2. Learner section</p> <p>- Dropdown value [Learner]</p> <p>- Signature Action – Drop down value [Acknowledge]</p> <p>- + Add Additional Signers</p>	<p>New Segment#C will be added after Segment#A with the following will be displayed in the Signers page.</p> <p>- Text: Signers added to the segment will sign in the sequenced order below. Maximum 10 signers are allowed.</p> <p>- Signature Type: Multiple e-Signatures (Approver(s)/Trainer Initiated)</p> <p>- Header:</p> <p>1. Initial Signer Section along with Manage Group, Edit Actions</p> <p>- Authorized Signer Group – Drop down value [Custom Group (Authorized Users)]</p> <p>- Signature Action – Assess Qualification Status</p> <p>2. Learner section</p> <p>- Dropdown value [Learner]</p> <p>- Signature Action – Drop down value [Acknowledge]</p> <p>- + Add Additional Signers</p>			
180			9	Verify Admin user is able to add six more segments to the segmented form training item#1	Admin user will be able to add six more segments to the segmented form training item#1.			
181			10	<p>Click on three dots of any segment; Click on 'Edit Segment' option; Verify 'Edit Segment' popup is displayed with following details:</p> <p>1. Text Field: 'Segment Name*' with value and character count at bottom right corner</p> <p>2. 'Signature Type' options mentioned below along with radio button selected for one of the below option</p> <p>i. Learner e-Signature Only</p> <p>ii. Multiple e-Signatures (Learner Initiated)</p> <p>iii. Multiple e-Signatures (Approver(s)/Trainer Initiated)</p> <p>iv. Manager/Approver(s) e-Signature Only</p> <p>3. Cancel, Save buttons, and close (X) icon</p>	<p>'Edit Segment' popup will be displayed with following details:</p> <p>1. Text Field: 'Segment Name*' with value and character count at bottom right corner</p> <p>2. 'Signature Type' options mentioned below along with radio button selected for one of the below option</p> <p>i. Learner e-Signature Only</p> <p>ii. Multiple e-Signatures (Learner Initiated)</p> <p>iii. Multiple e-Signatures (Approver(s)/Trainer Initiated)</p> <p>iv. Manager/Approver(s) e-Signature Only</p> <p>3. Cancel, Save buttons, and close (X) icon</p>			
182			11	Modify the segment name, change the required Signature Type other than the selected and click on Save button.	Segment name will be saved with updated segment name and selected signature type.			
183			12	<p>Click on the three dots at the end of any Segment (except Final Segment) and then click on "Remove Segment". Verify Remove Segment popup is display with following details.</p> <p>a. Title: Remove Segment</p> <p>b. Warning Sign and Remove Segment</p> <p>c. Message: Removing this segment will also remove all Form Elements, Smart Form Rules, and Form Signers associated with this segment.</p> <p>d. Segment Name:</p> <p>e. Message: Do you want to continue?</p> <p>f. CANCEL button</p> <p>g. REMOVE button</p> <p>h. 'X' icon at the top right corner of the Modal</p>	<p>Below mentioned details will be displayed correctly in the Remove Segment Modal for the Admin user.</p> <p>a. Title: Remove Segment</p> <p>b. Warning Sign and Remove Segment</p> <p>c. Message: Removing this segment will also remove all Form Elements, Smart Form Rules, and Form Signers associated with this segment.</p> <p>d. Segment Name:</p> <p>e. Message: Do you want to continue?</p> <p>f. CANCEL button</p> <p>g. REMOVE button</p> <p>h. 'X' icon at the top right corner of the Modal</p>			
184			13	<p>Click on Remove Button in the Remove segment Modal.</p> <p>Verify the segment is removed from the Form Signer page.</p> <p>Navigate to the Form Builder page and verify the removed segment is no more available</p> <p>Navigate to the Training General Information Page; Verify the Segment Count is updated in GI Page for the selected Segmented Form Training Item.</p>	<p>Removed segment will not be available/displayed in the Signer and Form Builder page.</p> <p>Segment Count will be updated in the GI Page for the selected Segmented Form Training Item.</p>			
185	322610	Training Items_Segmented Forms_Form Builder - Landing Page - Switch Language for Translation.	1	<p>Precondition:</p> <p>1 Segmented Form Training Item#1 Default language is English with Multiple Languages & Segments having Form Elements and Translation added for at least one Question and one Segment.</p> <p>2. Segmented Form Training Item#2 Retired Locked/Archived status with Multiple Languages & Segments having Form Elements and translation added for at least one Question and one Segment.</p>				
186			2	<p>Login as Admin User, navigate to Admin Home, search for Form Training Item#1.</p> <p>Click on 'Form Builder' link under 'Form' section in the left navigation.</p>	Form Builder page for Training Item#1 will be displayed.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
187			3	Verify that the Training Item default language 'English' is selected by default in the Language dropdown.	Training Item default language 'English' will be selected by default in the Language dropdown.			
188			4	Click on the Language dropdown and select the other language. Verify page get refreshed to show form translations with the same segment selected before.	Admin user will be able to see the form translations with the same segment selected before.			
189			5	Verify following details are displayed in the left navigation of Form builder Page. Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor	Following details will be displayed in the left navigation: Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor			
190			6	Verify the text "Training Default Language: Language Name " along with the info icon is displayed. Hover over the info icon; Verify the message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language."	Text "Training Default Language: Language Name " along with the info icon will be displayed. Message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language." will be displayed.			
191			7	Verify Ellipses are disabled for all the available segments in the Form Builder page of the selected Language.	Ellipses will be disabled for all the available segments in the Form Builder page of the selected Language.			
192			8	Click on segments one by one when the selected Language is other the Default. Verify that the Form Elements details are displayed correctly for the selected Segment upon switching from one segment to another.	User will be able to switch segments one by one and Form Elements details will be displayed correctly for the user.			
193			9	Verify non-translated Segment and Form Element (Question/Text) block has the following details for the selected segment in the Form builder Page. 1. Segment Name with translate link 2. Form element type with translate link 3. Form element details in the training's default language.	Non-translated Segment and Form Element (Question/Text) block will have the following details for the selected segment in the Form builder Page. 1. Segment Name with translate link 2. Form element type with translate link 3. Form element details in the training's default language.			
194			10	Verify "Translate" link is clickable on Segment/ Form Elements block. Close the Translate Model for Segment/ Form elements.	"Translate" link will be clickable on Segment/ Form Elements block. User will be able to close the Modal.			
195			11	Navigated back to translated segment and verify translated Segment and Form Element (Question/Text) block has the following details for the selected segment in the Form builder Page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.	Translated Segment and Form Element (Question/Text) block will have the following details for the selected segment in the Form builder Page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.			
196			12	Verify "Edit Translation" link is clickable on Segment/ Form Elements block. Close the Edit translate Modal for Segment/ Form elements.	"Edit Translation" link will be clickable on Segment/ Form Elements block. User will be able to close the Modal			
197			13	Search for Form Training Item#2. Click on the 'Form Builder' link under the 'Form' section in the left navigation. Verify that the Training Item default language is selected by default in the Language dropdown.	Training Item default language English will be selected by default in the Language dropdown.			
198			14	Click on the Language dropdown and select the other language. Verify page get refreshed to show form translations with the same segment selected before.	Admin user will be able to see the form translations with the same segment selected before.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
199			15	Verify following details are displayed in the left navigation of Form builder Page. Form Tools a. Form Builder b. Signers c. Smart Form Rules	Following details will be displayed in the left navigation: Form Tools a. Form Builder b. Signers c. Smart Form Rules			
200			16	Verify the text "Training Default Language: Language Name " along with the info icon is displayed. Hover over the info icon; Verify the message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language."	Text "Training Default Language: Language Name " along with the info icon will be displayed. Message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language." will be displayed.			
201			17	Verify Ellipses are disabled for all the available segments in the Form Builder page of the selected Language.	Ellipses will be disabled for all the available segments in the Form Builder page of the selected Language.			
202			18	Verify non-translated Segment and Form Element (Question/Text) block has the following details for the selected segment in form builder landing page. 1." Translate" non-clickable link and grey out for Segment Name and Form Element type. 2. Form element details in the training's default language.	Non-translated Segment and Form Element (Question/Text) block will have the following details for the selected segment in form builder landing page. 1." Translate" non-clickable link and grey out for Segment Name and Form Element type. 2. Form element details in the training's default language.			
203			19	Verify translated Segment and Form Element (Question/Text) block has the following details for the selected segment in form builder landing page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.	Translated Segment and Form Element (Question/Text) block will have the following details for the selected segment in form builder landing page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.			
204	322613	Training Items_Segmented Form_Signer_Edit Signer - Approver Initiated & Approver Only	1	PRECONDITIONS: 1. Company preference "Enable forms to be signed by User Manager/Proxy Manager" is ON. 2. Segmented Form Training with multiple form segments added to it with below signature type i. Form Segment#1 = Signature Type is 'Multiple e-Signatures (Approver(s)/Trainer Initiated)' ii. Final Segment = Signature Type is 'Manager/Approver(s) e-Signature Only'.				
205			2	Log in as Admin user. Navigate to Admin Home, Search segmented Form Training as mentioned in precondition.	Admin user will be logged in and Training general information page of segmented Form Training will be display.			
206			3	Navigate to Form Builder page, Click on 'Signer' link under 'Form Tools' section, navigate to the Form Segment#1.	Signer section will display the Signature Type as 'Multiple e-Signatures (Approver(s)/Trainer Initiated)'. Signer section will have Initial Signer and Learner signer.			
207			4	Click on 'Edit' icon for Initial Signer, verify the below details are displayed on the edit signer page for Initial signer: Title: Initial Signer- EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group(1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Access Qualification Status' and non-editable. Cancel and Save button on the title bar.	Below details will be displayed on the edit signer page for Initial signer: Title: Initial Signer - EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group(1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Access Qualification Status' and non-editable. Cancel and Save button on the title bar.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1			5	Click on Authorized Signer Group(1st dropdown); Verify Admin user is able to select different value for Authorized Signer Group.	Admin user will be able to select different value for Authorized Signer Group.			
208			6	Click on Signature Action (2nd dropdown); verify Admin user is not able to click to see different value for Signature Action.	Admin user will not be able to click to see different value for Signature Action.			
209			7	Click on 'Cancel' button on 'Initial Signer - EDIT MODE' window, verify 'Unsaved Changes' modal is displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue.	'Unsaved Changes' modal will be displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue.			
210			8	Click on 'Cancel' button on the 'Unsaved Changes' modal; verify the modal is closed and changes are not saved.	The modal will be closed and changes will not be saved for Initial signer.			
211			9	Click on 'Cancel' button again on "Initial signer - EDIT MODE" window; Click on 'Continue' button on the 'Unsaved Changes' modal; verify the modal is closed, changes Initial signer are not saved and Admin user is presented with refreshed Signers page with selected segment.	The 'Unsaved Changes' modal will be closed, changes for Initial Signer will not be saved and Admin user will be presented with refreshed Signers page with selected segment.			
212			10	Click on 'Edit' icon for Initial Signer , update the 'Authorized Signer Group' dropdown value; click on 'Save' button.	The changes will be saved, admin will be presented with refreshed Signer page with same selected segment.			
213			11	Navigate to the Final Form Segment.	Signer section will display the Signature Type as 'Manager/Approver(s) e-Signature Only'. Signer section will have Initial signer.			
214			12	Click on 'Edit' icon for Initial Signer , verify the below details are displayed on the edit signer page for Initial signer: Title: Initial Signer - EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group(1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Access Qualification Status' and non-editable. Cancel and Save button on the title bar.	Below details will be displayed on the edit signer page for Initial signer: Title: Initial Signer - EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group(1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Access Qualification Status' and non-editable. Cancel and Save button on the title bar.			
215			13	Click on Authorized Signer Group(1st dropdown); Verify Admin user is able to select different value for Authorized Signer Group.	Admin user will be able to select different value for Authorized Signer Group.			
216			14	Click on Signature Action (2nd dropdown); verify Admin user is not able to click to see different value for Signature Action.	Admin user will not be able to click to see different value for Signature Action.			
217			15	Click on 'Cancel' button, verify 'Unsaved Changes' modal is displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue.	'Unsaved Changes' modal will be displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue.			
218			16	Click on 'Cancel' button on the 'Unsaved Changes' modal; verify the modal is closed and changes are not saved.	The modal will be closed and changes will not be saved for Initial Signer.			
219								

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
220			17	Click on 'Cancel' button again on "Initial Signer- EDIT MODE" window; Click on 'Continue' button on the 'Unsaved Changes' modal; verify the modal is closed, changes Initial Signer are not saved and Admin user is presented with refreshed Signers page with selected segment.	The 'Unsaved Changes' modal will be closed, changes for Initial Signer will not be saved and Admin user will be presented with refreshed Signers page with selected segment.			
221			18	Click on 'Edit' icon for Initial Signer, update the 'Authorized Signer Group' dropdown value; click on 'Save' button. Verify the changes are saved, admin is presented with refreshed Signer page with same selected segment.	The changes will be saved, admin will be presented with refreshed Signer page with same selected segment.			
222	322622	Training Items_Segmented Form_Signers Page_Add Multiple segments_Validations	1	Preconditions: 1.Segmented Form Training Item#1 with Segment#1 having form elements and smart form rule, signers exist. 2. Segmented Form Training Item#2 with bookmarks 3.Segmented Form Training Item#3 with completion 4.Segmented Form Training Item#4 with signature 5.Segmented Form Training Item#5 with Retired and Locked/Archived				
223			2	Log in as Admin user. Navigate to Admin Home and Search for the Segmented Form Training Item#1.	Segmented Form Training Item#1 will be opened.			
224			3	Navigate to Signers Page; Click on three dots of final segment and click on Add New Segment Before option and enter Segment name and select any one of the signature types and click on Cancel.	Admin User will be navigated to the Signers Page without adding the Segment.			
225			4	Click on the three dots and click on 'Add New Segment Before' and click on Save without entering name for Segment and verify that 'No Segment Name is provided' error message is displayed.	'No Segment Name is provided' error message will be displayed.			
226			5	Enter an existing name for Segment and verify that 'The Segment Name is used by another segment of this form' error message is displayed.	'The Segment Name is used by another segment of this form' error message will be displayed.			
227			6	Click on Cancel button; Click on the Ellipsis (3 dots) of the Final Segment/Segment#1, click on 'Edit Segment', remove the segment name and click on Save without entering name. Verify that 'No Segment Name is provided' error message is displayed.	'No Segment Name is provided' error message will be displayed.			
228			7	Enter an existing name for Segment and verify that 'The Segment Name is used by another segment of this form' error message is displayed.	'The Segment Name is used by another segment of this form' error message will be displayed.			
229			8	Click on Cancel button; Click on the Ellipsis (3 dots) of the segment#1 and click on "Remove Segment". Click on Cancel button in the modal. Verify modal is closed, and previous screen segment#1 is displayed.	Admin user will be resumed to previous page contains details of segment#1			
230			9	Click on the Ellipsis (3 dots) of the segment#1 and then on "Remove Segment". Click on Remove button in the Remove segment modal. Verify the segment#1 is removed from the Signer page.	Segment#1 will be removed from the Signer page.			
231			10	Navigate to the Form Builder page and verify the segment#1 is no more available.	Segment#1 will not be available in the Form Builder page.			
232			11	Navigate to the Training General Information Page; Verify the Segment Count is updated in GI Page for the selected Segmented Form Training Item.	Segment Count will be updated in the GI Page for the selected Segmented Form Training Item.			
233			12	Click on Signer link, click on the Ellipsis (3 dots) of the Final Segment and click on 'Add New Segment Before', Add Segment Name as Segment#2, and Select any Signature Type and click on Save.	A new Segment#2 will be added before Final Segment in the Signers Page.			
234			13	Navigate to the Form Builder page and verify that Segment#2 is available and add Form Elements to Segment#2.	Segment#2 will be available and Form Elements will be added to Segment#2.			
235			14	Navigate to the Training General Information Page; Verify the Segment Count is updated in GI Page for the selected Segmented Form Training Item.	Segment Count will be updated in the GI Page for the selected Segmented Form Training Item.			
236			15	Click on Signers link, click on three dots of segment#2, Click on 'Edit Segment' option. Modify the segment name, change the required Signature Type other than the selected and click on Save button in the Edit Segment Modal.	Segment name will be saved with updated segment name and selected signature type.			
237			16	Search for Training Item#2, navigate to Signers Page and verify Ellipsis (3 dots) is disabled for the segments	The Ellipsis (3 dots) is disabled for the available segments of the Training item#2.			
238			17	Search for Training Item#3, navigate to Signers Page and verify Ellipsis (3 dots) is disabled for the segments.	The Ellipsis (3 dots) is disabled for the available segments of the Training item#3			
239			18	Search for Training Item#4, navigate to Signers Page and verify Ellipsis (3 dots) is disabled for the segments.	The Ellipsis (3 dots) is disabled for the available segments of the Training item#4.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
240			19	Search for Training Item#5, navigate to Signers Page and verify Ellipsis (3 dots) is disabled for the segments.	The Ellipsis (3 dots) is disabled for the available segments of the Training item#5.			
241	322655	Training Items_Segmented Forms_Form Builder - Landing Page - Switch Language for Translation_Default Language other than English.	1	Preconditions 1. Segmented Form Training Item- Default Language is other than English with Multiple Languages & Segments having Form Elements and Translation added for at least one Question and One Segment.				
242	2		Login as Admin User, navigate to Admin Home, search for Form Training Item. Click on 'Form Builder' link under 'Form' section in the left navigation.	Form Builder page for Training Item will be displayed.				
243	3		Verify that the Training Item default language other than English is selected by default in the Language dropdown.	Training Item default language other than English will be selected by default in the Language dropdown.				
244	4		Click on the Language dropdown and select the other language. Verify page get refreshed to show form translations with the same segment selected before.	Admin user will be able to see the form translations with the same segment selected before.				
245	5		Verify following details are displayed in the left navigation of Form builder Page. Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor	Following details will be displayed in the left navigation: Form Tools a. Form Builder b. Signers c. Smart Form Rules d. Form Monitor				
246	6		Verify the text "Training Default Language: Language Name " along with the info icon is displayed. Hover over the info icon; Verify the message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language."	Text "Training Default Language: Language Name " along with the info icon will be displayed. Message "If all segments have been translated in learner's preferred language, segmented form will be displayed in learner's preferred language. If any form element in any segment has not been translated in learner's preferred language, segmented form will be displayed in Training Default Language."				
247	7		Verify Ellipses are disabled for all the available segments in the Form Builder page of the selected Language.	Ellipses will be disabled for all the available segments in the Form Builder page of the selected Language.				
248	8		Click on segments one by one when the selected Language is other the Default. Verify that the Form Elements details are displayed correctly for the selected Segment upon switching from one segment to another.	User will be able to switch segments one by one and Form Elements details will be displayed correctly for the user.				
249	9		Verify non-translated Segment and Form Element (Question/Text) block has the following details for the selected segment in the Form builder Page. 1. Segment Name with translate link 2. Form element type with translate link 3. Form element details in the training's default language.	Non-translated Segment and Form Element (Question/Text) block will have the following details for the selected segment in the Form builder Page. 1. Segment Name with translate link 2. Form element type with translate link 3. Form element details in the training's default language.				
250	10		Verify "Translate" link is clickable on Segment/ Form Elements block.	"Translate" link will be clickable on Segment/ Form Elements block.				
251	11		Close the Translate Model for Segment/ Form elements. Verify translated Segment and Form Element (Question/Text) block has the following details for the selected segment in the Form builder Page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.	User will be able to close the Modal. Translated Form Segment and Element (Question/Text) block will have the following details for the selected segment in the Form builder Page. 1. "Translated" message along with Segment Name and Edit translation link 2. "Translated" message along with Form element type and Edit translation link 3. Form element details in the translation added.				
252	12		Verify "Edit Translation" link on Segment/ Form Elements block.	"Edit Translation" link will be clickable on Segment/ Form Elements block.				

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	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	323146	Training Items_Segmented Form_Signer_Edit Signer - Learner Only & Learner Initiated	1	PRECONDITIONS: 1. Company preference "Enable forms to be signed by User Manager/Proxy Manager" is ON. 2. Segmented Form Training with multiple form segments added to it with below signature type i. Form Segment#1 = Signature type is 'Learner e-Signature Only' ii. Form Segment#2 = Signature Type is 'Multiple e-Signatures (Learner Initiated)'				
253			2	Log in as Admin user. Navigate to Admin Home, Search segmented Form Training as mentioned in precondition.	Admin user will be logged in and Training general information page of segmented Form Training will be display.			
254			3	Navigate to Form Builder page, Click on 'Signer' link under 'Form Tools' section, navigate to the Form Segment#1.	Signer section will display the Signature Type as 'Learner e-Signature Only'.			
255			4	Verify that 'Edit' option is not available for Learner Signer.	'Edit' option will not be available for Learner Signer.			
256			5	Navigate to Form Builder page, Click on 'Signer' link under 'Form Tools' section, navigate to the Form Segment#2.	Signer section will display the Signature Type as 'Multiple e-Signatures (Learner Initiated)'.			
257			6	Verify that 'Edit' option is not available for Learner Signer. Verify that 'Edit' option is available for Initial Signer.	'Edit' option will not be available for Learner Signer. 'Edit' option will be available for Initial Signers.			
258			7	Click on 'Edit' icon for Initial Signer, verify the below details are displayed on the edit signer page for Initial Signer: Title: Initial Signer- EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group (1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Assess Qualification Status' and non-editable. Cancel and Save button on the title bar.	Below details will be displayed on the edit signer page for Initial signer: Title: Initial Signers- EDIT MODE (with Pencil icon) Message: When changing the Authorized Signer Group, all previously created signer groups will be lost. Authorized Signer Group (1st dropdown): 'Custom Group (Authorized Users)' by default selected and editable. Signature Action (2nd dropdown): 'Assess Qualification Status' and non-editable. Cancel and Save button on the title bar.			
259			8	Click on Authorized Signer Group (1st dropdown); Verify Admin user is able to select different value for Authorized Signer Group.	Admin user will be able to select different value for Authorized Signer Group.			
260			9	Click on Signature Action (2nd dropdown); verify Admin user is not able to click to see different value for Signature Action.	Admin user will not be able to click to see different value for Signature Action.			
261			10	Click on 'Cancel' button on "Initial Signer- EDIT MODE" window, verify 'Unsaved Changes' modal is displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue	'Unsaved Changes' modal will be displayed with the below details: Message: You have unsaved changes. Do you want to cancel the changes? Button: Cancel and Continue			
262			11	Click on 'Cancel' button on the 'Unsaved Changes' modal; verify the modal is closed and changes are not saved.	The modal will be closed and changes will not be saved for Initial signer.			
263			12	Click on 'Cancel' button again on "Initial Signer- EDIT MODE" window; Click on 'Continue' button on the 'Unsaved Changes' modal; verify the modal is closed, changes Initial signer are not saved and Admin user is presented with refreshed Signers page with selected segment.	The changes Initial signers are not saved and Admin user is presented with refreshed Signers page with selected segment.			
264			13	Click on 'Edit' icon for Initial Signer, update the 'Authorized Signer Group' dropdown value; click on 'Save' button.	The changes will be saved, admin will be presented with refreshed Signer page with same selected segment.			
265				Verify the changes are saved, admin is presented with refreshed Signer page with same selected segment.				

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	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	323940	Signers - Edit - Manage Group... Custom Group (Authorized Users)	1	Precondition: 1.Admin User 2.Segmented Form Training Item with segments created as mentioned below a. Segment#1 with signature type as Multiple e-Signatures (Learner Initiated) with initial and additional signers blocks both containing Custom Group (Authorized Users) as Authorized signer Group b. Segment #2 with signature type as Multiple e-Signatures (Approver(s)/Trainer Initiated) with initial and additional Signers blocks both containing Custom Group (Authorized Users) as Authorized signer Group c. Segment #3 with signature type as Manager/Approver(s) e-Signature Only with initial and additional Signers blocks both containing Custom Group (Authorized Users) as Authorized signer Group 3. User#1 4. User#2				
266			2	Log in as Admin user; Navigate to Admin Home; search for training item mentioned in the precondition.	User will be able to search for the training item.			
267			3	Click on Signers under Form in left navigation of GI Page of the Training item and navigate to Signers page.	User will be navigated to signers page.			
268			4	Click on the Segment#1 containing the details of the signers mentioned in the precondition and click on Manage Group of Initial signer with Authorized Signer Group as Custom Group (Authorized Users) Verify the group name is displayed as Initial signers	User will be navigated to the signer group page and Group name will be displayed as Initial signers			
269			5	Click on Manually Added Users and add User#1 to the group	User#1 will be added to the group			
270			6	Click on the Training item code in the breadcrumb and verify that user will be navigated to GI page of the TI. Click on Signers and navigate to the Segment#1 and Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Custom Group (Authorized Users) Verify that the group name is displayed as Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
271			7	Click on Manually Excluded users and exclude User#2 from the group	User#2 will be excluded from the group.			
272			8	Click on training item code in the breadcrumb and verify that user will be navigated to GI page of the TI; Click on Form Builders; selected Segment#2; Click on Signers and Click on Manage Group of Initial Signer with Authorized Signer Group as Custom Group (Authorized Users); Verify that the group name is displayed as Initial signers	Admin User will be navigated to the signer group page, and the Group name will be displayed as Initial signers			
273			9	Click on Manually Added Users and add User#1 to the group	User#1 will be added to the group			
274			10	Click on Training item code in the breadcrumb and verify that user will be navigated to GI page of the TI. Click on signers and navigate to the Segment#2 and Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Custom Group (Authorized Users) Verify that group name is displayed as Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
275			11	Click on Manually Excluded users and exclude User#2 from the group	User#2 will be excluded from the group.			
276			12	Click on training item code in the breadcrumb and verify that user will be navigated to GI page of the TI. Click on signers and navigate to the Segment#3 and Click on Manage Group of Initial Signer with Authorized Signer Group as Custom Group (Authorized Users) Verify the group name is displayed as Initial signers	User will be navigated to the signer group page and Group name will be displayed as Initial signers			
277			13	Click on Manually Added Users and add User#1 to the group	User#1 will be added to the group			
278								

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
279			14	Click on training item code in the breadcrumb and verify that user will be navigated to GI page of the TI. Click on signers and navigate to the Segment#3 and Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Custom Group (Authorized Users) Verify that group name is displayed as Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
280			15	Click on manually excluded users and exclude User#2 from the group	User#2 will be excluded from the group.			
281			16	Click on training item code in the breadcrumb and verify that user will be navigated to GI page of the TI.	User will be navigated to the GI page of the TI.			
282	324299	Signers - Edit - Manage Group_Existing User Group(s)	1	Precondition: 1.Admin User 2.Segmented Form Training Item with segments created as mentioned below a. Segment#1 with signature type as Multiple e-Signatures (Learner Initiated) with initial and additional Signer blocks both containing Existing User Group(s) as Authorized signer Group b. Segment#2 with signature type as Multiple e-Signatures (Approver(s)/Trainer Initiated) with initial and additional Signer blocks both containing Existing User Group(s) as Authorized signer Group c. Segment#3 with signature type as Manager/Approver(s) e-Signature Only with initial and additional Signer blocks both containing Existing User Group(s) as Authorized signer Group 3.User Group#1 4.User Group#2				
283			2	Log in as Admin user; Navigate to Admin Home and search for training item mentioned in the precondition.	User will be able to search for the training item.			
284			3	Click on Signers under Form in left navigation of GI Page of the Training item and navigate to Signer's page.	User will be navigated to signers page.			
285			4	Click on the Segment#1 containing the details of the signers mentioned in the precondition, and click on Manage Group of Initial Signer with Authorized Signer Group as Existing User Group(s) Verify that the Signer Groups Manage Page Title is displayed as Initial Signers	User will be navigated to the signer group page and Signer Groups Manage Page Title will be displayed as Initial Signers			
286			5	Click on Add User Group in the left navigation of the page and search for User Group#1 mentioned in the precondition and select it	User Group#1 will be added as signer group.			
287			6	Click on Return in the left navigation and verify that Admin user is navigated to segment#1 (the segment from where Admin has navigated to signer group page)	Admin user will be navigated to segment#1			
288			7	Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Existing User Group(s) and verify that the Signer Groups Manage Page Title is Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
289			8	Add User Group#2 as signer group and click on Return. Verify that Admin user is navigated to segment#1	User Group#2 will be added as signer group and Admin user will be navigated to segment#1			
290			9	Click on Segment#2 and then click on Manage Group of Initial Signer with Authorized Signer Group as Existing User Group(s)Verify that the Signer Groups Manage Page Title is displayed as Initial Signers	User will be navigated to the signer group page and Signer Groups Manage Page Title will be displayed as Initial Signers			
291			10	Click on Add User Group in the left navigation of the page and search for User Group#1 mentioned in the precondition and select it	User Group#1 will be added as signer group.			
292			11	Click on Return in the left navigation and verify that Admin user is navigated to segment#2 (the segment from where Admin has navigated to signer group page)	Admin user will be navigated to segment#2			
293			12	Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Existing User Group(s) and verify that the Signer Groups Manage Page Title is Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
294			13	Add User Group#2 as signer group and click on Return. Verify that Admin user is navigated to segment#2	User Group#2 will be added as signer group and Admin user will be navigated to segment#2			
295			14	Click on segment#3 and then click on Manage Group of Initial Signer with Authorized Signer Group as Existing User Group(s)Verify that the Signer Groups Manage Page Title is displayed as Initial Signers	User will be navigated to the signer group page and Signer Groups Manage Page Title will be displayed as Initial Signers			
296			15	Click on Add User Group in the left navigation of the page and search for User Group#1 mentioned in the precondition and select it	User Group#1 will be added as signer group.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
297			16	Click on Return in the left navigation and verify that Admin user is navigated to segment#3 (the segment from where Admin has navigated to signer group page)	Admin user will be navigated to segment#3			
298			17	Click on Manage Group of Additional Signer Level 1 with Authorized Signer Group as Existing User Group(s) and verify that the Signer Groups Manage Page Title is Signer Name/Level (Additional Signer Level 1)	Admin User will be navigated to the signer group page and Group name will be displayed as Signer Name/Level (Additional Signer Level 1)			
299			18	Add User Group#2 as signer group and click on Return. Verify that Admin user is navigated to segment#3	User Group#2 will be added as signer group and Admin user will be navigated to segment#3			
300	325878	Training_Segmented Form_Signers - Edit - Authorized Signer Group Pages_Custom Group	1	<p>Precondition:</p> <ol style="list-style-type: none"> Admin User Segmented form Training Item#1 with segment#1 containing initial Signer and additional Signer block with authorized signer group as Custom Group Normal form Training Item#2 Segmented form Training Item#3 with initial and additional Signer blocks with authorized signer group as Custom Group with data in the following pages: View User Group - Membership Criteria Group Hierarchy - Membership Detail Group Hierarchy - Unique Users Group Membership - Unique Users Group Membership - Manually Added Users Group Membership - Criteria-Based Users Group Membership - Manually Excluded Users History and Reports - Criteria Change Log 				
301			2	Login as Admin user, navigate to Admin home search for Training item#1 mentioned in the precondition.	Admin user will be able to search for the Training item#1 mentioned in the precondition and will be navigated to GI page of the TI.			
302			3	Click on signers in the left navigation and navigate to the segment#1 and then click on the Manage Group in the initial Signers block. Verify User will be navigated to Signer Group GI Page.	User will be navigated to Signer Group GI page			
303			4	Verify the breadcrumb in the Signer Group GI Page is updated as "Training Title (Training Code) Major. Minor Version > GENERAL INFORMATION"	The breadcrumb in the Signer Group GI Page will be updated as "Training Title (Training Code) Major. Minor Version > GENERAL INFORMATION"			
304			5	Verify title bar in the Signer Group GI page is updated as "Segment Name - Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers	Title bar in the Signer Group GI page is updated as "Segment Name - Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers			
305			6	Verify the field "INITIAL FORM SIGNERS" is renamed to "INITIAL SIGNERS" in the Signer Group GI page for initial form signers.	The field "INITIAL FORM SIGNERS" will be renamed to "INITIAL SIGNERS" in the Signer Group GI page for initial form signers.			
306			7	Search for Training Item#2 mentioned in the precondition and then click on Initial Form Signers and verify title bar in the Signer Group GI page is updated as "Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers	Title bar in the Signer Group GI page is updated as "Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers			
307			8	Verify the field "INITIAL FORM SIGNERS" is renamed to "INITIAL SIGNERS" in the Signer Group GI page for initial form signers.	The field "INITIAL FORM SIGNERS" will be renamed to "INITIAL SIGNERS" in the Signer Group GI page for initial form signers.			
308			9	Click on breadcrumb and then click on Additional Signers verify title bar in the Signer Group GI page is updated as "Additional Signer Level N: Training Title (Training Code) Major. Minor Version" for additional signers (N is number from 1 to 9).	Title bar in the Signer Group GI page will be updated as "Additional Signer Level N: Training Title (Training Code) Major. Minor Version" for additional signers (N is number from 1 to 9).			
309			10	<p>Search for Training Item#3 and navigate to Signers page and click on Manage group on Initial Signers block and verify Segment and Signer info is updated in the header as "Segment Name - Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers for the following pages View User Group - Membership Criteria Group Hierarchy - Membership Detail Group Hierarchy - Unique Users Group Membership - Unique Users Group Membership - Manually Added Users Group Membership - Criteria-Based Users Group Membership - Manually Excluded Users History and Reports - Criteria Change Log</p>	<p>Segment and Signer info will be updated in the header as "Segment Name - Initial Signers: Training Title (Training Code) Major. Minor Version" for initial signers for the following pages View User Group - Membership Criteria Group Hierarchy - Membership Detail Group Hierarchy - Unique Users Group Membership - Unique Users Group Membership - Manually Added Users Group Membership - Criteria-Based Users Group Membership - Manually Excluded Users History and Reports - Criteria Change Log</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
310			11	Click on breadcrumb and navigate to Signer page and click on Manage Group on Additional Signer Level block and verify segment and signer info is updated in the header as "Additional Signer Level N: Training Title (Training Code) Major. Minor Version" for additional signers (N is number from 1 to 9) for additional signers for the following pages View User Group - Membership Criteria Group Hierarchy - Membership Detail Group Hierarchy - Unique Users Group Membership - Unique Users Group Membership - Manually Added Users Group Membership - Criteria-Based Users Group Membership - Manually Excluded Users History and Reports - Criteria Change Log	Segment and signer info is updated in the header as "Additional Signer Level N: Training Title (Training Code) Major. Minor Version" for additional signers (N is number from 1 to 9) for additional signers for the following pages View User Group - Membership Criteria Group Hierarchy - Membership Detail Group Hierarchy - Unique Users Group Membership - Unique Users Group Membership - Manually Added Users Group Membership - Criteria-Based Users Group Membership - Manually Excluded Users History and Reports - Criteria Change Log			
311	327951	Training Item_Segmented Form_Form Builder- Sequence Enforcing Toggle_ Validations	1	Preconditions: 1.Segmented Form Training Item#1 with Segment#1 having form elements and smart form rule, signers exist. 2.Segmented Form Training Item#2 with default Language is other than English and also have additional languages in the Training Item. 3. Segmented Form Training Item#3 with bookmarks exists 4.Segmented Form Training Item#4 with completion exists 5.Segmented Form Training Item#5 with signature exists 6.Segmented Form Training Item#6 with Retired and Locked/Archived				
312			2	Log in as Admin user. Navigate to Admin Home and Search for the Segmented Form Training Item#1 and Navigate to Form Builder page; verify that "Enforce Sequencing" toggle is enabled by default.	Admin User will be navigated to the Form Builder page with "Enforce Sequencing" toggle enabled by default.			
313			3	Click on "Enforce Sequencing" toggle to disable; Verify "Enforce Sequencing" toggle is disabled.	"Enforce Sequencing" toggle will be disabled.			
314			4	Click on any page and come back to Form builder page. Verify that "Enforce Sequencing" toggle disabled.	"Enforce Sequencing" toggle will be displayed as "Disabled"			
315			5	Click on "Enforce Sequencing" toggle to enable; Verify "Enforce Sequencing" toggle is enabled.	"Enforce Sequencing" toggle will be enabled.			
316			6	Search for the Segmented Form Training Item#2. Navigate to Form Builder page; Verify "Enforce Sequencing" toggle is enabled by default.	Segmented Form Training Item#2 will be opened and Admin User will be navigated to the Form Builder page with "Enforce Sequencing" toggle enabled by default			
317			7	Click on "Enforce Sequencing" toggle to disable; Verify "Enforce Sequencing" toggle is disabled.	"Enforce Sequencing" toggle will be disabled			
318			8	Change the Language drop down to any other language and Verify "Enforce Sequencing" toggle is greyed out and not clickable.	"Enforce Sequencing" toggle will be greyed out and not clickable.			
319			9	Search for the Segmented Form Training Item#3. Navigate to Form Builder page; Verify "Enforce Sequencing" toggle is greyed out and not clickable.	"Enforce Sequencing" toggle will be greyed out and not clickable.			
320			10	Search for the Segmented Form Training Item#4. Navigate to Form Builder page; Verify "Enforce Sequencing" toggle is greyed out and not clickable.	"Enforce Sequencing" toggle will be greyed out and not clickable.			
321			11	Search for the Segmented Form Training Item#5. Navigate to Form Builder page; Verify "Enforce Sequencing" toggle is greyed out and not clickable.	"Enforce Sequencing" toggle will be greyed out and not clickable.			
322			12	Search for the Segmented Form Training Item#6. Navigate to Form Builder page; Verify "Enforce Sequencing" toggle is greyed out and not clickable.	"Enforce Sequencing" toggle will be greyed out and not clickable.			
323	328186	Knowledge Center_Segmented Form_Sequence Enforced Segmented Form_View Response History_Completions	1	Precondition:1. Segmented Form Training Item with sequence enforced enabled with below segments having different Form Elements and assigned to Learner.Ⓜ a. Segment#1: Learner e-Signature OnlyⓂ b. Segment#2: Multiple e-Signatures (Learner Initiated) (with Initial Signer)Ⓜ c. Segment#3: Multiple e-Signatures (Approver(s)/Trainer Initiated) (with above Initial Signer and Additional Signer added)Ⓜ d. Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer)				
324			2	Login as Learner mentioned in the Precondition; navigate to To-Do and launch the Training Item mentioned in the precondition and verify Form Status is displayed as Sequence Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.	Form Status will be displayed as Sequence Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
325			3	Save response for any of the Form Element of Segment#1; Click on View Response History button and verify the below additional details are displayed correctly: 1. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	The below additional details will be displayed correctly: 1. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			
326			4	Provide responses for the remaining Questions and complete the Segment#1 by e-Signing.	Learner will be able to complete the Segment#1.			
327			5	Verify status of the Segment#1 is displayed as "Completed" and Segment#2 will be Unlocked with "Action Required For Learner" status.	Status of the Segment#1 and Segment#2 will be displayed as "Completed" and "Action Required For Learner" respectively.			
328			6	Sign out as Learner, Login as Initial Signer of Segment#2, Navigate to Tasks, Click on Form Actions, click on the row of Training Item #1 for Learner; Verify below details are displayed correctly to the Signer: 1. Form Status: Sequence Enforced - Waiting On Non-Final Segment(s) 2. List of Segments in the left navigation pane under Exit link 3. Responses with User and Time details captured for each Question 4. View Response History button.	Below details will be displayed correctly to the Signer: 1. Form Status: Sequence Enforced - Waiting On Non-Final Segment(s) 2. List of Segments in the left navigation pane under Exit link 3. Responses with User and Time details captured for each Question 4. View Response History button.			
329			7	Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Segment#2.	Initial Signer will be able to give Qualified completion to Learner for Segment#2.			
330			8	Verify status of the Segments are displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Segment#3: Action Required For Approver 4. Final Segment: Locked Save responses for all the questions of Segment#3; Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Segment#3.	Status of the Segments will be displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Segment#3: Action Required For Approver 4. Final Segment: Locked			
331			9	Sign out and Login as Learner mentioned in the Precondition; navigate to To-Do and launch the Training Item mentioned in the precondition; Verify status of the Segments are displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Segment#3: Action Required For Learner 4. Final Segment: Locked Navigate to Segment#3: Verify the saved Responses with User and Date Time details are displayed correctly for each Questions of Segment#3 to the Learner Acknowledge the Segment#3 by e-Signing.	Status of the Segments will be displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Segment#3: Action Required For Learner 4. Final Segment: Locked Saved Responses with User and Date Time details will be displayed correctly for each Questions of Segment#3 to the Learner Learner will be able to acknowledge the Segment#3.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
332			10	<p>Sign out and Login as Additional Signer mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify status of the Segments are displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Action Required For Approver Final Segment: Locked <p>Navigate to Segment#3: Verify the saved Responses with User and Date Time details are displayed correctly for each Questions of Segment#3 to the Additional Signer</p> <p>Acknowledge/ Assess Qualification status by selecting "Qualified" for the Segment#3 by e-Signing.</p>	<p>Status of the Segments will be displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Action Required For Approver Final Segment: Locked <p>Saved Responses with User and Date Time details will be displayed correctly for each Questions of Segment#3 to the Learner</p> <p>Additional Signer will be able to complete the Segment#3.</p>			
333			11	<p>Sign out and Login as the Initial Signer mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify the Form Status is updated to "Sequence Enforced - Waiting On Final Segment(s)" and the status of the Segments is displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Completed Final Segment: Action Required For Approver 	<p>Form Status will be updated to "Sequence Enforced - Waiting On Final Segment(s)" and status of the Segments will be displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Completed Final Segment: Action Required For Approver 			
334			12	<p>Navigate to Final Segment and click on Click on View Response History button and verify the below additional details are displayed correctly:</p> <ol style="list-style-type: none"> List of Segment Name - each segment with below details <ol style="list-style-type: none"> Questions Responses for each Question Hyperlink in the response of attached file type question Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order Text Form Element with/without attached file link (without User detail & time stamp) 	<p>Below additional details will be displayed correctly in the View Response History modal popup:</p> <ol style="list-style-type: none"> List of Segment Name - each segment with below details <ol style="list-style-type: none"> Questions Responses for each Question Hyperlink in the response of attached file type question Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order Text Form Element with/without attached file link (without User detail & time stamp) 			
335			13	<p>Save responses for all the questions of Final Segment; Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Final Segment and Segment Form is completed for the Learner</p>	<p>Initial Signer will be able to give Qualified completion to Learner for Final Segment and Segment Form Training Item will be completed for the Learner</p>			
336			14	<p>Sign out and Login as Learner mentioned in the Precondition; navigate to History; click on the Training Item#1; Verify all the details and list of Signatures are displayed correctly in the Completion Information Page to the Learner</p>	<p>All the details along with list of Signatures will be displayed correctly in the Completion Information Page to the Learner for the Training Item#1.</p>			
337			15	<p>Click on Review; Verify the Form Status is updated to "Complete" and status of the Segments are displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Completed Final Segment: Completed <p>Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question and Signature History are displayed correctly for all the Segments of the Training Item.</p>	<p>Form Status will be updated to "Complete" and status of the Segments are displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Segment#3: Completed Final Segment: Completed <p>Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question and Signature History will be displayed correctly for all the Segments of the Training Item</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
338			16	Click on View Response History button and verify the below additional details are displayed correctly: 1. Form Status: Complete 2. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	All the details will be displayed correctly: 1. Form Status: Complete 2. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			
339			17	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report Learner and Training Item #1, click on the row in the generated report; Verify all the details and list of Signatures are displayed correctly in the Completion Information Page to the Admin User	All the details along with list of Signatures will be displayed correctly in the Completion Information Page of the Learner and Training Item#1 to the Admin User			
340			18	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question are displayed correctly for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question are displayed correctly for all the Segments of the Training Item.			
341			19	Click on View Response History button and verify the below additional details are displayed correctly: 1. Form Status: Complete 2. Form Signature Type: Segmented Form 3. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	All the details will be displayed correctly: 1. Form Status: Complete 2. Form Signature Type: Segmented Form 3. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			
342			20	Close View Response History Popup and Click on Print button and verify all the details will be displayed correctly matching with the UI in the Printed View Response History page.	All the details will be displayed correctly matching with the UI in the Printed View Response History page.			
343	329735	Knowledge Center_Segmented Form_Sequence Not Enforced Segmented Form_View Response History_Completions	1	Precondition: 1. Segmented Form Training Item with sequence enforced disabled and below segments having different Form Elements and assigned to Learner. a. Segment#1: Learner e-Signature Only b. Segment#2: Multiple e-Signatures (Learner Initiated) (with Initial Signer and Additional Signer) c. Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer)				
344			2	Login as Learner mentioned in the Precondition; navigate to ToDo and launch the Training Item mentioned in the precondition and verify Form Status is displayed as Sequence Not Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.	Form Status will be displayed as Sequence Not Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.			
345			3	Provide responses for Questions and Acknowledge the Segment#2 by e-Signing. Verify Segment#2 is Action Required for Approver and 'This segment must be completed by a qualified approver' message is displayed along with signature details under Signature History section at the bottom of the segment.	Segment#2 will be acknowledged by e-Signing and Segment#2 will be Action Required for Approver and 'This segment must be completed by a qualified approver' message will be displayed along with signature details under Signature History section at the bottom of the segment.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
346			4	Sign out as Learner, Login as Initial Signer of Segment#2, Navigate to Tasks, Click on Form Actions, click on the row of Training Item #1 for Learner; Verify below details are displayed correctly to the Signer: 1. Form Status: Sequence Not Enforced - Waiting On Non-Final Segment(s) 2. List of Segments in the left navigation pane under Exit link 3. Responses with User and Time details captured for each Question 4. View Response History button. Verify status of the Segments are displayed as below: 1. Segment#1: Locked 2. Segment#2: Action Required For Approver 3. Final Segment: Locked	Below details will be displayed correctly to the Signer: 1. Form Status: Sequence Not Enforced - Waiting On Non-Final Segment(s) 2. List of Segments in the left navigation pane under Exit link 3. Responses with User and Time details captured for each Question 4. View Response History button. Status of the Segments will be displayed as below: 1. Segment#1: Locked 2. Segment#2: Action Required For Approver 3. Final Segment: Locked			
347			5	Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Segment#2.	Initial Signer will be able to give Qualified completion to Learner for Segment#2.			
348			6	Sign out and Login as Additional Signer mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify status of the Segments are displayed as below: 1. Segment#1: Locked 2. Segment#2: Action Required For Approver 3. Final Segment: Locked Navigate to Segment#2: Verify the saved Responses with User and Date Time details are displayed correctly for each Questions of Segment#2 to the Additional Signer Acknowledge/ Assess Qualification status by selecting "Qualified" for the Segment#2 by e-Signing.	Status of the Segments will be displayed as below: 1. Segment#1: Locked 2. Segment#2: Action Required For Approver 3. Final Segment: Locked Saved Responses with User and Date Time details will be displayed correctly for each Questions of Segment#2 to the Additional Signer. Qualification status will be Acknowledge/ Assess Qualification status selecting "Qualified" for the Segment#2 by e-Signing by Additional Signer			
349			7	Login as Learner mentioned in the Precondition; navigate to ToDo and launch the Training Item mentioned in the precondition and verify Form Status is displayed as Sequence Not Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.	Status will be displayed as Sequence Not Enforced - Waiting On Non-Final Segment(s) and list of Segments in the left navigation pane of the Training Item along with View Response History button.			
350			8	Navigate to segment#1 and complete the segment by providing answers to all form elements by doing e-sign	Segment#1 will be completed by learner			
351			9	Sign out and Login as the Initial Signer mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify the Form Status is updated to "Sequence Not Enforced - Waiting On Final Segment(s)" and the status of the Segments is displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment: Action Required	Form Status will be updated to "Sequence Not Enforced - Waiting On Final Segment(s)" and the status of the Segments is displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment: Action Required For Approver			
352			10	Navigate to Final Segment and click on Click on View Response History button and verify the below additional details are displayed correctly: 1. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	Below additional details are displayed correctly: 1. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
353			11	Save responses for all the questions of Final Segment; Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Final Segment and Segment Form is completed for the Learner	Initial Signer will be able to give Qualified completion to Learner for Final Segment and Segment Form is completed for the Learner			
354			12	Login as Learner and navigate to History; click on the Training Item#1; Verify all the details and list of Signatures are displayed correctly in the Completion Information Page to the Learner	All the details and list of Signatures will be displayed correctly in the Completion Information Page to the Learner			
355			13	Click on Review; Verify the Form Status is updated to "Complete" and status of the Segments are displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment: Completed Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question and Signature History are displayed correctly for all the Segments of the Training Item.	Form Status will be updated to "Complete" and status of the Segments are displayed as below: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment: Completed Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question and Signature History will be displayed correctly for all the Segments of the Training Item.			
356			14	Click on View Response History button and verify the below additional details are displayed correctly: 1. Form Status: Complete 2. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	Below additional details will be displayed correctly: 1. Form Status: Complete 2. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			
357			15	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report Learner and Training Item #1, click on the row in the generated report; Verify all the details and list of Signatures are displayed correctly in the Completion Information Page to the Admin User	All the details and list of Signatures are displayed correctly in the Completion Information Page to the Admin User			
358			16	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question are displayed correctly for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question will be displayed correctly for all the Segments of the Training Item.			
359			17	Click on View Response History button and verify the below additional details are displayed correctly: 1. Form Status: Complete 2. Form Signature Type: Segmented Form 3. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)	Below additional details will be displayed correctly: 1. Form Status: Complete 2. Form Signature Type: Segmented Form 3. List of Segment Name - each segment with below details a. Questions b. Responses for each Question c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) with Date and Time of the User who saved the response in Descending Order e. Text Form Element with/without attached file link (without User detail & time stamp)			
360			18	Close View Response History Popup and Click on Print button and verify all the details will be displayed correctly matching with the UI in the Printed View Response History page.	All the details will be displayed correctly matching with the UI in the Printed View Response History page.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
361	330386	Knowledge Center_Segmented Form_Sequence Not Enforced_View Response History_Translations	1	<p>PRECONDITION:</p> <p>1. Segmented Form Training Item #1 sequence not enforced with Signature Type as 'Multiple E-Signatures (Learner Initiated)' for Final Segment with the Initial Signer added and segment#1 with Signature type as learner e- signature only with below details and assigned to User#1.</p> <ol style="list-style-type: none"> Default Language other than English Additional Language All types of Form Elements and translation added for both Segment Name and Form Elements. <p>2. User#1 with Preferred Language set same as Default Language of the Training Item.</p>				
362			2	Login as User#1 mentioned in the Precondition; navigate to ToDo and launch the Training Item mentioned in the precondition and verify Form Status is displayed as Sequence Not Enforced - Waiting On Non Final Segment and Final Segment in the left navigation pane of the Training Item along with View Response History button.	Form Status will be displayed as Sequence Not Enforced - Waiting On Non Final Segment and Final Segment will be displayed in the left navigation pane of the Training Item along with View Response History button.			
363			3	Enter and Save responses for all the questions for segment#1.	Responses will be saved for all questions.			
364			4	<p>Click on "View Response History" and verify below details are displayed correctly</p> <p>Form Status: Sequence Not Enforced - Waiting On Final Segment; Form Signature Type: Segmented Form</p> <ol style="list-style-type: none"> 'Text' Questions Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) Hyperlink in the response of attach file type question Last Name, First Name (User ID) Date/Time Stamp (PC Date/Time as per User preference format) <p>NOTE: Responses are saved based on the User's Preferred Language.</p>	<p>Below details will be displayed correctly in the "View Response History" page</p> <ol style="list-style-type: none"> 'Text' Questions Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) Hyperlink in the response of attach file type question Last Name, First Name (User ID) Date/Time Stamp (PC Date/Time as per User preference format) 			
365			5	Close the "View Response History" page, and acknowledge the segment- Exit	User#1 will be able to Acknowledge the segment			
366			6	Click on "Language Settings" under 'User Profile', select the Additional Language as mentioned in the Form Training Item #1 and click on save	Selected language will be updated			
367			7	<p>Navigate to ToDo and launch the Training Item and navigate to Final Segment and answer all questions and click on "View Response History" and verify below details are displayed correctly</p> <p>Form Status: Sequence Not Enforced - Waiting On Non Final Segment; Form Signature Type: Segmented Form</p> <ol style="list-style-type: none"> 'Text' Questions Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) Hyperlink in the response of attach file type question Last Name, First Name (User ID) Date/Time Stamp (PC Date/Time as per User preference format) <p>NOTE: Responses are saved based on the User's Preferred Language (Additional Language selected).</p>	<p>Below details will be displayed correctly in the "View Response History" page</p> <ol style="list-style-type: none"> 'Text' Questions Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) Hyperlink in the response of attach file type question Last Name, First Name (User ID) Date/Time Stamp (PC Date/Time as per User preference format) 			
368			8	Close the "View Response History" page, click on "Click here for user to e-sign", enter valid credentials, click on "Electronically Sign"; Verify user#1 is able to acknowledge the Final segment.	User#1 will be able to acknowledge the Final Segment.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
369			9	Sign out as User #1, Login as Initial Signer, Navigate to Tasks, Click on Form Actions, click on the row of Form Training Item #1 assigned to User#1, click on "View Response History" and verify below details are displayed correctly 1. 'Text' 2. Questions 3. Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)	Below details will be displayed correctly 1. 'Text' 2. Questions 3. Responses (responses will be 1st organized/ordered by Segment, 2nd organized/ordered by Form Element, 3rd ordered by response date time DSC) 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)			
370			10	Close the "View Response History" page, click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to User #1 for Form Training Item #1.	Initial Signer will be able to give Qualified completion to User #1 for Form Training Item #1.			
371			11	Navigate to Reports, navigate to Completion report. Click on Edit button, add filters to generate the report for User #1 with Training Item #1. Click on the User #1 row in the generated report. Verify Completion GI screen is displayed.	Report will be generated, and completion GI screen will be displayed.			
372			12	Click on View Response History link in left nav and verify below details are displayed correctly. 1. Text 2. Questions 3. Responses 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)	Below details will be displayed correctly. 1. Text 2. Questions 3. Responses 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)			
373			13	Sign out as Admin User, login as User#1, navigate to History, select Form Training Item #1, click on Review and then Click on "View Response History" and verify below details are displayed correctly 1. 'Text' 2. Questions 3. Responses 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)	Below details will be displayed correctly. 1. Text 2. Questions 3. Responses 4. Hyperlink in the response of attach file type question 5. Last Name, First Name (User ID) 6. Date/Time Stamp (PC Date/Time as per User preference format)			
374	330911	Knowledge Center_Segmented Form_Sequence Enforced_Final and Non-Final Segments_Qualified Completions_Approver only_SmartForm Rules	1	PRECONDITIONS: 1. Segmented Form Training Item #1 with Sequence Enforced with the following segments and assigned to User#1. i. Segment #1 with Signature Type: Learner e-Signature Only, with different questions with Smart Form rule for adding User#1 to User Group. ii. Segment#2 with Signature Type: Multiple e-Signatures (Learner Initiated) with linked questions and Approver#1 added as Initial Signer. iii. Final segment with Signature Type: Manager/Approver(s) e-Signature Only with different questions and Approver#2 added as Initial Signer.				
375			2	Login as Admin User and search for Training Item#1; click on Form Builder and click on Preview Form, and verify that the segments and their form elements are displayed correctly.	Segments and their form elements will be displayed correctly.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
376			3	<p>Login as User#1 and navigate to To Do and launch Training Item#1 and verify Form Status is displayed as Sequence Enforced - Waiting On Non-Final Segment(s) and the status of the Segments is displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Action Required for Learner Segment#2: Locked Final Segment: Locked <p>Provide the responses to the Questions and click on Save button; Verify that User#1 will be able to Save the Segmented Form Responses.</p>	<p>Form Status will be displayed as Sequence Enforced - Waiting On Non-Final Segment(s) and the status of the Segments will be displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Action Required for Learner Segment#2: Locked Final Segment: Locked <p>User#1 will be able to Save the Segmented Form Responses.</p>			
377			4	<p>Click on the Exit link; Search and Launch the Training Item#1 from To-Do; Verify the saved Responses are displayed correctly to User#1.</p> <p>Provide responses for all the Questions and complete Segment#1 by e-Signing with comments.</p>	<p>Saved responses will be displayed correctly to User#1.</p> <p>User#1 will be able to complete Segment#1.</p>			
378			5	<p>Sign Out and Log in as Admin user; Navigate to Admin Home; Search for Training Item#1 mentioned in the precondition and create a new version of the training item.</p>	<p>A new version of the training item will be created for Training Item#1.</p>			
379			6	<p>Search for the User Group mentioned in the Precondition section; Click on Manually Added Users; Verify that User#1 is not added to the User Group#1 via SmartForm rule.</p>	<p>User#1 will not be added to the User Group#1 via SmartForm rule.</p>			
380			7	<p>Sign Out; Login as User#1 and navigate to To Do and launch the latest version of the Training Item#1; Verify the Responses saved for the Prior Version will not be displayed for the Segment#1, and Segment Status will be updated to "Action Required for Learner"</p> <p>Provide responses for all the Questions and complete Segment#1 by e-Signing with comments.</p>	<p>Responses saved for the Prior Version will not be displayed for the Segment#1, and Segment Status will be updated to "Action Required for Learner"</p> <p>User#1 will be able to complete Segment#1.</p>			
381			8	<p>Provide responses for all the Questions and complete Segment#2 by e-Signing with comments.</p>	<p>Status of Segment#2 will be updated to "Action Required for Learner"</p> <p>User#1 will be able to complete Segment#2.</p>			
382			9	<p>Sign out as User#1, Login as Approver#1 of Segment#2; Click on Form Actions under Tasks, click on the row of Training Item#1 for User#1; Verify details below are displayed correctly to the Signer:</p> <ol style="list-style-type: none"> Form Status: Sequence Enforced - Waiting On Non-Final Segment(s) List of Segments in the left navigation pane under Exit link Responses with User and Time details captured for each Question View Response History and View Previous Response History buttons. Segment Status: Waiting for Approver's Signature <p>Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to user#1 for Segment#2.</p>	<p>The status of Segment#2 will be updated to "Action Required for Approver"</p> <p>Approver#1 will be able to give Qualified completion to User#1 for Segment#2.</p>			
383			10	<p>Sign out as Approver#1 and Login as Approver#2 mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the User#1 mentioned in the precondition; Verify the Form Status is updated to "Sequence Enforced - Waiting On Final Segment(s)" and the status of the Segments is displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Final Segment: Action Required for Approver 	<p>Form Status will be updated to "Sequence Enforced - Waiting On Final Segment(s)" and the status of the Segments will be displayed as below:</p> <ol style="list-style-type: none"> Segment#1: Completed Segment#2: Completed Final Segment: Action Required for Approve 			
384			11	<p>Navigate to Final Segment and verify Segment Status is displayed Waiting for Approver's Signature and Signature Type is displayed as Manager/Approver(s) e-Signature Only. Enter responses for all questions and select status as Qualified for the Final Segment by providing details for e-signature in e-signature modal.</p>	<p>Approver#2 will be able to complete the Final Segment and Segmented Form Training Item.</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
385			12	Click on Continue; Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report for User#1 and Segmented Form Training Item#1, click on the row in the generated report; Verify Admin User is navigated to Completion GI Page and below-listed details are displayed correctly: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's LN, FN (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature Action Comment (if any)	Admin User will be navigated to Completion GI Page and below listed details will be displayed correctly: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's LN, FN (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature Action Comment (if any)			
386			13	Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment name are displayed correctly for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment name are displayed correctly for all the Segments of the Training Item.			
387			14	Navigate to Admin home and 'Search for User Groups', search the User Group mentioned in the Precondition section; Click on Manually Added Users; Verify that User#1 is added to the User Group#1 via SmartForm rule.	User#1 will be added to the User Group#1 via SmartForm rule.			
388			15	Click on Membership History; Verify that the action "User Added - Manually Added - SmartForm Rule - [TI Code] ([Version])" displayed for User#1 to the User Group #1	Action "User Added - Manually Added - SmartForm Rule - [TI Code] ([Version])" for User#1 will be displayed to the User Group #1.			
389			16	Sign-out, Login as User#1, and navigate to History click on training item, Verify below mentioned details are displayed under Completion Information section. 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Last Name, First Name (User ID) of the Approver#2 5. Created On: Admin's preferred date and time format	Below mentioned details will be displayed correctly under Completion section for the learner 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Admin, LN FN (User ID) 5. Created On: Admin's preferred date and time format			
390			17	Click on Review button; Verify that all the details are displayed correctly in the Review Mode of the Segment Form Training Item to the User#1.	All the details will be displayed correctly in the Review Mode of the Segment Form Training Item to the User#1.			
391	331612	Knowledge Center_Segmented Form_Sequence Not Enforced_Final and Non-Final Segments_Qualified Completions_Multiple e-Signatures (Trainer Initiated)	1	Precondition:1. Segmented Form Training Item with sequence not enforced with below segments having different Form Elements with Smart Form rule for adding Learner to User Group#1 and assigned to Learner. a. Segment#1: Learner e-Signature Only. b. Segment#2: Multiple e-Signatures (Approver(s)/Trainer Initiated) (with Initial Signer and Additional Signer added). c. Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer)				
392			2	Login as Initial Signer mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition. Verify Segment#1 and Final Segment are locked. Navigate to Segment#2; provide the Responses and Assess Qualification status by selecting "Qualified" for Segment#2 by e-Signing. 1. Segment#2: Action Required for Learner 2. Final Segment and Segment#1 Locked.	Initial Signer will be able to provide "Qualified" completion for the Segment#2. The status of the Segments will display correctly with the respective text for each Segment for the Initial Signer. 1. Segment#2: Action Required for Learner 2. Final Segment and Segment#1 Locked.			
393			3	Sign Out as Initial Signer and Login as Learner mentioned in the Precondition; Navigate to To-Do and launch the Training Item mentioned in the precondition. Verify Segment#1 and Segment#2 are unlocked and Final Segment is locked	Segment#1 and segment#2 will be unlocked, and final segment will be locked. Learner will be able save the responses for the questions.			
394			4	Save responses for the Questions in the Segment#1; Click on Clear responses and verify the responses are cleared only in the Segment#1.	Responses will be cleared only in the Segment#1.			
395			5	Provide responses for all the Questions and complete the Segment#1 by e-Signing with comments.	Learner will be able to complete the Segment#1.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1				Navigate to Segment#2 and acknowledge the segment by completing e-sign.	Learner will be able to acknowledge the Segment#2			
396			6	Verify the signature details are captured correctly at the bottom of the segment under signature history section. Verify Segment#2 will be action required and final segments are locked and segment#1 is completed for the user	Ssegment#2 will be in action required and Final Segments will be locked and Segment#1 will be Completed for the Learner			
397			7	Login as Admin user navigate to Reports and generate Form Incomplete Assignment Status by User Report for the Learner and Segmented Form Training Item and verify the details are displaying correctly.	Form Incomplete Assignment Status by User Report for the Learner and Segmented Form Training Item will be generated and details will be displaying correctly.			
398			8	Sign out and Login as Additional Signer mentioned in the Precondition; Navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify the status of the Segments are displayed correctly with the respective text for each Segments: 1. Segment#1: Completed 2. Segment#2: Action Required for Approver 3. Final Segment Locked. Navigate to Segment#2 and Acknowledge/ Assess Qualification status by selecting "Qualified" for the Segment#2 by e-Signing.	Status of the Segments will be displayed correctly with the respective text for each Segments: 1. Segment#1: Completed 2. Segment#2: Action Required for Approver 3. Final Segment Locked. Additional Signer will be able to provide Qualified completion for the Segment#2			
399			9	Verify the Signature details are captured correctly at the bottom of the Segment#1 and Segment#2 under Signature History section with the below status of the Segments: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment Locked	Signature details will be captured correctly at the bottom of the Segment#1 and Segment#2 under Signature History section with the below status of the Segments: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment Locked			
400			10	Sign out and Login as Initial Signer mentioned in the Precondition; Navigate to Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify the status of the Segments are displayed correctly with the respective text for each Segments: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment Action Required for Approver. Navigate to Final Segment; Provide responses and Acknowledge/ Assess Qualification status by selecting "Qualified" for the final segment by e-Signing.	Status of the Segments will be displayed correctly with the respective text for each Segments: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment Action Required for Approver. Initial Signer will be able to provide Qualified completion for the Final Segment and Form Segmented Training Item.			
401			11	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report for Learner and Segmented Form Training Item, click on the row in the generated report; Verify Admin User is navigated to Completion GI Page and below listed details are displayed correctly: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Admin User will be navigated to Completion GI Page and below listed details will be displayed correctly: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
402			12	Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment names are displayed correctly for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment names are displayed correctly for all the Segments of the Training Item.			
403			13	Click on +Add a Response Comment and Enter any comment and click on Save. Verify the comment entered is saved under the response.	The Response Comment entered will be saved under the response.			
404			14	Search the User Group#1 mentioned in the Precondition section; Click on Manually Added Users; Verify that Learner is added to the User Group#1 via SmartForm rule.	Learner will be added to the User Group#1 via SmartForm rule.			
405			15	Click on Membership History; Verify that the action "User Added - Manually Added - SmartForm Rule - [TI Code] [[Version]]" displayed for User#1 to the User Group #1	Action "User Added - Manually Added - SmartForm Rule - [TI Code] [[Version]]" for Learner will be displayed to the User Group #1.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
406			16	Sign Out, Login as Learner, and navigate to History. Click on the Training Item, verify that the details mentioned below are displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & 4. Timestamp Signature Action Comment (if any) 5. Created By: Admin, Last Name, First Name (User ID) 6. Created On: Admin's preferred date and time format	Details mentioned below will be displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & 4. Timestamp Signature Action Comment (if any) 5. Created By: Admin, Last Name, First Name (User ID) 6. Created On: Admin's preferred date and time format			
407	333312	Training Item_Training Item_Request Credit_Grant Credit_Credit History	1	Preconditions: 1. Company Preference "Credit - Grant" and "Credit - Request/Approval" is turned ON. 2. Credit Approvers set as "MANAGERS can approve credits for their direct reports" 3. New Reason added for Credit in the Manage Reasons Page. 4. Credit is requested for Assignment to User#1 and User#2 with Admin User as Manager for Training Item				
408			2	Login as Admin User, navigate to Admin Home, navigate to Tasks, Click on Credit Approvals; Search and click on the Training Item for User#1; Click on the Reject button by providing comment; Verify the Requested Credit rejected by the Approver for the selected Training Item to User#1 is no longer listed in the Credit Approvals Grid.	Requested Credit rejected by the Approver for the selected Training Item to User#1 will no longer be listed in the Credit Approvals Grid.			
409			3	Sign Out and Login as User#1; Navigate to To-Do list; Search for Training Item; Click on View Request button; Verify the details are displayed in the expanded View Request section of the To-Do list Page to User#1.	Details will be displayed in the expanded View Request section of the To-Do list Page to the User#1.			
410			4	Click on Request Credit button; Select/Enter mandatory fields by selecting the above added Reason from the "Reason" dropdown in the Request Credit Page; Click on the Submit button; Verify all the details along with Training Item displayed in the Request Credit-Confirmed Page to the User#1.	All the details along with Training Item will be displayed in the Request Credit-Confirmed Page to the User#1.			
411			5	Sign Out and login as Admin User; Navigate to Tasks; Click on Credit Approvals; Search and click on the Training Item for User#2; Verify that the details are displayed in the Credit Approval modal.	Details will be displayed in the Credit Approval modal.			
412			6	Click on the Approve button; Navigate to Admin Home; Click on Reports; Generate the Completions Report for the User#2 and Training Item; Click on the row in the generated Report; Verify all the details displayed correctly in the Completion Information Page for the Request Credit Completion	All the details will be displayed correctly in the Completion Information Page for the Request Credit Completion			
413			7	Click on Reports; Generate Assignment Report for User#1 and Training Item mentioned in the precondition; Click on the row; Click on Grant Credit under Actions; Select/Enter mandatory fields by selecting the above added Reason from the "Reason" dropdown in the Grant Credit Page; Click on Submit button; Click on Yes button; Verify all the details along with Training Item displayed correctly in the Grant Credit-Confirmed Page to the Admin User.	Admin User will be able to Grant the Credit for User#1 and Training Item with all the details correctly in the Grant Credit-Confirmed Page to the Admin User.			
414			8	Generate Completion Report for the User#1 and Training Item; Click on the row in the generated Report; Verify all the details displayed in the General Information Page for the Granted Credit Completion	All the details will be displayed in the Completion Information Page for the Granted Credit Completion			
415			9	Click on Remove Completion under Actions; Click on Remove button; Verify the Completion Status is updated to "Removed" in the Completion General Information Page.	Completion Status will be updated to "Removed" in the Completion General Information Page.			
416			10	Search for the Training Item mentioned in the Precondition; Click on Credit History link; Verify the below Action are displayed to the respective Users for the selected Training Item in the Credit History Page: 1. Requested 2. Granted 3. Request Closed 4. Request Approved 5. Request Rejected	Below Action will be displayed to the respective Users for the selected Training Item in the Credit History Page: 1. Requested 2. Granted 3. Request Closed 4. Request Approved 5. Request Rejected			
417			11	Generate an Event Log Report for the above events and verify that the following details are displayed in the generated Event Log Report. Events: Credit Granted/Credit Approved/Credit Removed/Credit Rejected Affected Entity Type: Credit Affected Entity: Title (Code) Major Version.Minor Version [Type] of the Training Item	Following details will be displayed in the generated Event Log Report. Events: Credit Granted/Credit Approved/Credit Removed/Credit Rejected Affected Entity Type: Credit Affected Entity: Title (Code) Major Version.Minor Version [Type] of the Training Item			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	312168	Training Items_Forms_Multiple e-Signatures (Approver(s)/Trainer Initiated)_Learner View_Validation to ensure required questions have responses provided		<p>Preconditions:</p> <ol style="list-style-type: none"> "Require e-Signatures for Form Completions" is Enabled. Admin User Learner Form Training Item#1 with Bookmarking enabled, has Form Completion Type "Multiple e-Signatures (Approver(s)/Trainer Initiated)" with Admin User added as a Signer#1 Added and 3 Single Response Questions each has 3 responses, and 4 Multiple Response Questions each has at least 3 responses with the following conditions and added Image/Files, Required Response is checked to all the form elements: <ol style="list-style-type: none"> Single Response Question#2 is Linked to Response #1 of Single Response Question#1 Multiple Response Question#1 is Linked to Response #1 of Single Response Question#1 and "Select response via a dropdown list" is checked. Multiple Response Question#2 is Linked to Response #2 of Single Response Question#1 and "Select response via a dropdown list" is checked. Single Response Question#3 is Linked to Response#1 of Single Response Question#2 Multiple Response Question#3 is Linked to Response#1 of Single Response Question#2 and "Select response via a dropdown list" is checked. Multiple Response Question#4 is not linked to any question and "Select response via a dropdown list" is checked. Training Item Dependent Recurring Assignment Definition for Form Training Item#1 to the Learner 				
418								
419			2	Login as Admin User mentioned in the Precondition; Navigate to Tasks tab; Search and Click on the Form Training Item#1 from "Form Actions" KPI.	Admin User will be able to launch the Form Training Item#1 from "Form Actions" KPI.			
			3	Click on "Click here for approver to e-sign" and verify the prompt with below details: <ol style="list-style-type: none"> Title: <URL> says Message: "You have not answered all of the required Questions on this form. The required questions are now highlighted in Red" "OK" button 	<ol style="list-style-type: none"> Title: <URL> says Message: "You have not answered all of the required Questions on this form. The required questions are now highlighted in Red" "OK" button 			
420			4	Click on OK; Verify all required questions are highlighted in red color.	All required questions will be highlighted in red color.			
421			5	Select Response#1 of the Single Response Question#1; Select multiple responses of the Multiple Response Question#1; Select Response#1 of Single Response Question#2; Click on Save	Responses will be saved for Single Response Question#1, Multiple Response Question#1, Single Response Question#2.			
422			6	Select multiple responses of the Multiple Response Question#3 and click on Save.	Responses will be saved for Multiple Response Question#3.			
423			7	Verify Responses of Multiple Response Question#1 are not cleared. Select the multiple responses of the Multiple Response Question#4 and click on Save.	Responses of Multiple Response Question#1 will not be cleared. Responses will be saved for Multiple Response Question#3.			
424			8	Verify Responses of Multiple Response Question#1 and Multiple Response Question#3 are not cleared. Select the Response#2 of the Single Response Question#1; Select multiple responses of the Multiple Response Question#2. Click on Save	Responses of Multiple Response Question#1 and Multiple Response Question#3 will not be cleared. Responses will be saved for Single Response Question#1 and Multiple Response Question#2.			
425			9	Verify Responses of Multiple Response Question#4 are not cleared.	Responses of Multiple Response Question#1 and Multiple Response Question#3 will not be cleared.			
426			10	Click on Clear Responses; Select Response#1 of the Single Response Question#1 and Answer all Required Questions and Click on "Click here for approver to e-sign". Enter UserID, Password, and status; click on "Electronically Sign"; Click on Continue.	Admin User will be able to Approve the Form Successfully.			
427			11	Sign out and login as Learner; Search and launch the Form Training Item#1 from To-Do.	Learner will be able to launch the Form Training Item#1 from To-Do.			
428			12	Verify Responses that are saved for all Questions and Signature details in the Signature History are displayed.	Responses that are saved for all Questions and Signature details in the Signature History will be displayed.			
429			13	Click on "Click here for user to e-sign". Enter UserID and Password; Click on "Electronically Sign"; Click on Continue.	Learner will be able to complete the Form Successfully.			
430				Navigate to the History tab; Search and Click on the Form Training Item#1; Click on Review; Verify Responses that are saved for all Questions and Signature details in the Signature History are displayed.	Responses that are saved for all Questions and Signature details in the Signature History will be displayed.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
431			14	Sign out and login as Admin User; Click on User Profile; Navigate to Admin Home; Click on Reports; Search Completion Report by Training; Click on Completion Report by Training and apply the necessary filters Form Training Item#1; Click on the row of Form Training Item#1; Click on Form Responses; Verify Responses that are saved for all Questions are displayed.	Responses that are saved for all Questions will be displayed.			
432			15	Click on View Response History; Verify Responses that are saved and history of Responses for all Questions are displayed.	Responses that are saved and history of Responses for all Questions will be displayed.			
433	317548	Site Configuration_Training Type_Segmented Form_Add, Edit, Disable and Enable_CP "Multi-Segment Form" is ON	1	Preconditions: 1. Company Preference "Training Types" is ON 2. Company Preference "Multi-Segment Form" is ON				
434			2	Login as Admin User; Navigate to Admin Home and Click on Site Configuration. Click on Training Types. Verify Admin User is able to navigate Training Types page.	Training Types page will be displayed.			
435			3	Click on "Add Training Type". Select System type as "Forms" and Verify Sub Type field is displayed.	Sub Type field will be displayed.			
436			4	Click on the Sub Type field; Verify Admin User is able to see the following values in the dropdown list 1.Forms 2.Segmented Form	Admin User will be able to see the following values in the dropdown list 1.Forms 2.Segmented Form			
437			5	Click on "Add Training Type". Verify the message "Enter Sub Type" is displayed.	Message "Enter Sub Type" will be displayed.			
438			6	Select Sub Type as "Segmented Form", Click on "Add Training Type". Verify the message "Please enter a Training Type name" is displayed.	Message "Please enter a Training Type name" will be displayed.			
439			7	Add "Training Type name" and Click on "Add Training Type". Verify the message "Please enter an abbreviation" is displayed.	Message "Please enter an abbreviation" will be displayed.			
440			8	Add "Abbreviation" and also add "Type Description" & Change Icon (if required). Click on "Add Training Type". Verify "Manage Training Types" Popup closed, and New Training Type is added under Forms Section with default enabled.	"Manage Training Types" Popup closed and New Training Type will be added under Forms Section with default enabled.			
441			9	Click on the newly added Training Type; Verify "Manage Training Types" Popup is displayed and details are displayed Correctly.	"Manage Training Types" Popup will be displayed and details are displayed Correctly.			
442			10	Click on Edit, verify that the Sub Type field is not editable, and the fields below are editable 1. Type Name 2. Abbreviation 3. Type Description 4. Please select an icon for the Training Type	Sub Type field will not be editable, and the fields below will be editable 1. Type Name 2. Abbreviation 3. Type Description 4. Please select an icon for the Training Type			
443			11	Update any field(s), Click on Save. Verify popup is closed and Training Type is updated.	Popup will be closed and Training Type will be updated.			
444			12	Click on the edited Training Type, Click on "Disable", Verify the message "Are you sure you want to disable this Training Type?" is displayed.	Message "Are you sure you want to disable this Training Type?" will be displayed.			
445			13	Click on 'OK', Verify "Manage Training Types" Popup is closed, and Training Type is not displayed in the Enabled Types page.	"Manage Training Types" Popup will be closed and Training Type will not be displayed in the Enabled Types page.			
446			14	Click on 'Disabled Types'; Verify 'Training Type' is displayed in the Disabled Types page.	'Training Type' will be displayed in the Disabled Types page.			
447			15	Click on "Training Type"; Click on "Enable"; Verify "Manage Training Types" Popup is closed and Training Type is not displayed in the Disabled Types page.	"Manage Training Types" Popup will be closed and Training Type will not be displayed in the Disabled Types page.			
448			16	Click on 'Enabled Types'; Verify 'Training Type' is displayed in the Enabled Types page.	'Training Type' will be displayed in the Enabled Types page.			
449	320787	Training Items_Upload Tool_Segment Form Training Type	1	Precondition: 1. Admin User who is part of 'Upload Tool - Training Items' user group. 2. 'Segmented Form' Training Subtype. 3. A CSV file with valid data containing records for training item Subtype Segmented Form Training Item				
450			2	Login as Admin User, Navigate to Admin home page, click on Administrator, click on Manage File Upload and click on Accept.	Admin User will be able to login and directs to 'Manage File Uploads' page.			
451			3	Click on 'Instructions' link for 'Training Items' File type. Verify that 'Segmented Form is not allowed.' description is displaying in Instructions document for 'Invalid Document Sub Type' exception.	1. The instructions document will be opened in new tab. 2. 'Segmented Form is not allowed.' Description will be displayed in the Instructions document for 'Invalid Document Sub Type' exception.			

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
452			4	Close Instructions document, select File Type as 'Training Items', click on Upload button and upload CSV file as mentioned in Precondition.	File will get uploaded and File State column will display as 'File Queued for processing'.			
453			5	Verify that File is not getting processed and File State display as 'File Contains Exceptions' along with 'Download' link	Upload File will not get processed, and File State will display as 'File Contains Exceptions' along with 'Download' link			
454			6	Click on the Download link, open the downloaded file and check the error message for Training Items record.	Downloaded file will display the message "InvalidDocumentSubType" under 'RecordStatus' column for Training Items record having Sub type 'Segmented Form'			
455	320916	Training Items_Upload Tool_Segment Form Elements	1	<p>Preconditions:</p> <ol style="list-style-type: none"> Admin User who is part of 'Upload Tool - Form Elements' user group. 'Training Item#1' of 'Segmented Form' Training Subtype with no form element added to it 'Training Item#2' of 'Segmented Form' Training Subtype with two Multi-Response form elements added to it 'Training Item#3' of 'Segmented Form' Training Subtype with two Single Response form elements added to it Form Elements template File with the following data: <ol style="list-style-type: none"> 'Training Item#1' records with Action Code = 'A' and 'AR', ElementType = 3 and valid required data in rest of the columns 'Training Item#2' records with Action Code = 'E' and ElementType = 4 and valid required data in the rest of the columns for the first question 'Training Item#2' records with Action Code = 'RR' and ElementType = 4 and valid required data in the rest of the columns for the Second question 'Training Item#3' records with Action Code = 'R' and ElementType = 3 and valid required data in the rest of the columns for one of the questions 				
456			2	Login as Admin User, navigate to the Admin home page, click on Administrator, click Manage File Upload under Bulk Actions and click on Accept.	Admin User will be able to login and directs to 'Manage File Uploads' page.			
457			3	Click on the 'Instructions' link for the 'Form Elements' File type.	'Segmented Form is not allowed.' Description will be displayed in the Instructions document for the 'Invalid Document Sub Type' exception.			
458			4	Close Instructions document, select File Type as 'Form Elements', click on Upload button and upload 'Form Elements' file as mentioned in Precondition.	File will get uploaded, and the File State column will display as 'File Queued for processing'.			
459			5	Verify that File is not getting processed and File State display as 'File Contains Exceptions' along with 'Download' link.	Upload File will not get processed, and File State will display as 'File Contains Exceptions' along with 'Download' link.			
460			6	Click on the Download link, open the downloaded file and verify that the message "InvalidDocumentSubType" displays under the 'RecordStatus' column for Training Items#1 for Action Codes 'A' and 'AR' records.	Downloaded file will display the message "InvalidDocumentSubType" under the 'RecordStatus' column for Training Items#1 for Action Codes 'A' and 'AR' records.			
461			7	Verify that message "InvalidDocumentSubType" display under 'RecordStatus' column for Training Items#2 for Action Codes 'E' and 'RR' records.	Message "InvalidDocumentSubType" will display under the 'RecordStatus' column for Training Items#2 for Action Codes 'E' and 'RR' records.			
462			8	Verify that message "InvalidDocumentSubType" display under 'RecordStatus' column for Training Items#3 for Action Code 'R' record.	Message "InvalidDocumentSubType" will display under the 'RecordStatus' column for Training Items#3 for Action Code 'R' record.			
463	328126	Segmented Form Launch Page_View Previous Responses_Approved New Version T1	1	<p>PRECONDITIONS:</p> <ol style="list-style-type: none"> Company Preference "Prevent Transforming Required Assignment into Elective" is turned ON. Effective Segmented Training Item #1 with sequence enforced disabled with below segments having File Attachment & other Form Elements with file attached and assigned to Learner. <ol style="list-style-type: none"> Segment#1: Learner e-Signature Only Segment#2: Multiple e-Signatures (Learner Initiated) (with Initial Signer) Segment#3: Multiple e-Signatures (Approver(s)/Trainer Initiated) (with above Initial Signer and Additional Signer added) Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer) Responses are saved for the above Training Item (Segment#1 & Segment#2) and completed by Learner by e-Signing. Initial Signer completed the Segment#2 by e-Signing. Approved status new version is created for the above Segmented Training Item #1 and Re-Assigned to the Learner. 				

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
464			2	Login as Learner, go to To-Do list, Search and Launch Segmented Training Item #1 and Verify "View Previous Responses" button is displayed on the top of the Responses page (beside "View Response History" button).	"View Previous Responses" button will be displayed on the top of the Responses page (beside "View Response History" button).			
465			3	Verify Segment#1 & Segment#2 are displayed with status as 'Action Required for Learner' and Segment#3 & Final Segment with locked icon. Verify All the elements from the Segment#1 & Segment#2 are displayed with blank response.	Segment#1 & Segment#2 will be displayed with status as 'Action Required for Learner' and Segment#3 & Final Segment with locked icon. All the elements from the Segment#1 & Segment#2 will be displayed with blank response.			
466			4	Click on "View Previous Responses" and Verify Previous Responses details mentioned below are displayed correctly in "View Previous Responses" modal. <ol style="list-style-type: none"> 1. Training Title (Training Code) Major.Minor Version 2. Form Status as 'Sequence Not Enforced - Waiting On Non-Final Segment(s)' 3. Form Signature Type as 'Segmented Form' 4. Segment Name - each segment with below details <ol style="list-style-type: none"> a. Questions b. Responses c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) of User who Responded with Date/Time Stamp (PC Date/Time as per User preference format) 5. Text Form Element with/without attached file link (without User detail & time stamp) 6. Close and Print button. Verify order of the details are displayed as mentioned below <ol style="list-style-type: none"> 1. Segments 2. Form Elements 3. Response Date Time in Desc order 	Previous Responses details mentioned below will be displayed correctly in "View Previous Responses" modal. <ol style="list-style-type: none"> 1. Training Title (Training Code) Major.Minor Version 2. Form Status as 'Sequence Not Enforced - Waiting On Non-Final Segment(s)' 3. Form Signature Type as 'Segmented Form' 4. Segment Name - each segment with below details <ol style="list-style-type: none"> a. Questions b. Responses c. Hyperlink in the response of attached file type question d. Last Name, First Name (User ID) of User who Responded with Date/Time Stamp (PC Date/Time as per User preference format) 5. Text Form Element with/without attached file link (without User detail & time stamp) 6. Close and Print button. Verify order of the details will be displayed as mentioned below <ol style="list-style-type: none"> 1. Segments 2. Form Elements 3. Response Date Time in Desc order 			
467			5	Click on the Hyperlink in the response of attached file type question.	Attached file will be opened in a new tab of the browser.			
468			6	Click on "Print" button and verify all the segments, saved response details as is in the launch page and other details are displaying in the print page.	All the segments, saved response details and other details as is in the launch page will be displayed in the print page.			
469			7	Click on Cancel button, Click on Close button in modal and verify Learner is navigating back to Segmented Form Training Item launched page.	Learner will be navigating back to Segmented Form Training Item launched page.			
470	328674	Reports_Training Report_columns and Descriptions_Filters & Save Report for Segmented Forms	1	PRECONDITIONS: 1. Segmented Form Training Item with Initial and Additional Signers in the Segments having Smart Form Rules.				
471			2	Log in as an Admin user, Navigate to Admin Home; Click on Reports; Click on Training Report; Click on Edit; Verify the Description of the column "Form Signature Type" is displayed as "Value indicating the type of e-signature requirements for a given form training item version."	Description of the column "Form Signature Type" will be displayed as "Value indicating the type of e-signature requirements for a given form training item version."			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
472			3	<p>Select the columns below in the Columns and Ordering tab; Click on the Filters section; Remove the existing saved filters; Select the "Form Signature Type" as filter type; Select the operator from the dropdown; Select the value "Segmented Form"; Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <p>1. is</p> <p>Column Names:</p> <ol style="list-style-type: none"> Form Signature Type Has Additional Signer(s) Number of additional signer(s) level Smart form rule count Training Subtype Form Approver Form Approver E-Mail Form Approver E-Mail Valid Flag Form Approver Enabled Flag Form Approver First Name Form Approver Group Form Approver Group Reason For Inclusion Form Approver Group Source Form Approver Last Name Form Approver User ID 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Form Signature Type" filter type in the generated Training Report.</p>			
473			4	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Has Additional Signer(s)" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <p>1. is</p>	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Has Additional Signer(s)" filter type in the generated Training Report.</p>			
474			5	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Number of additional signer(s) level" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button.</p> <ol style="list-style-type: none"> is greater than greater than or equal to less than less than or equal to 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>No records will be displayed for the selected filter "Number of additional signer(s) level" with value in the generated Training Report.</p>			
475			6	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Smart form rule count" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <ol style="list-style-type: none"> is greater than greater than or equal to less than less than or equal to is between 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Smart form rule count" filter type in the generated Training Report.</p>			
476			7	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Training Subtype" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button.</p> <ol style="list-style-type: none"> is is not 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Training Subtype" filter type in the generated Training Report.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
477			8	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver" filter type in the generated Training Report.			
478			9	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver E-Mail" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver E-Mail" filter type in the generated Training Report.			
479			10	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver E-Mail Valid Flag" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver E-Mail Valid Flag" filter type in the generated Training Report.			
480			11	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver Enabled Flag" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver Enabled Flag" filter type in the generated Training Report.			
481			12	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver First Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver First Name" filter type in the generated Training Report.			
482			13	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver Group" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver Group" filter type in the generated Training Report.			
483			14	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver Group Reason For Inclusion" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver Group Reason For Inclusion" filter type in the generated Training Report.			
484			15	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver Group Source" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver Group Source" filter type in the generated Training Report.			
485			16	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver Last Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver Last Name" filter type in the generated Training Report.			
486			17	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Approver User ID" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Save as New Report' button, add Report Name and Description click on Save button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Approver User ID" filter type in the generated Training Report.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	330396	Knowledge Center_Segmented Form_Sequence Not Enforced_Final Segment only_Qualified Completion_Multiple e-Signatures (Trainer Initiated)	1	PRECONDITIONS: 1. Segmented Form Training Item #1 with Sequence Not Enforced with final segment only with Signature Type as 'Multiple e-Signatures (Approver(s)/Trainer Initiated)' having Form Elements with Approver#1 added as Initial Form Signer and Approver#2 added as Additional Signer and assigned to User#1				
487			2	Login as Approver #1, navigate to Tasks, click on Form Actions, search and launch Segmented Form Training Item #1, and verify the details below are displayed along with Final Segment with Icon in the left navigation pane and View Response History button: 1. Form Status: Sequence Enforced - Waiting On Final Segment 2. Form Signature Type: Segmented Form 3. Learner: Last Name, First Name (User ID) of the User#1 4. Final Segment with text and icon for "Action Required for Approver" 5. Messages: i. This segment must be completed by a qualified approver. ii. Completing this segment will give completion to this training item. iii. Maximum Number of Signatures Required (2) iv. APPROVER'S E-SIGNATURE REQUIRED TO COMPLETE THIS SEGMENT 6. Segment Status: Waiting for Approver's Signature 7. Segment Signature Type: Multiple e-Signatures (Approver(s)/Trainer Initiated) 8. List of Questions 9. Click here for the list of signers button 10. Click here for approver to e-sign button	Details will be displayed, along with the Final Segment having an Icon in the left navigation pane and the View Response History button.			
488			3	Enter and save responses for all the required questions; Click on "Click here for Approver to e-sign" button; Provide e-Sign by selecting "Qualified" status and click on Electronically Sign button; Verify Approver#1 is able to give Qualified completion to User#1 for Final Segment.	Approver #1 responses will be saved for Form Training Item #1. Approver#1 will be able to give a Qualified completion to User#1 for Final Segment.			
489			4	Sign out and Login as User#1, navigate to To-Do and launch the training item and acknowledge the segment by completing e-sign.	User#1 will be able to acknowledge the segment by completing e-sign.			
490			5	Sign out and Login as Approver#2 mentioned in the Precondition; navigate to Form Actions under Tasks and launch the Training Item for the User#1 mentioned in the precondition; Acknowledge/ Assess Qualification status by selecting "Qualified" for the Final Segment by e-Signing.	Approver #2 will be able to complete the Final Segment and Segmented Form Training Item.			
491			6	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report for Learner and Segmented Form Training Item, click on the row in the generated report; Verify Admin User is navigated to Completion GI Page and below listed details are displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last signer's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Admin User will be navigated to Completion GI Page and below listed details will be displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (user ID)7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
492			7	Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment names are displayed for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment names are displayed for all the Segments of the Training Item.			
493			8	Click on +Add a Response Comment for any of the Form Elements and verify "Add Comment" modal is displayed with Add comment title, a label Enter Comment with text box below it with X, Cancel and Save buttons	"Add Comment" modal will be displayed with Add comment title, a label Enter Comment with text box below it with X, Cancel and Save buttons			
494			9	Enter any comment and click on Cancel. Verify the comment is not saved for the response.	Comment will not be saved for the response.			
495			10	Click on +Add a Response Comment and Enter any comment and click on Save. Verify the comment entered is saved under the response.	The Response Comment entered will be saved under the response.			
496								

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
497			11	Sign Out, Login as Learner, and navigate to History. Click on the Training Item, verify that the details mentioned below are displayed in the Completion Information Page 1.Completion Date: User's preferred date and time format 2.Result: Qualified 3.List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) 4.Created By: Last Signer's Last Name, First Name (User ID) 5.Created On: User's preferred date and time format	Details mentioned below will be displayed in the Completion Information Page 1.Completion Date: User's preferred date and time format 2.Result: Qualified 3.List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) 4.Created By: Last Signer's Last Name, First Name (User ID) 5.Created On: User's preferred date and time format			
498			12	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner	Details are displayed in the Review Mode of the completed Segmented Form to the Learner			
499	330401	Knowledge Center_Segmented Form_Sequence Not Enforced_Final Segment_Qualified Completions_Approver e-Signature Only	1	PRECONDITIONS: 1. Segmented Form Training Item #1 with Sequence Not Enforced with Final Segment only with Signature Type: Manager/Approver(s) e-Signature Only having Form Elements with Approver#1 added as Initial Form Signer and Approver#2 added as Additional Signer and assigned to User#1.				
500			2	Login as User#1 and navigate to Do and launch Training Item#1 and verify Form Status is displayed as Sequence Not Enforced - Waiting On Final Segment and Final Segment in the left navigation pane of the Training Item along with View Response History button. Verify that the segment is locked for the user and cannot enter any answers.	User#1 will be able to launch the Segmented Form Training Item with all details displayed.			
501			3	Sign out and Login as Approver#1; Navigate to Tasks, click on Form Actions, search and launch Segmented Form Training Item #1, and verify the details below are displayed, along with Final Segment with icon in the left navigation pane and View Response History button: 1. Form Status: Sequence Not Enforced - Waiting On Final Segment 2. Form Signature Type: Segmented Form 3. Learner: Last Name, First Name (User ID) of the User#1 4. Final Segment with text and icon for "Action Required for Approver" 5. Messages: i. This segment must be completed by a qualified approver. ii. Completing this segment will give completion to this training item. iii. Maximum Number of Signatures Required (2) iv. APPROVER'S E-SIGNATURE REQUIRED TO COMPLETE THIS SEGMENT 6. Segment Status: Waiting for Approver's Signature 7. Segment Signature Type: Manager/Approver(s) e-Signature Only 8. List of Questions 9. Click here for the list of signers button 10.. Click here for approver to e-sign button	Approver#1 will be able to launch the Segmented Form Training Item from Form Actions with all details displayed.			
502			4	Save responses for all the questions of Segment; Click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Segment. Verify Final Segment is locked for the Initial Signer and signature details are captured under the Signature History of the Final Segment.	Initial Signer will be able to give Qualified completion to Learner for Segment. Final Segment is locked for the Initial Signer and signature details will be captured under the Signature History of the Final Segment.			
503			5	Click on Exit link; Search for Segmented Form Training Item #1 and verify the Segmented Form Training Item #1 is no more listed to Approver#1	Segmented Form Training Item #1 will no more be listed to Approver#1 in Form Actions under Tasks tab.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
504			6	<p>Sign Out as Initial Signer and Login as Approver#2 navigate to Tasks, click on Form Actions, search and launch Segmented Form Training Item #1 and verify the details below are displayed, along with Final Segment with Icon in the left navigation pane and View Response History button:1. Form Status: Sequence Not Enforced - Waiting On Final Segment</p> <p>2. Form Signature Type: Segmented Form</p> <p>3. Learner: Last Name, First Name (User ID) of the User#1</p> <p>4. Final Segment with text and Icon for "Action Required for Approver"</p> <p>5. Messages:</p> <p>i. This segment must be completed by a qualified approver.</p> <p>ii. Completing this segment will give completion to this training item.</p> <p>iii. Maximum Number of Signatures Required (2)</p> <p>iv. APPROVER'S E-SIGNATURE REQUIRED TO COMPLETE THIS SEGMENT</p> <p>6. Segment Status: Waiting for Approver's Signature</p> <p>7. Segment Signature Type: Manager/Approver(s) e-Signature Only</p> <p>8. List of Questions</p> <p>9. Click here for the list of signers button</p> <p>10. Click here for approver to e-sign button</p>	<p>Approver#2 will be able to launch the Segmented Form Training Item from Form Actions with all details displayed.</p>			
505			7	<p>Verify that the responses entered by the Approver#1 are locked to Approver#2</p>	<p>The responses entered by the Approver#1 will be locked to Approver#2</p>			
506			8	<p>Click on "Click here for the approver to e-sign", enter valid credentials, click on "Electronically Sign"; Verify Additional Signer is able to complete the segment for the Learner by e-signing.</p>	<p>Approver#2 (Additional Signer) will be able to complete the segment for the Learner by e-signing.</p>			
507			9	<p>Sign-out, Login as User#1, and navigate to History click on training item, Verify below mentioned details are displayed under Completion Information section.</p> <p>1. Completion Date: Learner's preferred date and time format</p> <p>2. Result: Qualified</p> <p>3. List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any)</p> <p>4. Created By: Last Signer's Last Name, First Name (User ID)</p> <p>5. Created On: User's preferred date and time format</p>	<p>Below mentioned details will be displayed correctly under Completion section for the learner</p> <p>1. Completion Date: Learner's preferred date and time format</p> <p>2. Result: Qualified</p> <p>3. List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any)</p> <p>4. Created By: Last Signer's Last Name, First Name (User ID)</p> <p>5. Created On: User's preferred date and time format</p>			
508			10	<p>Click on Review button; Verify that all the details are displayed in the Review Mode of the Segment Form Training Item to the User#1.</p>	<p>All the details will be displayed in the Review Mode of the Segment Form Training Item to the User#1.</p>			
509			11	<p>Sign Out: Login as Admin User, navigate to Admin Home, Go to report and Generate Completion Report for Learner and Segmented Form Training Item#1, click on the row in the generated report; Verify Admin User is navigated to Completion GI Page and below-listed details are displayed:</p> <p>1. Completion Status: Not Expired</p> <p>2. Completion Result: Pass</p> <p>3. Completion Qualification status: Qualified</p> <p>4. Completion type: Learner</p> <p>5. Completion date: User's preferred date and time format</p> <p>6. Created By: Last Signer's Last Name, First Name (User ID)</p> <p>7. Created On: User's preferred date and time format</p> <p>8. List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any).</p>	<p>Admin User will be navigated to Completion GI Page and below listed details will be displayed:</p> <p>1. Completion Status: Not Expired</p> <p>2. Completion Result: Pass</p> <p>3. Completion Qualification status: Qualified</p> <p>4. Completion type: Learner</p> <p>5. Completion date: User's preferred date and time format</p> <p>6. Created By: Last Signer's Last Name, First Name (User ID)</p> <p>7. Created On: User's preferred date and time format</p> <p>8. List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any).</p>			
510			12	<p>Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment name are displayed for all the Segments of the Training Item.</p>	<p>Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment name are displayed for all the Segments of the Training Item.</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1	331051	Training Items_Segmented Forms_Form Builder_Preview Form_Additional Language	1	<p>Preconditions:</p> <ol style="list-style-type: none"> CP "Forms – Bookmarking" is On and CP "Forms – Bookmarking: Hide 'Clear Responses'" is Off. Segmented Form Training Item with Sequence Enforced not enabled with below segments having different Form Elements under each Segment with below Additional Languages added: <p>SEGMENTS:</p> <ol style="list-style-type: none"> Segment#1: Learner e-Signature Only Segment#2: Multiple e-Signatures (Learner Initiated) Segment#3: Multiple e-Signatures (Approver(s)/Trainer Initiated) Final Segment: Manager/Approver(s) e-Signature Only <p>ADDITIONAL LANGUAGES:</p> <ol style="list-style-type: none"> Language#1: No translations added Language#2: Translations added for a few form elements only Language#3: Translations added for all of the form elements but not Segments Language#4: Translations added for all of the form elements and Segments 				
511			2	Login as Admin User, navigate to Admin Home, search for Segmented Form Training Item Click on the "Form Builder" link and Verify "Preview Form" link is displayed on the title bar at the top right.	"Preview Form" link will be displayed on the title bar at the top right.			
512			3	Select Language#1 from the Form Language dropdown; Click on the "Preview Form" link; Verify "Preview Form" modal is opened, and details are displayed in the default language with the message as "Selected language does not have all translations"	"Preview Form" modal will be opened with the Training default language with the message as "Selected language does not have all translations"			
513			4	Close the Preview Form; Select Language#2 from the Form Language dropdown; Click on the "Preview Form" link; Verify "Preview Form" modal is opened, and details are displayed in the default language with the message as "Selected language does not have all translations"	"Preview Form" modal will be opened with the Training default language with the message as "Selected language does not have all translations"			
514			5	Close the Preview Form; Select Language#3 from the Form Language dropdown; Click on the "Preview Form" link; Verify "Preview Form" modal is opened, and details are displayed in the default language with the message as "Selected language does not have all translations"	"Preview Form" modal will be opened with the Training default language with the message as "Selected language does not have all translations"			
515			6	Close the Preview Form; Select Language#4 from the Form Language dropdown; Click on the "Preview Form" link; Verify "Preview Form" modal will be opened and Segment Details along with Form Elements will be translated based on the additional language selected.	"Preview Form" modal will be opened and Segment Details along with Form Elements will be translated based on the additional language selected.			
516								
	331595	Knowledge Center_Segmented Form_Sequence Enforced_Not Qualified_Learner e-Signature Only	1	<p>Preconditions:</p> <ol style="list-style-type: none"> Segmented Form Training Item with Sequence Enforced is enabled with below segments assigned to the Learner having Primary Manager. <ol style="list-style-type: none"> Segment#1 with Signature Type: Learner E-Signature Only with Form Elements, Final Segment- Manager Only Manager/Approver(s) e-Signature Only with Initial Signer-Authorized Signer Group -User's Manager/Proxy Manager -Single response question along with Additional Signer. 				
517			2	<p>Login as Learner; navigate to To-Do and launch the Training Item mentioned in the precondition and verify the below details are displayed in the launched Segmented Form:</p> <ol style="list-style-type: none"> Form Status: Sequence Enforced - Waiting On Non-Final Segment(s), Form Signature Type-Segmented form <p>List of Segments in the left navigation pane are displayed, and Segment#1 is Unlocked for Learner with 'Action Required for Learner' label in the header bar.</p> <ol style="list-style-type: none"> Segment Status: Waiting for Learner's Signature Segment Signature Type: Require E-Signatures for completions. 	<p>Below details will be displayed correctly in the launched Segmented Form:</p> <ol style="list-style-type: none"> Form Status: Sequence Enforced - Waiting On Non-Final Segment(s), Form Signature Type-Segmented form <p>List of Segments in the left navigation pane are displayed, and Segment#1 is Unlocked for Learner with 'Action Required for Learner' label in the header bar.</p> <ol style="list-style-type: none"> Segment Status: Waiting for Learner's Signature Segment Signature Type: Require E-Signatures for completions. 			
518								

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
519			3	Provide the responses, complete Segment#1 by e-Signing as learner, and verify the following details in the launched Page. 1.Segment#1 Status: "Completed" 2.Final segment: Locked 3.Signature details are displayed under Signature History at the bottom of segment#1. 4.Final segment status is Waiting for Waiting for Manager's Signature and signature type is Manager/Approver(s) e-Signature Only.	The learner will be able to complete the segment#1 and below mentioned details will be displayed in the launched page. and verify the following details in the launched Page. 1.Segment#1 Status: "Completed" 2.Final segment: Locked 3.Signature details are displayed under Signature History at the bottom of segment#1. 4.Final segment status is Waiting for Waiting for Manager's Signature and signature type is Manager/Approver(s) e-Signature Only			
520			4	Sign out, login as User's Manager; navigate to Form Actions under Tasks and launch the Segmented Training Item. Verify the Form Status is updated to "Sequence Enforced - Waiting On Final Segment" and the status of the Segments is displayed as below: 1. Segment#1: Completed 2. Final Segment: Action Required for Approver	Form Status will be displayed as "Sequence Enforced - Waiting On Final Segment" and the status of the Segments will be displayed as below: 1. Segment#1: Completed 2. Final Segment: Action Required for Approver			
521			5	Navigate to Final Segment, save responses for all the questions of Final Segment; Click on "Click here for the approver to e-sign", enter valid credentials, select Not-qualified in status dropdown, click on "Electronically Sign"; Verify User's Manager is able to give Not-qualified completion to Learner for the Final Segment.	Manager will be able to give Not Qualified completion to Learner for the Final Segment.			
522			6	Sign out, Login as Additional Signer of Final Segment. Click on Form Actions under Tasks and verify the Segmented Form Training Item is not listed.	Segmented Form Training Item will not be listed under Form Actions for Additional Signer.			
523			7	Sign-out, Login as learner, and navigate to History click on training item, Verify below mentioned details are displayed under Completion section. 1. Completion Date: Learner's preferred date and time format 2. Result: Not Qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Last signer's, LN FN (User ID) 5. Created On: Logged in user's preferred date and time format	Below mentioned details are displayed correctly under Completion section for the learner 1. Completion Date: Learner's preferred date and time format 2. Result: Not Qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Last signer's, LN FN (User ID) 5. Created On: Logged in user's preferred date and time format			
524			8	Sign out, Login as Admin user, Navigate Report tab; Generate the Completion Report for Learner and Segmented form TI mentioned in the Precondition by selecting the columns " Completion Qualification Status" and "Completion status"	Record will be displayed correctly along with the values in the below columns value will be displayed in the generated Completion Report. Completion Qualification Status- Not Qualified Completion Status- Failed			
525			9	Click on the row of Learner record. Verify admin is navigated to Completion GI Page and information displayed are correct as given below along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last signer's LN, FN (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Below mentioned details will be displayed correctly in the completion GI Page. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Logged in user's LN, FN (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
526			10	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question are displayed for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question are displayed for all the Segments of the Training Item.			
527	331672	Reports_Form Incomplete Assignment Status by User Report_columns and Descriptions.Filters & Save	1	PRECONDITIONS: 1. Segmented Form Training Item with Initial and Additional Signers in the Segments assigned to the Learner. 2. Learner, Initial Signers, and Additional Signers completed a few Segments.				

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
528		Report for Segmented Forms	2	<p>Log in as an Admin user, Navigate to Admin Home; Click on Reports; Click on Form Incomplete Assignment Status by User Report; Click on Edit; Verify the Columns and Descriptions are displayed as:</p> <ol style="list-style-type: none"> 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Status Description: Value indicating the type of e-signature requirements still pending for a given form segment. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version. 5. Form Status Description: Value indicating the type of e-signature requirements still pending for a given form training item version. 	<p>Columns and Descriptions will be displayed as:</p> <ol style="list-style-type: none"> 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Status Description: Value indicating the type of e-signature requirements still pending for a given form segment. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version. 5. Training SubType Description: Value indicating the type of e-signature requirements still pending for a given form training item version. 			
529			3	<p>Select the columns below in the Columns and Ordering tab; Click on the Filters section; Remove the existing saved filters; Select the "Form Signature Type" as filter type; Select the operator from the dropdown; Select the value "Segmented Form"; Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <ol style="list-style-type: none"> 1. is <p>Column Names:</p> <ol style="list-style-type: none"> a. Segment Name b. Segment Signature Type c. Segment Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Form Status n. Learner o. Learner E-Mail p. Learner e-Mail Valid q. Learner Enabled r. Learner e-Signature Comment s. Learner e-Signature Date & Time t. Learner e-Signature Reason u. Learner First Name v. Learner Home Organization w. Learner Last Name x. Learner User ID 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Form Signature Type" filter type in the generated Training Report.</p>			
530			4	<p>Click on Base Reports in Breadcrumbs; Click on Form Incomplete Assignment Status by User Report; Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Training SubType" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button.</p> <ol style="list-style-type: none"> 1. is 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Training SubType" filter type in the generated Training Report.</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
531			5	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. No records will be displayed for the selected filter "Approver" with a value in the generated Training Report.			
532			6	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver e-Signature Date & Time" as filter type; Select any of the below operators from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. greater than 3. greater than or equal to 4. less than 5. less than or equal to 6. is between 7. is within Last N Days 8. is within Last N weeks 9. is within Last N Months 10. is within Last N Quarters 11. is within Last N Years	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver e-Signature Date & Time" filter type in the generated Training Report.			
533			7	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver First Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. Contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver First Name" filter type in the generated Training Report.			
534			8	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver Last Name" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. Contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver Last Name" filter type in the generated Training Report.			
535			9	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver User ID" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver User ID" filter type in the generated Training Report.			
536			10	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Form Status" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Form Status" filter type in the generated Training Report.			
537			11	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner" filter type in the generated Training Report.			
538			12	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner E-Mail" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner E-Mail" filter type in the generated Training Report.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
539			13	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner e-Mail Valid" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner e-Mail Valid" filter type in the generated Training Report.			
540			14	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner Enabled" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner Enabled" filter type in the generated Training Report.			
541			15	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner e-Signature Date & Time" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. greater than 3. greater than or equal to 4. less than 5. less than or equal to 6. is between 7. is within Last N Days 8. is within Last N weeks 9. is within Last N Months 10. is within Last N Quarters 11. is within Last N Years	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner e-Signature Date & Time" filter type in the generated Training Report.			
542			16	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner First Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner First Name" filter type in the generated Training Report.			
543			17	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner Last Name" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner Last Name" filter type in the generated Training Report.			
544			18	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner User ID" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner User ID" filter type in the generated Training Report.			
545			19	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner Home Organization" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter"; and apply additional filters if required; Click on 'Save as New Report' button. Add Report Name and Description click on Save button. 1. including sub-organizations equals to 2. excluding sub-organizations equals to	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner Home Organization" filter type in the generated Training Report.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
331684	Reports_Form Incomplete Assignment Status by User Report_Group & Sort by, Print and Download_Segmented Forms		1	<p>Preconditions:</p> <ol style="list-style-type: none"> 1. Form Incomplete Assignment Status by User Report with the following columns selected: <ol style="list-style-type: none"> a. Segment Nameb. Segment Signature Type c. Segment Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Form Status n. Learner o. Learner E-Mail p. Learner e-Mail Valid q. Learner Enabled r. Learner e-Signature Comment s. Learner e-Signature Date & Time t. Learner e-Signature Reason u. Learner First Name v. Learner Home Organization w. Learner Last Name x. Learner User ID 2. Records in Column #X of the Form Incomplete Assignment Status by User Report such that there are records with a common value. 3. Column #Y with records containing common values in the above records of Column #X where the values are common. 4. Column #Z with records containing common values in the above records of Column #Y where the values are common. (Where Columns X, Y and Z are the columns that has common data to verify first sort order, second sort order...) 				
546			2	<p>Login as Admin User; Navigate to Reports; Click on Form Incomplete Assignment Status by User Report; Click on Edit button; Click on Group and Sort by tab; Select any of the below Columns in the 'Group By' drop-down field and select toggle for ascending order. Click on 'Run Report without Saving'</p> <ol style="list-style-type: none"> 1. Qualification Status 2. Form Status 3. Learner 4. Learner Home Organization 5. Training 	<p>Group order of the selected column in the 'Group By' drop-down field in ascending order will be saved and updated in the Report Criteria section of the generated Report.</p> <p>Records are displayed correctly based on the applied group for the Column in the generated Report.</p>			
547			3	<p>Click on Edit button; Click on Group and Sort by tab; Select any of the below Columns mentioned in precondition in the 'Group By' drop-down field and select toggle for descending order. Click on 'Run Report without Saving'</p> <ol style="list-style-type: none"> 1. Qualification Status 2. Form Status 3. Learner 4. Learner Home Organization 5. Training 	<p>Group order of the selected column in the 'Group By' drop-down field in descending order will be saved and updated in the Report Criteria section of the generated Report.</p> <p>Records are displayed correctly based on the applied group for the Column in the generated Report.</p>			
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	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
			4	<p>Click on Edit button; Click on Group and Sort by tab; Remove value from Group By (if necessary); Select any of the below Columns mentioned in precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. Click on 'Set as My Default'</p> <ol style="list-style-type: none"> Approver Approver e-Signature Comment Approver e-Signature Date & Time Approver e-Signature Reason Approver User ID Form Signature Type Form Status Learner Learner E-Mail Learner e-Mail Valid Learner Enabled Learner e-Signature Comment Learner e-Signature Date & Time Learner e-Signature Reason Learner First Name Learner Home Organization Learner Last Name Learner User ID Qualification Status Segment Name Segment Signature Type Segment Status Training Subtype 	<p>Sort order of the selected column in the top-most 'Sort By' drop-down field in selected order will be saved.</p> <p>Records are displayed correctly based on the applied sort for the Column in the generated Report.</p>			
549			5	<p>Click on Edit button; Click on Group and Sort by tab; Remove value from Group By (if necessary); Select any of the below Columns mentioned in precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. Click on 'Run Report Without Saving'</p> <ol style="list-style-type: none"> Approver Approver e-Signature Comment Approver e-Signature Date & Time Approver e-Signature Reason Approver User ID Form Signature Type Form Status Learner Learner E-Mail Learner e-Mail Valid Learner Enabled Learner e-Signature Comment Learner e-Signature Date & Time Learner e-Signature Reason Learner First Name Learner Home Organization Learner Last Name Learner User ID Qualification Status Segment Name Segment Signature Type Segment Status Training Subtype 	<p>Sort order of the selected column in the top-most 'Sort By' drop-down field in selected order will be saved.</p> <p>Records are displayed correctly based on the applied sort for the Column in the generated Report.</p>			
550								

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
551			6	<p>Click on Edit button; De-select all columns; Select only required column along with Column #X, Column #Y and Column #Z mentioned in the precondition; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. 2. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for ascending order. 3. Click on 'Set as My Default'. 	<p>Selected first level sort and the second level sort both in selected order will be saved.</p> <p>Records are displayed based on the applied sorts for the Columns in the generated Report.</p> <p>NOTE: Second level sort will be applied only when there are common values in Column #X.</p>			
552			7	<p>Click on Edit button; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. 2. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for ascending order. 3. Select Column #Z as mentioned in the precondition in the third 'Sort Next' drop-down field and select toggle for descending order. 4. Click on 'Save New Report'; Enter Report Name and Description and click on Save button. 	<p>Selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
553			8	<p>Click on Edit button; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. 2. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for descending order. 3. Select Column #Z as mentioned in the precondition in the third 'Sort Next' drop-down field and select toggle for Ascending order. 4. Click on Save Report button. 	<p>Selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
554			9	<p>Click on Reports; Click on Form Incomplete Assignment Status by User Report, Click on Edit button; Select additional column; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Group By' drop-down field and select toggle for ascending order. 2. Select Column #Y as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. 3. Select Column #Z as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for Ascending order. 4. Select additional Column in the third 'Sort Next' drop-down field and select toggle for descending order. 5. Click on 'Set as My Default button'. 	<p>Selected Group By and selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied group and sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
555			10	<p>Click on 'Print' button; Verify the Report Criteria Info in the Print Report matches with the UI for the below labels and its values Report Name : Form Incomplete Assignment Status by User Report Report Description: Report allowing you to view all form incomplete assignment statuses by the user. Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no.of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTCxxx'.) Generated By : Last Name, First Name (User ID) of the user who printed the report Reported Time Zone : Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTCxxx'.) All dates are in 'm/d/yyyy' format. Verify records are matching with the UI and data is displayed for selected columns:</p>	<p>Print Report displayed online will open in a new tab.</p> <p>Report Criteria Info in the Print Report matches with the UI for the respective labels and its values</p> <p>Records will be matching with the UI and data will be displayed for the selected columns.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
556			11	<p>Click on Close; Click on 'Download' button; Select PDF/CSV/XLSX; Open the download file and Verify the Report Criteria Info in the Downloaded Report matches with the UI for the below labels and its values: Report Name : Form Incomplete Assignment Status by User Report Report Description: Report allowing you to view all form incomplete assignment statuses by the user. Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no.of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTC±xx'.) Generated By : Last Name, First Name (User ID) of the user who printed the report Reported Time Zone : Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTC±xx'.) All dates are in 'm/d/yyyy' format. Verify records are matching with the UI and data is displayed for selected columns:</p>	<p>Report Criteria Info in the downloaded Report matches with the UI for the respective labels and its values Records will be matching with the UI and data will be displayed for the selected columns.</p>			
557	331917	Knowledge Center_Segmented Form_Not Sequence Enforced_Non Final_Segments_Qualified Completions_Learner e-Signature Only	1	<p>Preconditions: 1. User Group#1 with learner added. 2. Segmented Form Training Item with sequence enforced disabled with below segments and assigned to Learner a. Segment#1 with Signature Type: Learner E-Signature Only with Single response questions and Smart Form Rule exist -REMOVE rule-remove learner in User Group#1 for correct response. b. Segment#2 with Signature Type: Learner E-Signature Only with Multiple response questions. c. Final Segment- Multiple E-Signatures (Learner Initiated) and -File attachment type, date response question. i. Initial Signers- Authorized Signer Group- Existing User Group(s) ii. Additional Signer -Authorized Signer Group-Custom Group, signature action- Acknowledge added.</p>				
558			2	<p>Login as Learner; navigate to To-Do and launch the Training Item and verify Form Status is displayed as Sequence NOT Enforced - Waiting On Non-Final Segment(s), Form signature type - Segmented Form and list of Segments in the left navigation pane of the Training Item.</p>	<p>Form Status will be displayed as Sequence NOT Enforced - Waiting On Non-Final Segment(s) , Form signature type- Segmented form and list of Segments in the left navigation pane of the Training Item</p>			
559			3	<p>Verify that Segment#1 and Segment#2 are unlocked for Learner#1 with Action Required for Learner , can save the responses and Final Segment is locked. Verify the status of Segment#1 and Segment#2 are Waiting for Learner's Signature, Segment signature type is Require E-Signatures for completions.</p>	<p>Segment#1 and Segment#2 will be unlocked for Learner#1 with Action Required For Learner Label, can save the responses and Final Segment is locked. Verify the status of Segment#1 and Segment#2 will be Waiting for Learner's Signature, Segment signature type is Require E-Signatures for completions.</p>			
560			4	<p>Navigate to Segment#1, Provide the responses for few form elements, Navigate to Segment#2 provide responses for all, Click on Save button in Segment#2. Verify responses are saved for both the Segments.</p>	<p>Learner will be able to save the responses globally (for segmnet#1 and Segmnet#2).</p>			
561			5	<p>Click on "Clear responses" button in the segmnet#2. Verify the responses are get cleared ONLY for segmnet#2. Click on view responses history - verify responses details are displayed.</p>	<p>The responses will be cleared only for segment#2 and responses detail will display in the view response history model.</p>			
562			6	<p>Provide responses and complete the Segment#2 by e-Signing, and verify the status of Segment#1 -Unlocked with Action required for Learner Segment#2- Completed Final segment- Locked And Signature details are displayed under Signature History at the bottom of Segment#2.</p>	<p>Learner is able to complete the e-sign and below mentioned details display correctly in the launched page. Segment#1 -Unlocked with Action required for Learner Segment#2- Completed Final segment- Locked And Signature details will be displayed under Signature History at the bottom of Segment#2.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
563			7	Navigate to Segment#1, Provide the responses for remaining form elements, complete Segment#1 by e-Signing, and verify the status of Segment#1 -Completed Segment#2- Completed Final segment- Unlocked with Action Required for learner. Form Status is updated to "Sequence NOT Enforced - Waiting On Final Segment. And For Final Segment SEGMENT STATUS- Waiting for Learner's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated)	Below mentioned details will be displayed correctly for the learner after e-signing. Segment#1 -Completed Segment#2- Completed Final segment- Unlocked with Action Required for learner. Form Status is updated to "Sequence NOT Enforced - Waiting On Final Segment. And For Final Segment SEGMENT STATUS- Waiting for Learner's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated)			
564			8	Navigate to Final Segment, provide responses, click on 'Click here for learner to e-sign', Acknowledge as learner. Verify the status of Final Segment- Unlocked with Action Required for Approver. SEGMENT STATUS: Waiting for Approver's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated) And Signature details are displayed correctly under Signature History at the bottom of Final Segment.	Learner will be able to acknowledge, and Final segment status will be displayed as Action required for Approver with correct Segment status and signature type. And Signature details are displayed correctly under Signature History at the bottom of Final Segment.			
565			9	Sign Out, Login as Additional Signer, click on Form Actions under Tasks Tab. Verify that the Segmented Form training item is not appeared in the list of Training Item Grid.	The Segmented Form training item will not be appeared in the list of Training Item Grid for the Additional Signer.			
566			10	Sign out, Login as Initial Signer of Final Segment. click on Form Actions under Tasks Tab and launch the Training Item for the Learner, Verify the Form Status is to "Sequence NOT Enforced - Waiting On Final Segment" and the status of the Segments is displayed as below: 1. Segment#1: Completed 2. Segmnet#2: Completed 3. Final Segment: Action Required for Approver Status	Below mentioned details will be displayed for the initial Signer. Form Status is to "Sequence NOT Enforced - Waiting On Final Segment" and the status of the Segments as follows 1. Segment#1: Completed 2. Segmnet#2: Completed 3. Final Segment: Action Required For Approver Status			
567			11	Navigate to Final Segment, click on "Click here for the approver to e-sign", enter valid credentials, select Qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Qualified completion to Learner for Final Segment.	Initial Signer will be able to give Qualified completion to Learner for Final Segment.			
568			12	Verify Final Segment is Locked for the Initial Signer with SEGMENT STATUS: Waiting for Approver's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated) And Signature details are displayed under Signature History at the bottom of Final Segment.	Final segment will be locked for the Initial Signer with correct Segment status and signature type. And Signature details will be displayed under Signature History at the bottom of Final Segment.			
569			13	Sign out, Login as Additional Signer, click on Form Actions under Tasks Tab and launch the Training Item for the Learner, Verify the Form Status is to "Sequence NOT Enforced - Waiting On Final Segment" , responses are not editable, and the status of the Segments is displayed as below: 1. Segment#1: Completed 2. Segmnet#2: Completed 3. Final Segment: Action Required For Approver Status	Below mentioned details will be displayed for the additional Signer. Form Status is to "Sequence NOT Enforced - Waiting On Final Segment", Form responses will not be editable and the status of the Segments as follows 1. Segment#1: Completed 2. Segmnet#2: Completed 3. Final Segment: Action Required for Approver Status			
570			14	Click on "Click here for approver to E-sign" Button, Acknowledge as Additional Signer. Verify Addition Signer is able to complete the final Segment by acknowledging.	Addition Signer will be able to complete the final Segment by acknowledging.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
571			15	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report for Learner and Segmented Form Training Item, click on the row in the generated report; Verify Admin User is navigated to Completion GI Page and below listed details are displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in user's preferred date and time format. 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Admin User will be navigated to Completion GI Page and below listed details will be displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format. 6. Created by: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in user's preferred date and time format. 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
572			16	Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment name are displayed for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment name will be displayed for all the Segments of the Training Item.			
573			17	Click on +Add a Response Comment for any of the Form Elements and verify "Add Comment" modal is displayed with Add comment title, a label Enter Comment with text box below it with X, Cancel and Save buttons.	"Add Comment" modal will be displayed with Add comment title, a label Enter Comment with text box below it with X, Cancel and Save buttons.			
574			18	Enter any comment and click on Save. Verify the comment entered is saved under the response.	The Response Comment entered will be saved under the response.			
575			19	Search for User Groups, Search the User Group#1 mentioned in the Precondition section; Click on Manually Excluded Users; Verify that Learner is excluded from the User Group#1 via SmartForm rule. Click on Membership History; Verify that the action "Membership Unchanged - Manually Excluded SmartForm Rule - [TI Code] ([Version])" is displayed for Learner to the User Group #1.	Learner will be excluded from the User Group#1 via SmartForm rule. Action "Membership Unchanged - Manually Excluded - SmartForm Rule - [TI Code] ([Version])" for Learner will be displayed to the User Group #1.			
576			20	Sign Out, Login as Learner, and navigate to History. Click on the Training Item, verify that the details mentioned below are displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Last Signer's Last Name, First Name (User ID)5. Created On: Logged in user's preferred date and time format.	Details mentioned below will be displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 4.Created By: Last Signer's Last Name, First Name (User ID)5. Created On: Logged in user's preferred date and time format.			
577			21	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.	Details will be displayed in the Review Mode of the completed Segmented Form to the Learner.			
578	332654	Knowledge Center_Segmented Form_Sequence Not Enforced_Final Segment only_Not Qualified Completion_Multiple e-Signatures (Trainer Initiated)	1	PRECONDITIONS: 1. Segmented Form Training Item #1 with Sequence Not Enforced and final segment only with Signature Type as 'Multiple e-Signatures (Approver(s)/Trainer Initiated)' having Form Elements with Approver#1 added as Initial Signers and Approver#2 added as Additional Signer and assigned to User#1				
579			2	Login as Approver #1, navigate to Tasks, click on Form Actions, search and launch Form Training Item #1 and verify Form Status is displayed as Sequence Not Enforced - Waiting On Final Segment and Final Segment in the left navigation pane of the Training Item along with View Response History button.	Form Status will be displayed as Sequence Not Enforced - Waiting On Final Segment and Final Segment will be displayed in the left navigation pane of the Training Item along with View Response History button.			
580			3	Enter and Save responses for all the questions. Assess Qualification status by selecting "Not Qualified" for Segment by e-Signing.	Approver #1 responses will be saved for Form Training Item #1 and Approver#1 will be able to Assess Qualification status by selecting "Not Qualified" for the Segment by e-Signing.			
581			4	Sign out and Login as User#1, navigate to To-Do, launch the training item and acknowledge the segment by completing e-sign.	User#1 will be able to acknowledge the segment by providing e-sign.			
582			5	Sign out as user#1 and Log in as Approver#2. Navigate to Tasks, click on Form Actions, search Form Training Item #1 and verify it is not listed.	Form Training Item #1 will not be listed in Form Actions under Tasks.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
583			6	Navigate Report tab; Generate the Completion Report for Learner and Segmented form TI mentioned in the Precondition by selecting the columns "Completion Qualification Status" and "Completion status"	Record will be displayed along with the values in the below columns value will be displayed in the generated Completions Report Completion Qualification Status- Not Qualified Completion Status- Failed			
584			7	Click on the row of Learner record. Verify Admin User is navigated to Completion GI Page and information displayed are correct as given below along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Below mentioned details will be displayed correctly in the completion GI Page. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
585			8	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment name are displayed for the final Segment of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment name are displayed for the Final Segment of the Training Item.			
586			9	Sign-out, Login as learner, and navigate to History click on training item, Verify below mentioned details are displayed under Completion section. Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (user ID) Created On: Last Signer's preferred date and time format	Below mentioned details are displayed correctly under Completion section for the learner Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (user ID) Created On: Last Signer's preferred date and time format			
587			10	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.	Details are displayed in the Review Mode of the completed Segmented Form to the Learner.			
588	332656	Knowledge Center_Segmented Form_Sequence Not Enforced_Final and Non-Final Segments_Not Qualified Completions_Multiple e-Signatures (Trainer Initiated)_Translations	1	Preconditions: 1. Segmented Form Training Item with Sequence not Enforced with the following segments having different Form Elements with translations added and assigned to the Learner.Ⓐ Segment#1: Multiple e-Signatures (Approver(s)/Trainer Initiated) (with Initial Signer who is Admin User and Additional Signer added)Ⓑ. Segment#2: Learner e-Signature OnlyⒸ. Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer) 2. Initial Signer's and Learner's Preferred Language updated to the Additional Language of the Segmented Form Training Item.				
589			2	Login as the Initial Signer; click on Form Actions under Tasks and launch the Training Item for the Learner mentioned in the precondition; Verify the status of the Segments are displayed with the respective text for each Segment: 1. Segment#1: Action Required for Approver 2. Segment#2: Locked 3. Final Segment Locked. Provide the Responses and assess the Qualification status by selecting "Not Qualified" for Segment#1 for the Initial Signer.	Initial Signer will be able to provide "Not Qualified" completion for Segment#1. All the segments will be locked for Initial Signer			
590			3	Sign Out as Initial Signer and Login as Learner; Navigate to To-Do and launch the Training Item. Verify the status of the Segments is displayed with the respective text for each Segment: 1. Segment#1: Action Required for Learner 2. Segment#2: Action Required for Learner 3. Final Segment Locked. Acknowledge Segment#1 by completing e-sign.	The status of the Segments will be displayed with the respective text for each Segment: 1. Segment#1: Action Required for Learner 2. Segment#2: Action Required for Learner 3. Final Segment Locked. Learner will be able to acknowledge Segment#1			
591			4	Navigate to Segment#2; Provide responses for all the Questions and complete the Segment#2 by e-Signing with comments.	Learner will be able to complete the Segment#2.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
592			5	Sign out as Learner and Log in as Additional Signer and navigate to Tasks, click on Form Actions, search Segmented Form Training Item #1 and verify Segmented Form Training Item #1 is not listed.	Form Training Item #1 will not be listed in Form Actions under Tasks to the Additional Signer.			
593			6	Sign out and Login as Initial Signer, Click on Form Actions under Tasks tab and launch the Training Item for the Learner. Verify the status of the Segments is displayed with the respective text for each Segment: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment: Action Required for Approver. Provide the Responses and assess the Qualification status by selecting "Not Qualified" for Final Segment.	Status of the Segments will be displayed with the respective text for each Segments: 1. Segment#1: Completed 2. Segment#2: Completed 3. Final Segment Action Required for Approver. Initial Signer will be able to provide Not Qualified Completion for the Final Segment and Form Segmented Training Item.			
594			7	Navigate to the Report tab; Generate the Completion Report for Learner and Segmented Form training item by selecting the columns " Completion Qualification Status" and "Completion status".	Record will be displayed along with the values in the below columns in the generated Completion Report. Completion Qualification Status- Not Qualified Completion Status- Failed			
595			8	Click on the row of Learner record. Verify User is navigated to Completion General Information Page and details are displayed as given below along with other details.1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last signer's Last Name, First Name (user ID) 7. Created On: Logged in User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Verify that the segment names under the Signature section are displayed in the Default Language of the Segmented Form Training Item.	Below mentioned details will be displayed in the Completion General Information Page. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last signer's Last Name, First Name (user ID) 7. Created On: Logged in User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Segment names under the Signature section will be displayed in the Default Language of the Segmented Form Training Item.			
596			9	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names are displayed based on the Translations added and as per User's Preferred Language.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names will be displayed based on the Translations added and as per User's Preferred Language.			
597			10	Sign-out, Login as learner, and navigate to History click on training item, Verify below mentioned details are displayed under Completion section. Completion Date: Learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Admin, Last Name, First Name (User ID) Created On: Preferred date and time format of the logged in User.	Below mentioned details are displayed correctly under Completion section for the learner Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Admin, Last Name, First Name (User ID) Created On: Admin's preferred date and time format			
598			11	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.	Details will be displayed in the Review Mode of the completed Segmented Form to the Learner.			
599	333213	Knowledge Center-Segmented Form_Sequence Not Enforced_Final_Not Qualified_Multiple e-Signatures (Learner Initiated)_Translations	1	PRECONDITIONS: 1. Segmented Form Training Item #1 with Sequence Not Enforced and final segment only with Signature Type as 'Multiple e-Signatures (Learner Initiated)' having Form Elements with linked questions with translations added; having Initial Form Signer and Additional Signer and assigned to Learner. 2. Initial Signer's and Learner's Preferred Language updated to the Additional Language of the Segmented Form Training Item				

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
600			2	<p>Login as Learner, navigate to To-Do, and launch the Training Item and Verify that the details mentioned are displayed in the launched page for the Learner: FORM STATUS: Sequence Not Enforced - Waiting On Final Segment Form Signature Type: Segmented form Final Segment: Unlocked with Action Required Status SEGMENT STATUS- Waiting for Learner's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated) Questions Section: Linked questions are not displayed Clear responses and Save Button Maximum Number of Signatures Required: 3 APPROVER'S E-SIGNATURE REQUIRED TO COMPLETE THIS SEGMENT message Click here for the list of signers Button Click here for the learner to e-sign Button.</p>	<p>Below mentioned details will be displayed correctly Final Segment: Unlocked with Action Required Status SEGMENT STATUS- Waiting for Learner's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated) Questions Section: Linked questions are not displayed Clear responses and Save Button Maximum Number of Signatures Required: 3 APPROVER'S E-SIGNATURE REQUIRED TO COMPLETE THIS SEGMENT message Click here for the list of signers Button Click here for the learner to e-sign Button.</p>			
601			3	<p>Provide correct response for all Form Elements including linked questions, and click on save responses. Verify all the linked questions, along with responses, are displayed in the Final segment for the Learner.</p>	<p>All the linked questions along with responses will be displayed in the Final segment for the Learner.</p>			
602			4	<p>Complete the E-sign by Acknowledging and Verify Final Segment is displayed for the learner with below details: SEGMENT STATUS: Waiting for Approver's Signature SEGMENT SIGNATURE TYPE: Multiple E-Signatures (Learner Initiated) Verify Signature details are displayed under Signature History at the bottom of Final Segment.</p>	<p>Learner will be able to acknowledge the Final segment with the correct Segment status and Signature Type. Signature details are displayed under Signature History at the bottom of Final Segment.</p>			
603			5	<p>Sign out, Login as Initial Signer. Click on Form Actions under Tasks tab and launch the Training Item for the Learner. Verify the Form Status is "Sequence Not Enforced - Waiting On Final Segment" and the status of the Segment is displayed as below: 1. Final Segment: Action Required Status. 2. "This segment must be completed by a qualified approver" Message. 3. Question Section: Linked questions with responses along with learner E-sign date time for each responses displayed and are not editable. 4. Signature History</p>	<p>The Form Status will be "Sequence Not Enforced - Waiting On Final Segment" and the status of the Segment will be displayed as below: 1. Final Segment: Action Required Status. 2. "This segment must be completed by a qualified approver" Message. 3. Question Section: Linked questions with responses along with learner E-sign date time for each responses displayed and are not editable. 4. Signature History</p>			
604			6	<p>Click on "Click here for the approver to e-sign", enter valid credentials, select Not-qualified in status dropdown, click on "Electronically Sign"; Verify Initial Signer is able to give Not-qualified completion to Learner for Final Segment.</p>	<p>Initial Signer will be able to give Not Qualified completion to Learner for Final Segment.</p>			
605			7	<p>Sign out, Login as Additional Signer of Final Segment. Click on Form Actions under Tasks and verify the Segmented Form Training Item #1 is not listed.</p>	<p>Segmented Form Training Item #1 will not be listed under Form Actions for Additional Signer.</p>			
606			8	<p>Sign-out, Login as learner, navigate to History and click on training item. Verify below mentioned details are displayed under Completion section. Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Admin, Last Name, First Name (User ID) Created On: Admin's preferred date and time format</p>	<p>Below mentioned details are displayed correctly under Completion section for the learner Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)Created By: Admin, Last Name, First Name (User ID) Created On: Admin's preferred date and time format</p>			
607			9	<p>Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.</p>	<p>Details will be displayed in the Review Mode of the completed Segmented Form to the Learner.</p>			
608			10	<p>Sign out, Login as Admin user, Navigate Report tab; Generate the Completion Report for Learner and Segmented form training item by selecting the columns "Completion Qualification Status" and "Completion status".</p>	<p>Record will be displayed along with the values in the below columns value will be displayed in the generated Completions Report Completion Qualification Status- Not Qualified Completion Status- Failed</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
609			11	Click on the row of Learner record. Verify Admin User is navigated to Completion General Information Page and information displayed are correct as given below along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Below mentioned details will be displayed correctly in the completion GI Page. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
610			12	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment name are displayed for the final Segment of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment name are displayed for the Final Segment of the Training Item.			
611	333217	Knowledge Center_Segmented Form_Sequence Not Enforced_Final and Non-Final Segments_Qualified Completions_Multiple e-Signatures (Learner Initiated)	1	Preconditions: 1. Segmented Form Training Item with sequence not enforced with the following segments having different Form Elements and assigned to the Learner: a. Segment#1: Manager/Approver(s) e-Signature Only (Initial Signer and Additional Signer with Signature Action: Assess Qualification Status) b. Segment#2: Learner e-Signature Only. c. Final Segment: Multiple e-Signatures (Learner Initiated) (with above Initial Signer and Additional Signer with Signature Action: Assess Qualification Status)				
612			2	Login as Learner; navigate to To-Do and launch the Segmented Training Item. Provide responses for the Questions and complete the Segment#2 by e-Signing with comments.	Learner will be able to complete the Segment#2.			
613			3	Login as Initial Signer; navigate to Form Actions under Tasks and launch the Segmented Form Training Item for the Learner. Navigate to Segment#1; provide the responses and Assess Qualification status by selecting "Qualified" for Segment#1 by e-Signing.	Initial Signer will be able to provide "Qualified" completion for the Segment#1.			
614			4	Sign out and Login as Additional Signer; navigate to Form Actions under Tasks and launch the Segmented Form Training Item. Navigate to Segment#1 and Assess Qualification status by selecting "Qualified" for the Segment#1 by e-Signing.	Additional Signer will be able to complete the Segment#1.			
615			5	Login as Learner and navigate to Final Segment; Provide responses for the Questions and Acknowledge the Final Segment by e-signing with comments.	Learner will be able to Acknowledge the Final Segment.			
616			6	Sign out and Login as Initial Signer; navigate to Form Actions under Tasks and launch the Segmented Form Training Item for the Learner. Navigate to Final Segment and complete e-sign by selecting the 'Qualified' Status.	Initial Signer will be able to provide "Qualified" Completions for the Final Segment.			
617			7	Sign out and Login as Additional Signer; Click on task tab, click on Form Actions and launch the Segmented Form Training Item for the Learner. Navigate to Final Segment and complete e-sign by selecting the 'Qualified' Status.	Additional Signer will be able to complete the Final Segment and Segmented Form Training Item.			
618			8	Sign Out: Login as Admin User, navigate to Admin Home; Generate Completion Report for Learner and Segmented Form Training Item, click on the row in the generated report; Verify Admin User is navigated to Completion General Information Page and below listed details are displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any)	Admin User will be navigated to Completion GI Page and below listed details will be displayed: 1. Completion Status: Not Expired 2. Completion Result: Pass 3. Completion Qualification status: Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
619			9	Click on Form Responses under the Form section and verify Admin User is navigated to Completion - Form Responses page; Verify the Responses with Last Name, First Name (User ID), with Date and Time of the User for each Question, along with the segment name are displayed for all the Segments of the Training Item.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question, along with the segment name are displayed for all the Segments of the Training Item.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1								
620			10	Click on +Add a Response Comment and Enter any comment and click on Save. Verify the comment entered is saved under the response.	The Response Comment entered will be saved under the response.			
621			11	Sign Out, Login as Learner, and navigate to History. Click on the Training Item, verify that the details mentioned below are displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature 4. Created By: Last Signer's, LN FN (User ID) 5. Created On: User's preferred date and time format	Details mentioned below will be displayed in the Completion Information Page 1. Completion Date: Learner's preferred date and time format 2. Result: Qualified 3. List of Signatures: [Segment Name] User's First Name, Last Name (User ID) Date & Timestamp Signature Action Comment (if any) 4. Created By: Last Signer's, LN FN (User ID) 5. Created On: User's preferred date and time format			
622			12	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.	Details are displayed in the Review Mode of the completed Segmented Form to the Learner.			
623	333224	Knowledge Center_Segmented Form_Sequence Not Enforced_Final and Non final Segments_Not Qualified Completions_Approver e-Signature Only	1	Preconditions:1. Segmented Form Training Item#1 with sequence not enforced, with the following segments having different Form Elements and assigned to the Learner. a. Segment#1: Learner e-Signature Only b. Final Segment: Manager/Approver(s) e-Signature Only (with Initial Signer and Additional Signer)				
624			2	Login as Learner and navigate to To Do and launch Training Item#1 and verify Form Status is displayed as Sequence Not Enforced - Waiting On Non-Final Segment. Verify Segment#1 and Final Segment are displayed in the left navigation pane of the Training Item along with View Response History button.	Form Status will be displayed as Sequence Not Enforced - Waiting On Non-Final Segment and Segment#1 and Final Segment will be displayed in the left navigation pane of the Training Item along with View Response History button.			
625			3	Navigate to Segment#1; Provide responses for the Questions and Acknowledge the Segment#1 by e-signing with comments.	Learner will be able to Acknowledge and complete the Segment#1.			
626			4	Sign out and Login as Initial Signer; Navigate to Tasks, click on Form Actions, search and launch Segmented Form Training Item #1. Verify the status of the Segments are displayed with the respective text for each Segment: 1. Segment#1: Completed 2. Final Segment: Action Required for Approver	The status of the Segments will be displayed with the respective text for each Segment: 1. Segment#1: Completed 2. Final Segment: Action Required for Approver			
627			5	Provide the Responses and assess the Qualification status by selecting "Not Qualified" for Final Segment.	Initial Signer will be able to provide Not Qualified Completion for the Final Segment and Form Segmented Training Item.			
628			6	Sign out as Initial Signer and Log in as Additional Signer and navigate to Tasks, click on Form Actions, search Segmented Form Training Item #1 and verify Segmented Form Training Item #1 is not listed.	Form Training Item #1 will not be listed in Form Actions under Tasks to the Additional Signer.			
629			7	Sign out and Login as Admin user and navigate Report tab; Generate the Completion Report for Learner and Segmented form TI mentioned in the Precondition by selecting the columns "Completion Qualification Status" and "Completion status"	Record will be displayed along with the values in the below columns in the generated Completion Report. Completion Qualification Status- Not Qualified Completion Status- Failed			
630			8	Click on the row of Learner record. Verify User is navigated to Completion GI Page and information displayed are correct as given below along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)	Below mentioned details will be displayed correctly in the completion GI Page. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Admin's Last Name, First Name (user ID) 7. Created On: User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any)			
631			9	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names are displayed.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names will be displayed.			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
632			10	Sign-out, Login as learner, and navigate to History click on training item, Verify below mentioned details are displayed under Completion section. Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Admin's Last Name, First Name (User ID) Created On: Admin's preferred date and time format	Below mentioned details are displayed correctly under Completion section for the learner Completion Date: learner's preferred date and time format Result: Not qualified List of Signature: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Admin's Last Name, First Name (User ID) Created On: Admin's preferred date and time format			
633			11	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form to the Learner.	Details are displayed in the Review Mode of the completed Segmented Form to the Learner.			
634	334110	Knowledge Center_Segmented Form_Sequence Enforced_Final and Non-Final Segments_Not Qualified Completions_Multiple e-Signatures (Trainer Initiated)	1	Precondition:1. Sequence Enforced Segmented Form Training Item with the following segments having different Form Elements and assigned to the Learner. a. Segment#1: Multiple e-Signatures (Approver(s)/Trainer Initiated) (with Initial Signer and Additional Signer who is Admin User added) b. Final Segment: Manager/Approver(s) e-Signature Only (with above Initial Signer)				
635	2		Login as Learner and navigate to ToDo. Search for the training item assigned to the learner and launch it, and verify that all the segments are locked to the learner.	All the segments will be locked to the learner.				
636	3		Sign Out as Learner and Login as Initial Signer; Navigate to Form Actions under Tasks and launch the Segmented Form Training Item; Verify that the status of the Segments is displayed correctly with the respective text for each Segment: 1. Segment#1: Action Required for Approver 2. Final Segment Locked.	The status of the Segments will be displayed with the respective text for each Segment: 1. Segment#1: Action Required for Approver 2. Final Segment Locked.				
637	4		Provide the Responses and assess the Qualification status by selecting "Not Qualified" for Segment#1 Verify the status of the Segments is displayed correctly with the respective text for each Segment for the Initial Signer. 1. Segment#1: Action Required for Learner 2. Final Segment Locked.	Initial Signer will be able to provide "Not Qualified" completion for Segment#1. The status of the Segments will be displayed with the respective text for each Segment for the Initial Signer. 1. Segment#1: Action Required for Learner 2. Final Segment Locked.				
638	5		Sign out as Initial Signer, Login as Learner, navigate to the To-Do, launch the Segmented Form Training Item, verify that the status of the Segments is displayed with the respective text for each Segment: 1. Segment#1: Action Required for Learner 2. Final Segment Locked. Click on 'Click here for Learner to e-sign' on Segment#1 and acknowledge by providing the valid credentials.	The status of the Segments will be displayed with the respective text for each Segment: 1. Segment#1: Action Required for Learner 2. Final Segment Locked Learner will be able to complete the e-sign by acknowledging.				
639	6		Navigate to History; click on the Segmented Form Training Item, Verify below mentioned details are displayed under the Completion section. Completion Date: User's preferred date and time format Result: Not Qualified List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (User ID) Created On: Logged in user's preferred date and time format	Below details will be displayed under the Completion section. Completion Date: User's preferred date and time format Result: Not Qualified List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (User ID) Created On: Logged in user's preferred date and time format				
640	7		Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form Training Item to the Learner.	Details will be displayed in the Review Mode of the completed Segmented Form Training Item to the Learner.				
641	8		Sign out as Learner and Log in as Additional Signer and navigate to Tasks, click on Form Actions, search Segmented Form Training Item #1 and verify Segmented Form Training Item#1 is not listed.	Form Training Item#1 will not be listed in Form Actions under Tasks to the Additional Signer.				

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
642			9	<p>Navigate to Admin Home and Click on Reports tab; Generate the Completion Report for Learner and Segmented Form Training Item mentioned in the Precondition by selecting the following columns added and the data is displayed in each column.</p> <ul style="list-style-type: none"> a. Segment Name b. Segment Signature Type c. Segment Qualification Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Approver Middle Name n. Learner o. Learner e-Signature Comment p. Learner e-Signature Date & Time q. Learner e-Signature Reason r. Learner First Name s. Learner Middle Name t. Learner Last Name u. Learner User ID v. Completion Qualification Status w. Completion Status 	<p>Records will be displayed along with the data in the below columns in the generated Completions Report for Learner and Segmented Form Training Item.</p> <ul style="list-style-type: none"> a. Segment Name b. Segment Signature Type c. Segment Qualification Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Approver Middle Name n. Learner o. Learner e-Signature Comment p. Learner e-Signature Date & Time q. Learner e-Signature Reason r. Learner First Name s. Learner Middle Name t. Learner Last Name u. Learner User ID v. Completion Qualification Status w. Completion Status 			
643			10	<p>Click on the row of Learner record. Verify User is navigated to Completion General Information Page and the following information is displayed along with other details.</p> <ul style="list-style-type: none"> 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 	<p>Below mentioned details will be displayed in the Completion General Information Page.</p> <ul style="list-style-type: none"> 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created by: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in User's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name (User ID) Date & Timestamp Signature Action Comment (if any) 			
644	334112	Training Item_Training Item Reviews_Approve & Complete update Training Item Review	1	<p>Preconditions:</p> <ul style="list-style-type: none"> 1. Company preference "Dynamic Dates" is turned ON. 2. Company preference "Training Periodic Review Workflow - Enable" is turned ON. 3. Company Preference "Training Periodic Review Workflow - Limit the Eligible Training Types" is set to BLANK. 4. Company Preference "Training Periodic Review Workflow - Workflow Initialization Date" is set to Past Date. 5. E-signature "Require Reviewer E-Signatures for Training Item Review Workflow" is enabled. 6. Admin User and User#1 7. Training Item#1 in Approved/Effective status and User#1 added as Course Owner and is Routed for Review by the Admin User and Review Status is "Pending Review". <p>Note: Test for Segmented Form as part of 2025R2.</p>				

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1			2	<p>Login as User#1, Navigate to the Tasks tab, click on the Training item#1 row in the Training Items Reviews grid, click on "Select Action", select the "Request to Retire" option, and click on the "Confirm" button. Enter credentials and click on Electronically Sign, verify the e-Sign pop-up is closed, and User#1 is back to the Training Item Review pop-up.</p> <p>Verify Status bar is updated to "Pending Update" and "X" options are displayed on the modal.</p>	<p>Training item#1 will be displayed in the list of Pending Review tasks with Due Date.</p> <p>User#1 will be able to select an action Request to Retire and will be able to e-Sign successfully.</p> <p>Status bar will be updated to "Pending Update" and "X" option will be displayed on the modal.</p>			
645			3	<p>Verify "Last Review Date" and "Next Review Due Date" are not re-calculated and remain same on the modal for User#1.</p> <p>Verify Workflow History is updated with Action On, Action, Action By and Comments (if provided) for Request to Retire action on the modal. Verify signature details as below on the modal: Signature - <LastName>, <FirstName> (UserID) Date/Time Reason for Signature Comments (if provided)</p> <p>Note: Date/Time for the e-Signature should be in user's PC Time</p>	<p>"Last Review Date" and "Next Review Due Date" will not be re-calculated and will remain same on the modal for User#1.</p> <p>Workflow History will be updated with Action On, Action, Action By and Comments (if provided), Signature for Request to Retire action on the modal.</p>			
646			4	<p>Click on "X". Verify Training item#1 is not displayed in the list of Pending Review tasks.</p> <p>Select "Pending Update" from the Status dropdown and Verify Training item#1 is displayed in the list of Pending Update tasks with Due Date as "Y" as noted in the precondition.</p>	<p>Training item#1 will not be displayed in the list of Pending Review tasks and will be displayed in the list of Pending Update tasks with Due Date.</p>			
647			5	<p>Sign Out and Login as Admin User; navigate to Admin Home, Search for Training item#1. Click on Actions; Click on Retire Version; Click on Training Workflow Review; Add comments, and click on Complete Update. Click on Confirm; Verify Status bar is updated to "Review Completed" and "X" options are displayed on the modal.</p>	<p>Admin User will be able to Retire and complete the Update Training item#1 successfully.</p> <p>Status bar will be updated to "Review Completed" and "X" option will be displayed on the modal.</p>			
648			6	<p>Verify "Last Review Date" and "Next Review Due Date" are not recalculated and remain the same on the modal for User#1.</p> <p>Verify Workflow History is updated with Action On, Action, Action By and Comments (if provided) for Complete Update action on the modal.</p>	<p>"Last Review Date" and "Next Review Due Date" will not be recalculated and will remain the same on the modal for User#1.</p> <p>Workflow History will be updated with Action On, Action, Action By and Comments (if provided), Signature for Complete Update action on the modal.</p>			
649			7	<p>Click on "X". Verify General Information screen for Training item#1 is displayed.</p> <p>Verify updates below are displayed on the General Information screen: Last Review Date = Action On Date (Date of complete update)</p> <p>Review Status = Workflow is not actionable due to following reason(s): Training Item is in Retired Status</p>	<p>Below updates will be displayed on the General Information screen: Last Review Date = Action On Date (Date of complete update)</p> <p>Review Status = Workflow is not actionable due to following reason(s): Training Item is in Retired Status</p>			
650			8	<p>Click on Workflow Action History and verify that Workflow History is updated with Action On, Action, Action By, Comments (if provided), and Signature for Route for Review, Request to Retire, and Complete Update actions.</p> <p>Note: Date/Time for the e-Signature should be in user's PC Time</p>	<p>Workflow History will be updated with Action On, Action, Action By, Comments (if provided), and Signature for Route for Review, Request to Retire, Complete Update actions.</p> <p>Note: Date/Time for the e-Signature should be in user's PC Time</p>			
651			9	<p>Navigate to the General Information page; Click on Actions; Click on Create New Version; Click on Save Changes; Click on Training Workflow Review; Add comments; Click on Route for Review; Verify popover message "The next review due date is 'y'(Today's Date + Review Due in). Please click Confirm to route the training item for review."</p> <p>Click on Confirm; Click on "X". Verify Training Item#1 is Routed for Review to the User#1.</p>	<p>Popover message will be displayed "The next review due date is 'y'(Today's Date + Review Due in). Please click Confirm to route the training item for review."</p> <p>Training Item#1 will be Routed for Review to the User#1.</p>			
652			10	<p>Sign Out and Login as User#1, Access Tasks tab, click on Training item#1 row in the Training Items Reviews grid, click on "Select Action", select "Request to Up Version" option, click on "Confirm" button. Enter credentials and click on Electronically Sign, verify e-Sign popup is closed and User is back to Training Item Review popup.</p> <p>Verify Status bar is updated to "Pending Update" and "X" option are displayed on the modal.</p>	<p>Training item#1 will be displayed in the list of Pending Review tasks with Due Date.</p> <p>User#1 will be able to select an action Request to Up Version and will be able to e-Sign successfully.</p> <p>Status bar will be updated to "Pending Update" and "X" option will be displayed on the modal.</p>			
653								

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
654			11	<p>Verify "Last Review Date" and "Next Review Due Date" are not re-calculated and remain same on the modal for User#1.</p> <p>Verify Workflow History is updated with Action On, Action, Action By and Comments (if provided),Signature for Approve Review action on the modal.</p> <p>Click on "X". Verify Training Item Review modal is closed and user is navigated back to Training Item Reviews grid.</p> <p>Verify Training item#1 is not displayed in the list of Pending Review tasks.</p> <p>Select "Pending Update" from Status dropdown and Verify Training item#1 is displayed in the list of Pending Update tasks with Due Date as "Y" as noted in the precondition.</p>	<p>"Last Review Date" and "Next Review Due Date" will not be re-calculated and will remain same on the modal for User#1.</p> <p>Workflow History will be updated with Action On, Action, Action By and Comments (if provided), Signature for Request to Retire action on the modal.</p> <p>Training item#1 will not be displayed in the list of Pending Review tasks and will be displayed in the list of Pending Update tasks with Due Date.</p>			
655			12	<p>Sign Out and Login as Admin User; navigate to Admin Home, Search for Training Item#1. Click on Actions; Click on Create Version; Click on Save Changes; Click on Versions; Click on Version2; Click on Training Workflow Review; Add comments and Click on Complete Update. Click on Confirm; Verify Status bar is updated to "Review Completed" and "X" option are displayed on the modal.</p>	<p>Admin User will be able to Up version and complete the Update Training Item#1 successfully.</p> <p>Status bar will be updated to "Review Completed" and "X" option will be displayed on the modal.</p>			
656			13	<p>Verify "Last Review Date" and "Next Review Due Date" are not re-calculated and remain same on the modal for User#1.</p> <p>Verify Workflow History is updated with Action On, Action, Action By and Comments (if provided) for Approve Review action on the modal.</p> <p>Click on "X". Verify Training item Review modal is closed and Admin User is navigated back to General Information page. Verify General Information screen for Training item#1 is displayed. Verify below updates are displayed on the General Information screen:</p> <p>Last Review Date = Action On Date (Date of complete update)</p> <p>Review Status = Workflow is not actionable due to following reason(s): Training Item is in Retired/Locked Status</p>	<p>"Last Review Date" and "Next Review Due Date" will not be recalculated and will remain the same on the modal for User#1.</p> <p>Workflow History will be updated with Action On, Action, Action By and Comments (if provided), Signature for Complete Update action on the modal.</p> <p>Below updates will be displayed on the General Information screen: Last Review Date = Action On Date (Date of complete update)</p> <p>Review Status = Workflow is not actionable due to following reason(s): Training Item is in Retired/Locked Status</p>			
657			14	<p>Click on Workflow Action History and verify Workflow History is updated with Action On, Action, Action By, Comments (if provided) and Signature for Route for Review, Request to Up-Version, Complete Update actions.</p> <p>Note: Date/Time for the e-Signature should be in user's PC Time</p>	<p>Workflow History will be updated with Action On, Action, Action By, Comments (if provided) and Signature for Route for Review, Request to Up-Version, and Complete Update actions.</p> <p>Note: Date/Time for the e-Signature should be in user's PC Time</p>			
658			15	<p>Click on Versions; Click on Version 3; Click on Training Workflow Review; Add comments; Click on Route for Review; Click on Confirm; Click on "X". Click on Training Workflow Review; Click on Retract from Review; Verify Admin User is able to Retract the Training Item#1 from Review.</p> <p>Verify Status bar is updated to "Review Cancelled" and "X" option are displayed on the modal.</p>	<p>Admin User will be able to Retract the Training Item#1 from Review.</p> <p>Status bar will be updated to "Review Cancelled" and "X" option are displayed on the modal.</p>			
659			16	<p>Sign Out and Login as User#1, Access Tasks tab; Select "Review Cancelled" from Status dropdown and Verify Training item#1 is displayed in the list of Review Cancelled tasks with Due Date.</p>	<p>Training item#1 will be displayed in the list of Review Cancelled tasks with Due Date.</p>			
660			17	<p>Sign Out and Login as Admin User; navigate to Admin Home, Search for Training Item#1. Click on Training Workflow Review; Add comments; Click on Route for Review; Click on Confirm. Verify Admin User is able to Route the Training Item#1 for Review.</p>	<p>Admin User is able to Route the Training Item#1 for Review.</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
661			18	Sign Out and Login as User#1, Access Tasks tab, click on Training item#1 row in the Training Items Reviews grid, click on "Select Action", select "Approve Review" option, click on "Confirm" button. Enter credentials and click on Electronically Sign, verify e-Sign popup is closed and User is back to Training Item Review popup. Verify Status bar is updated to "Review Completed" and "X" option are displayed on the modal.	User#1 will be able to select an action Approve Review and will be able to e-Sign successfully. Status bar will be updated to "Review Completed" and "X" option will be displayed on the modal.			
662			19	Verify "Last Review Date" and "Next Review Due Date" are not re-calculated and remain same on the modal for User#1. Verify Workflow History is updated with Action On, Action, Action By and Comments (if provided), signature for Approve Review action on the modal. Click on "X". Verify Training Item Review modal is closed and user is navigated back to Training Item Reviews grid. Verify Training item#1 is not displayed in the list of Pending Review tasks. Select "Review Completed" from Status dropdown and Verify Training item#1 is displayed in the list of Review Completed tasks with Due Date.	"Last Review Date" and "Next Review Due Date" will not be re-calculated and will remain same on the modal for User#1. Workflow History will be updated with Action On, Action, Action By and Comments (if provided), Signature for Request to Retire action on the modal. Training item#1 will not be displayed in the list of Pending Review tasks and will be displayed in the list of Review Completed tasks with Due Date.			
663			20	Login as Admin User; navigate to Admin Home, Search for Training item#1. Verify General Information screen for Training item#1 below updates are displayed: Last Review Date = Action On Date (Date of approval) Next Review Due Date = Updated Last Review Date + Review Frequency Review Status = Reviewed Click on Workflow Action History and verify Workflow History is updated with Action On, Action, Action By, Comments (if provided) and Signature for Route for Review, Retract from Review, Route for Review ,Approve Review actions. Note: Date/Time for the e-Signature should be in user's PC Time	General Information screen for Training item#1 below updates will be displayed: Last Review Date = Action On Date (Date of approval) Next Review Due Date = Updated Last Review Date + Review Frequency Review Status = Reviewed Workflow History will be updated with Action On, Action, Action By, Comments (if provided) and Signature for Route for Review, Retract from Review, Route for Review, Approve Review actions.			
664			21	Click on Reports; Generate the Event Log Report for the Admin User, User#1 and Training Item#1. Verify the following Events are Captured and Clickable: 1. Route Training Item For Review 2. Request Training Item Retire 3. Request Training Item Up-version 4. Complete Training Item Update 5. Retract Training Item From Review 6. Approve Training Item Review	Following Events will be Captured and Clickable: 1. Route Training Item For Review 2. Request Training Item Retire 3. Request Training Item Up-version 4. Complete Training Item Update 5. Retract Training Item From Review 6. Approve Training Item Review			
665	334122	Knowledge Center_Segmented Form_Sequence Enforced_Final and Non-Final Segments_Non Qualified Completions_Approver only	1	Preconditions: 1. Sequence enforced Segmented Form Training Item#1 with the following segments having different Form Elements and assigned to the Learner.Ⓜ a. Segment#1: Manager/Approver(s) e-Signature Only (with Initial Signer and Additional Signer) b. Segment#2: Learner e-Signature OnlyⓂ c. Final Segment: Multiple e-Signatures Learner Initiated with above Initial Signer				
666			2	Login as Learner and navigate to To-Do. Search for the assigned Segmented Form Training Item#1 and launch it, verify that all the segments are locked to the Learner.	All the segments will be locked to the learner.			
667			3	Sign out and Login as Initial Signer; Navigate to Tasks tab, click on Form Actions, search and launch Segmented Form Training Item #1. Verify the status of the Segments are displayed with the respective text for each Segment: 1. Segment#1: Action Required for Approver 2. Segment#2: Locked 3. Final Segment: Locked	The status of the Segments will be displayed with the respective text for each Segment: 1. Segment#1: Action Required for Approver 2. Segment#2: Locked 3. Final Segment: Locked			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
668			4	Provide the Responses for the questions in Segment#1 and assess the Qualification status by selecting "Not Qualified" for Segment#1.	Initial Signer will be able to provide "Not Qualified" completion for the Segment#1.			
669			5	Sign out and Login as Additional Signer and navigate to Tasks tab, click on Form Actions KPI, search Segmented Form Training Item #1 and verify Segmented Form Training Item #1 is not listed.	Segmented Form Training Item#1 will not be listed in Form Actions under Tasks tab to the Additional Signer.			
670			6	Sign Out and Login as Admin User; Navigate to Admin Home; click on Reports tab; Generate the Completion Report for Learner and Segmented Form Training Item#1 mentioned in the Precondition by selecting the columns " Completion Qualification Status" and "Completion status"	The record will be displayed along with the following details displayed in the generated Completions Report for Learner and Segmented Form Training Item#1: 1. Completion Qualification Status- Not Qualified 2. Completion Status- Failed			
671			7	Click on the row of Learner record. Verify User is navigated to the Completion General Information Page, and below details mentioned are displayed along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created By: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in user's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any)	Below details mentioned will be displayed in the Completion General Information Page along with other details. 1. Completion Status: Failed 2. Completion Result: Fail 3. Completion qualification status: Not Qualified 4. Completion type: Learner 5. Completion date: User's preferred date and time format 6. Created By: Last Signer's Last Name, First Name (User ID) 7. Created On: Logged in user's preferred date and time format 8. List of Signatures: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any)			
672			8	Click on Form Responses; Verify the Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names are displayed based on the Translations added and as per User's Preferred Language.	Responses with Last Name, First Name (User ID) with Date and Time of the User for each Question along with the segment names will be displayed based on the Translations added and as per User's Preferred Language.			
673			9	Sign out and Login as a learner, and navigate to History, click on Segmented Form Training Item#1, Verify below mentioned details are displayed under Completion section. Completion Date: User's preferred date and time format Result: Not Qualified List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (User ID) Created On: Logged in user's preferred date and time format	Below mentioned details will be displayed under Completion section to the learner Completion Date: User's preferred date and time format Result: Not Qualified List of Signature: [Segment Name] User's Last Name, First Name, (User ID) Date & Timestamp Signature Action Comment (if any) Created By: Last Signer's Last Name, First Name (User ID) Created On: Logged in user's preferred date and time format			
674			10	Click on Review button; Verify the details are displayed in the Review Mode of the completed Segmented Form Training Item#1 to the Learner.	Details are displayed in the Review Mode of the completed Segmented Form Training Item#1 to the Learner.			
675	334357	Training Items_Segmented Form Training Item_Form Builder_Drag and Drop Form Elements_Link Single Response Form Elements	1	Preconditions: 1. Segmented Form Training Item#1 with different Form Elements and have at least 4 Single Response Questions #1, #2, #3 & #4 with multiple response values. i. Single Response Question#1 with "Display responses in the order they were entered" option checked. ii. Single Response Question#2 with "Display responses in the order they were entered" option unchecked.				
676			2	Login as Admin User, navigate to Admin Home, search for Segmented Form Training Item#1, click on Form Builder in the left nav.	Admin User will be navigated to the Form Builder page.			
677			3	Drag and drop the Single Response Question#2 into the Single Response Question#1 Verify "Activate Link" modal is displayed with below details 1. Text as "Select the response to link the dragged form element" 2. Response dropdown 3. Cancel & Save button 4. Close icon (X) Verify "Save Changes" button is enabled and "You have unsaved changes." warning message is displayed in the Form Builder page	"Activate Link" modal will be displayed with below details 1. Text as "Select the response to link the dragged form element" 2. Response dropdown 3. Cancel & Save button 4. Close icon (X) "Save Changes" button will be enabled and "You have unsaved changes." warning message will be displayed in the Form Builder page			
678			4	Click on the Response dropdown field. Verify that responses are displayed in the order they were entered in the dropdown list.	Responses will be displayed in the order they were entered in the dropdown list.			

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1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
679			5	Select the required response from the dropdown and click on Cancel button /Close icon (X). Verify that "Activate Link" modal is closed, dragged form element is placed back to its original position and "Save Changes" button is enabled with "You have unsaved changes." warning message displayed in the Form Builder page.	"Activate Link" modal will be closed and dragged Single Response Question#2 will be placed back to its original position and "Save Changes" button is enabled with "You have unsaved changes." warning message will be displayed in the Form Builder page.			
680			6	Drag and drop the Single Response Question#2 into the Single Response Question#1, select the required response from the dropdown and click on Save button. Verify that "Activate Link" modal is closed, dragged Single Response Question#2 is displayed as child element for Single Response Question#1 and label "SHOW IF" displayed with selected response value in the title bar of the Single Response Question#2 form element.	"Activate Link" modal will be closed, dragged Single Response Question#2 will be displayed as child element for Single Response Question#1 and label "SHOW IF" will be displayed with selected response value in the title bar of the Single Response Question#2.			
681			7	Drag and drop the Single Response Question#3 into the Single Response Question#2. Verify "Activate Link" modal is displayed with below details 1. Text as "Select the response to link the dragged form element" 2. Response dropdown 3. Cancel & Save button 4. Close icon (X)	"Activate Link" modal will be displayed with below details 1. Text as "Select the response to link the dragged form element" 2. Response dropdown 3. Cancel & Save button 4. Close icon (X)			
682			8	Click on the Response dropdown field Verify that responses are displayed in the alphabetical order in the dropdown list.	Responses will be displayed alphabetical order in the dropdown list.			
683			9	Select the required response from the dropdown and click on Save button. Verify that "Activate Link" modal is closed, dragged Single Response Question#3 is displayed as child element for Single Response Question#2 and label "SHOW IF" displayed with selected response value in the title bar of the Single Response Question#3 form element.	"Activate Link" modal will be closed, dragged Single Response Question#3 will be displayed as child element for Single Response Question#2 and label "SHOW IF" will be displayed with selected response value in the title bar of the Single Response Question#3.			
684			10	Drag and drop Single Response Question#4 / any form element as a child element into the Single Response Question#3. Verify User is not able to drop Single Response Question#4 as a child element into the Single Response Question#3.	User will not be able to drop Single Response Question#4 as a child element into the Single Response Question#3.			
685			11	Drag and drop any form element as a child element to the Single Response Question#1, select the required response from the dropdown in the displayed "Active Link" modal and click on Save button. Verify that "Activate Link" modal is closed, dragged form element is displayed as child element for Single Response Question#1 and label "SHOW IF" displayed with selected response value in the title bar of the child form element.	"Activate Link" modal will be closed, dragged form element will be displayed as child element for Single Response Question#1 and label "SHOW IF" will be displayed with selected response value in the title bar of the child form element.			
686			12	Drag and drop any form element as a child element to the Single Response Question#2, select the required response from the dropdown in the displayed "Active Link" modal and click on Save button. Verify that "Activate Link" modal is closed, dragged form element is displayed as child element for Single Response Question#2 and label "SHOW IF" displayed with selected response value in the title bar of the child form element.	"Activate Link" modal will be closed, dragged form element will be displayed as child element for Single Response Question#2 and label "SHOW IF" will be displayed with selected response value in the title bar of the child form element.			
687			13	Drag and drop the Child form element(s) of Parent Single Response Question#1 to Single Response Question#2, select the required response from the dropdown in the displayed "Active Link" modal and click on Save button. Verify that "Activate Link" modal is closed, dragged form element is displayed as child element for Single Response Question#2 and label "SHOW IF" displayed with selected response value in the title bar of the child form element.	"Activate Link" modal will be closed, dragged form element will be displayed as child element for Single Response Question#2 and label "SHOW IF" will be displayed with selected response value in the title bar of the child form element.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
688			14	<p>Click on "Save Changes" button.</p> <p>Verify that Form elements are saved in the same way that the User arranged the sequence and linked Single Response Questions #1, #2 & #3 with their corresponding child Form elements.</p> <p>Verify "Save Changes" button is disabled and "You have unsaved changes." warning message is not displayed.</p>	<p>Form elements will be saved in the same way that the User arranged the sequence and linked Single Response Questions #1, #2 & #3 with their corresponding child Form elements.</p> <p>"Save Changes" button will be disabled and "You have unsaved changes." warning message will not be displayed.</p>			
689			15	<p>Drag and drop any child form element of Single Response Question#2 to 1st level and click on "Save Changes" button.</p> <p>Verify that dragged child form element is displayed as 1st level form element.</p>	<p>Dragged child form element will be displayed as 1st level form element.</p>			
690			16	<p>Drag and drop Single Response Question#2 to 1st level and click on "Save Changes" button.</p> <p>Verify that dragged Single Response Question#2 is displayed as 1st level form element and its child form elements are retained under it.</p> <p>Verify label "SHOW IF" is displayed with already selected response value in the title bar of the child form elements.</p>	<p>Dragged Single Response Question#2 will be displayed as 1st level form element and its child form elements will be retained under it.</p> <p>Label "SHOW IF" will be displayed with already selected response value in the title bar of the child form elements.</p>			
691	334494	Reports_Completion Report by Training_Columns and Descriptions_Filters & Save Report for Segmented Forms	1	<p>Preconditions:</p> <ol style="list-style-type: none"> 1. Segmented Form Training Item with Initial and Additional Signers in the Segments and assigned to the Learner. 2. Learner, Initial Signers, and Additional Signers completed the Segmented Form Training Item. 				
692			2	<p>Log in as an Admin user, Navigate to Admin Home; Click on Reports; Click on Completion Reports by Training; Click on Edit; Verify the Columns and Descriptions are displayed in the Completion Reports by Training:</p> <ol style="list-style-type: none"> 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Qualification Status Description: A value indicating the qualification status of the segment as one of the following: Qualified, Not Qualified. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version. 	<p>Columns and Descriptions will be displayed in the Completion Reports by Training:</p> <ol style="list-style-type: none"> 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Qualification Status Description: A value indicating the qualification status of the segment as one of the following: Qualified, Not Qualified. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version. 			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
693			3	<p>Select the columns below in the Columns and Ordering tab; Click on the Filters section; Remove the existing saved filters; Select the "Form Signature Type" as filter type; Select the operator from the dropdown; Select the value "Segmented Form"; Click on "+Set Filter" and apply additional filters if required; Click on 'Save as New Report' button, add Report Name and Description click on Save button.</p> <p>1. is</p> <p>Column Names:</p> <ul style="list-style-type: none"> a. Segment Name b. Segment Signature Type c. Segment Qualification Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Approver Middle Name n. Learner o. Learner e-Signature Comment p. Learner e-Signature Date & Time q. Learner e-Signature Reason r. Learner First Name s. Learner Middle Name t. Learner Last Name u. Learner User ID 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Form Signature Type" filter type in the generated Training Report.</p>			
694			4	<p>Click on Base Reports in Breadcrumb; Click on Completion Reports by Training; Click on Edit button; Click on the Filters section; Remove the existing saved filters ; Select the "Training SubType" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <p>1. is</p>	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Training SubType" filter type in the generated Training Report.</p>			
695			5	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button.</p> <p>1. is</p>	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed for the selected filter "Approver" with a value in the generated Training Report.</p>			
696			6	<p>Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver e-Signature Date & Time" as filter type; Select any of the below operators from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button.</p> <p>1. is</p> <ul style="list-style-type: none"> 2. greater than 3. greater than or equal to 4. less than 5. less than or equal to 6. is between 7. is within Last N Days 8. is within Last N weeks 9. is within Last N Months 10. is within Last N Quarters 11. is within Last N Years 	<p>Filter(s) with value will be added to the workbench under the training Category.</p> <p>Records will be displayed as per the selected filter criteria for the "Approver e-Signature Date & Time" filter type in the generated Training Report.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
697			7	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver First Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. Contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver First Name" filter type in the generated Training Report.			
698			8	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver Last Name" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. Contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver Last Name" filter type in the generated Training Report.			
699			9	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Approver User ID" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Approver User ID" filter type in the generated Training Report.			
700			10	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner" filter type in the generated Training Report.			
701			11	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner e-Signature Date & Time" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. greater than 3. greater than or equal to 4. less than 5. less than or equal to 6. is between 7. is within Last N Days 8. is within Last N weeks 9. is within Last N Months 10. is within Last N Quarters 11. is within Last N Years	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner e-Signature Date & Time" filter type in the generated Training Report.			
702			12	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner First Name" as filter type; Select any of the below operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Set as My Default' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner First Name" filter type in the generated Training Report.			
703			13	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner Last Name" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is 2. contains	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner Last Name" filter type in the generated Training Report.			
704			14	Click on Edit button; Click on the Filters section; Remove the existing saved filters; Select the "Learner User ID" as filter type; Select the operator from the dropdown; Select the value(s); Click on "+Set Filter" and apply additional filters if required; Click on 'Run Report Without Saving' button. 1. is	Filter(s) with value will be added to the workbench under the training Category. Records will be displayed as per the selected filter criteria for the "Learner User ID" filter type in the generated Training Report.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
705	334496	Reports_Completion Report by User_Group & Sort by, Print and Download	1	Preconditions: 1. Completion Report by User with the following columns selected: a. Segment Name b. Segment Signature Type c. Segment Qualification Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Approver Middle Name n. Learner o. Learner e-Signature Comment p. Learner e-Signature Date & Time q. Learner e-Signature Reason r. Learner First Name s. Learner Middle Name t. Learner Last Name u. Learner User ID 2. Records in Column #X of the Completion Report by User such that there are records with a common value. 3. Column #Y with records containing common values in the above records of Column #X where the values are common. 4. Column #Z with records containing common values in the above records of Column #Y where the values are common. (Where Columns X, Y and Z are the columns that has common data to verify first sort order, second sort order...)				
706			2	Login as Admin User; Navigate to Admin Home; Click on Reports; Click on Completion Report by User; Click on Edit button; Click on Group and Sort by tab; Select any of the below Columns in the 'Group By' drop-down field and select toggle for ascending order. Click on 'Run Report without Saving' 1. User 2. Training	Group order of the selected column in the 'Group By' drop-down field in ascending order will be saved and updated in the Report Criteria section of the generated Report. Records are displayed based on the applied group for the Column in the generated Report.			
707			3	Click on Edit button; Click on Group and Sort by tab; Select any of the below Columns mentioned in precondition in the 'Group By' drop-down field and select toggle for descending order. Click on 'Run Report without Saving' 1. User 2. Training	Group order of the selected column in the 'Group By' drop-down field in descending order will be saved and updated in the Report Criteria section of the generated Report. Records will be displayed based on the applied group for the Column in the generated Report.			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
708			4	<p>Click on Edit button; Click on Group and Sort by tab; Remove value from Group By (if necessary); Select any of the below Columns mentioned in precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. Click on 'Set as My Default'</p> <ol style="list-style-type: none"> Approver Approver e-Signature Comment Approver e-Signature Date & Time Approver e-Signature Reason Approver User ID Approver First Name Approver Middle Name Approver Last Name Learner Learner e-Signature Comment Learner e-Signature Date & Time Learner e-Signature Reason Learner First Name Learner Middle Name Learner Last Name Learner User ID Training Subtype 	<p>Sort order of the selected column in the top-most 'Sort By' drop-down field in selected order will be saved.</p> <p>Records will be displayed based on the applied sort for the Column in the generated Report.</p>			
709			5	<p>Click on Edit button; Click on Group and Sort by tab; Remove value from Group By (if necessary); Select any of the below Columns mentioned in precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. Click on 'Run Report Without Saving'</p> <ol style="list-style-type: none"> Approver Approver e-Signature Comment Approver e-Signature Date & Time Approver e-Signature Reason Approver User ID Approver First Name Approver Middle Name Approver Last Name Learner Learner e-Signature Comment Learner e-Signature Date & Time Learner e-Signature Reason Learner First Name Learner Middle Name Learner Last Name Learner User ID Training Subtype 	<p>Sort order of the selected column in the top-most 'Sort By' drop-down field in selected order will be saved.</p> <p>Records will be displayed based on the applied sort for the Column in the generated Report.</p>			
710			6	<p>Click on Edit button; De-select all columns; Select only required column along with Column #X, Column #Y and Column #Z mentioned in the precondition; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for ascending order. Click on 'Set as My Default'. 	<p>Selected first level sort and the second level sort both in selected order will be saved.</p> <p>Records will be displayed based on the applied sorts for the Columns in the generated Report.</p> <p>NOTE: Second level sort will be applied only when there are common values in Column #X.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
711			7	<p>Click on Edit button; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for ascending order. 2. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for ascending order. 3. Select Column #Z as mentioned in the precondition in the third 'Sort Next' drop-down field and select toggle for descending order. 4. Click on 'Save New Report'; Enter Report Name and Description and click on Save button. 	<p>Selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
712			8	<p>Click on Edit button; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. 2. Select Column #Y as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for descending order. 3. Select Column #Z as mentioned in the precondition in the third 'Sort Next' drop-down field and select toggle for Ascending order. 4. Click on Save Report button. 	<p>Selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
713			9	<p>Click on Reports; Click on Completion Report by User link; Click on Edit button; Select additional column; Click on Group and Sort by tab and perform the below:</p> <ol style="list-style-type: none"> 1. Select Column #X as mentioned in the precondition in the top-most 'Group By' drop-down field and select toggle for ascending order. 2. Select Column #Y as mentioned in the precondition in the top-most 'Sort By' drop-down field and select toggle for descending order. 3. Select Column #Z as mentioned in the precondition in the second 'Sort Next' drop-down field and select toggle for Ascending order. 4. Select additional Column in the third 'Sort Next' drop-down field and select toggle for descending order. 5. Click on 'Set as My Default button'. 	<p>Selected Group By and selected first level sort, second level sort and third level sort will be saved based on the applied toggle.</p> <p>Records will be displayed based on the applied group and sorts for the Column in the generated Report.</p> <p>NOTE: Second level sort and Third Level Sort will be applied only when there are common values in Column #X and Column #Y.</p>			
714			10	<p>Click on 'Print' button; Verify the Report Criteria Info in the Print Report matches with the UI for the below labels and its values Report Name : Completion Report by User Report Description: Report allowing you to view completions for users. Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no. of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTCxxx'.) Generated By :Last Name, First Name (User ID) of the user who printed the report Reported Time Zone: Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTCxxx'.) All dates are in 'm/d/yyyy' format. Verify records are matching with the UI and data is displayed for selected columns.</p>	<p>Report Criteria Info in the Print Report matches with the UI for the respective labels and their values.</p> <p>Records will be matched with the UI, and data will be displayed for the selected columns.</p>			

	A	B	C	D	E	F	G	H
1	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
715			11	<p>Click on Close; Click on 'Download' button; Select PDF/CSV/XLSX; Open the download file and Verify the Report Criteria Info in the Downloaded Report matches with the UI for the below labels and its values: Report Name : Completion Report by UserReport Description: Report allowing you to view completions for users. Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no. of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTCxxx'.) Generated By :Last Name, First Name (User ID) of the user who printed the report Reported Time Zone: Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTCxxx'.) All dates are in 'm/d/yyyy' format.</p> <p>Verify records are matching with the UI and data is displayed for selected columns.</p>	<p>Report Criteria Info in the downloaded Report matches with the UI for the respective labels and its values.</p> <p>Records will be matched with the UI and data will be displayed for the selected columns.</p>			
716	334518	Training_Segmented Form_Quick Reports_Completion Reports	1	<p>Preconditions: 1. Segmented Form Training Item with Initial and Additional Signers for the Segments and assigned to the Learner. 2. Learner, Initial Signers, and Additional Signers completed the Segmented Form Training Item.</p>				
717			2	<p>Login as Admin User, navigate to Administrative View, search and open Segmented Form Training Item. Click on Quick reports, Run the Completion Report; Verify all the records are displayed for Segmented Form Training Item.</p>	All the records will be displayed in the Completion Quick Report for Segmented Form Training Item.			
718			3	<p>Click on Edit; Verify the Columns and Descriptions are displayed in the Completion Quick Report for Segmented Form Training Item: 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Qualification Status Description: A value indicating the qualification status of the segment as one of the following: Qualified, Not Qualified. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version.</p>	<p>Columns and Descriptions will be displayed as a Completion Quick Report for Segmented Form Training Item: 1. Segment Name Description: Name of the segment in which the e-Signature belongs. Applicable for segmented form only. 2. Segment Signature Type Description: Value indicating the type of e-signature requirements for a given form segment. 3. Segment Qualification Status Description: A value indicating the qualification status of the segment as one of the following: Qualified, Not Qualified. 4. Form Signature Type Description: Value indicating the type of e-signature requirements for a given form training item version.</p>			

	A	B	C	D	E	F	G	H
	Id	Title	Test Step #	Test Step Description	Test Step Expected Result	Test Case Pass/fail	Tester Name /Signature	Approval signature
1			4	<p>Select the columns below in the Columns and Ordering tab; Click on the Filters section; Click on 'Save Report' button. Verify data in each column is displayed.</p> <p>Column Names: a. Segment Name b. Segment Signature Type c. Segment Qualification Status d. Form Signature Type e. Training Subtype f. Approver g. Approver e-Signature Comment h. Approver e-Signature Date & Time i. Approver e-Signature Reason j. Approver First Name k. Approver Last Name l. Approver User ID m. Approver Middle Name n. Learner o. Learner e-Signature Comment p. Learner e-Signature Date & Time q. Learner e-Signature Reason r. Learner First Name s. Learner Middle Name t. Learner Last Name u. Learner User ID</p>	Records will be displayed as per the selected filter criteria and columns in the generated Training Report and data in each column will be displayed..			
719			5	<p>Click on "Print" button; Verify the Report Criteria Info in the Print Report matches with the UI for the below labels and its values Report Name : <Report Name>Report Description: <Report Description>Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no. of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTCxxx'.) Generated By :Last Name, First Name (User ID) of the user who printed the report Reported Time Zone: Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTCxxx'.) All dates are in 'm/d/yyyy' format. Verify records are matching with the UI and data is displayed for selected columns.</p>	<p>Print Report displayed online will open in a new tab.</p> <p>Report Criteria Info in the Print Report matches with the UI for the respective labels and its values.</p> <p>Records will be matched with the UI and data will be displayed for the selected columns.</p>			
720			6	<p>Click on Close; Click on 'Download' button; Select PDF/CSV/XLSX; Open the download file and Verify the Report Criteria Info in the Downloaded Report matches with the UI for the below labels and its values: Report Name : <Report Name>Report Description: <Report Description> Filtered By : "Displays as in UI, i.e. the set filter or 'Not Selected' if no filter is set." Grouped By : "Displays as in UI, i.e. the set group by or 'Not Selected' if no group by is set." Record Count : Displays no. of records, should match UI record count. Generated On : Date with offsets are displayed as per users' OTZ and Date and time format is displayed as per logged Users date display and time format (For Example: 'h:mm:ss tt UTCxxx'.) Generated By :Last Name, First Name (User ID) of the user who printed the report Reported Time Zone: Time format is displayed as per logged Users time format (For Example: 'h:mm:ss tt UTCxxx'.) All dates are in 'm/d/yyyy' format. Verify records are matching with the UI and data is displayed for selected columns.</p>	<p>Report Criteria Info in the downloaded Report matches with the UI for the respective labels and its values.</p> <p>Records will be matched with the UI and data will be displayed for the selected columns.</p>			
721								